



PUNJAB THERMAL POWER (PVT.) LTD.

Ground Floor, 7-C-1, Gulberg III, Lahore.

PUNJAB THERMALPOWER(PRIVATE)LIMITED "OFFICE STATIONARY"

Punjab Thermal Power (Private) Limited ("PTPL") invites sealed bids from eligible bidders for procurement of office stationary at its head office in Lahore as detailed below vide Bidding Document No. OS-/2022-23.

Lot Wise	Description	UNITS	No. of Units / Quantity	Specification	Total Cost (Inclusive of all taxes)
1	A4 Paper Ream 80 GRMS	REAMS	600	As per approved Sample	1,596,000
	Legal Paper Ream 80 GRMS	REAMS	200	As per approved Sample	560,000
	A3 Paper Ream 80 GRMS	REAMS	15	As per approved Sample	77,700
Total					2,233,700
2	GEL PEN BLUE	BOX	50	As per approved Sample	75,000
	GEL PEN BLACK	BOX	50	As per approved Sample	75,000
	SIGNATURE BALL PEN BLUE	BOX	30	As per approved Sample	6,960
	SIGNATURE BALL PEN BLACK	BOX	30	As per approved Sample	6,960
	LED PENCILS	BOX	25	As per approved Sample	5,800
	Gum Stick	PCS	150	As per approved Sample	21,750
	Calculator	PCS	50	As per approved Sample	58,000
	Scissor	PCS	30	As per approved Sample	10,890
	Sharpener	PCS	100	As per approved Sample	2,200
	Eraser	PCS	150	As per approved Sample	4,350
	Steel Scale	PCS	60	As per approved Sample	6,960
	Paper Cutter	PCS	30	As per approved Sample	4,350
	Blue Marker	BOX	5	As per approved Sample	4,350
	Black marker	BOX	5	As per approved Sample	4,350
Total					286,920
3	File Tag Plastic	PCS	100	As per approved Sample	11,600
	Sticky Note	PCS	200	As per approved Sample	17,400
	A4 Note Pad	PCS	80	As per approved Sample	18,560
	Binding Tape	PCS	200	As per approved Sample	43,600
	Scotch Tape	PCS	80	As per approved Sample	5,760
	Heavy Duty Stapler	PCS	4	As per approved Sample	26,100
	Heavy Duty Puncher	PCS	8	As per approved Sample	110,200
	Puncher	PCS	60	As per approved Sample	39,180
	Staplers	PCS	60	As per approved Sample	30,480
	Stapler pin 24/6	BOX	100	As per approved Sample	159,500
	Total				
4	Box File 3"	PCS	400	As per approved Sample	232,000
	Box File 2"	PCS	250	As per approved Sample	145,000
	Plastic File Cover	PCS	350	As per approved Sample	27,650
	Separator	PCS	300	As per approved Sample	39,300
	Stamp Pad (Blue)	PCS	20	As per approved Sample	2,900
	Plastic File Folders (L Folder)	PKT	30	As per approved Sample	13,050
	Binding Sheets Transparent	PKT	15	As per approved Sample	13,050
	Note pad small	PCS	200	As per approved Sample	29,000
Total					501,950
5	Pen Holder	PCS	15	As per approved Sample	8,700
	Log Book	PCS	25	As per approved Sample	9,075
	Envelope Legal (Printing PTPL)	PCS	1000	As per approved Sample	55,000
	Envelope small (Printing PTPL)	PCS	1000	As per approved Sample	43,500
	Envelope small (Printing PTPL)	PCS (9x4)	1500	As per approved Sample	41,250
	Noting File (Printing PTPL)	PCS	2000	As per approved Sample	174,000
	Document Folder	PCS	100	As per approved Sample	20,000
Total					351,525
6	Paper Clips	BOX	100	As per approved Sample	11,600
	Binder Clip (19mm)	BOX	100	As per approved Sample	13,100
	Binder Clip (31mm)	BOX	100	As per approved Sample	21,800
	Binder Clip (42mm)	BOX	100	As per approved Sample	29,000
	Binder Clip (51mm)	BOX	100	As per approved Sample	43,500
	USB 32 GB	PCS	200	As per approved Sample	348,000
	Total				

• Sealed bids are invited from eligible bidders registered with the income tax and sales tax departments / relevant authorities and who are authorized distributor/dealer/reseller of the items mentioned above. Interested bidders may download the Bidding Documents for review, available on the websites of Public Procurement Regulatory Authority (PPRA) i.e. <http://www.ppra.punjab.gov.pk> and PTPL i.e. <https://www.punjabthermal.com>.

• Bidding Documents can be purchased upon payment of a non-refundable fee of Rs. 500/- from the address given below during office hours, immediately after the publication of this advertisement.

• Single Stage Two Envelope procurement procedure as per Punjab Procurement Rules, 2014 ("PPRA Rules") will be followed for procurement of above-mentioned office stationary. The Bidders will be required to give Financial Proposal for all above-mentioned items and Successful Bidder shall be Selected for lot wise items on Least Cost Method. Omission, Overwriting or Error of any item quoted in the Bid (Technical and Financial Proposal) will lead to disqualification of the bidder.

• Bid Validity period will be 180 days after opening of Bids.

• All bids must be accompanied by:

- (i) A Bid Security of PKR 100,000/- which is within 5% of the estimated price in the shape of CDR / Bank Guarantee in favor of PTPL.
- (ii) Active NTN & GST Certificate of FBR or other relevant authorities such as PRA, etc.
- (iii) A certificate/undertaking on stamp paper of relevant value that the Bidder or its firm/company is not blacklisted by any Government or Semi-Government Department/entities e.g. PPRA, FBR, PRA, etc.
- (iv) Other documentary requirements mentioned in the Bidding Documents/TORs.

• Bids must be delivered at the address given below on or before 01-06-2023 till 03:00 PM. Bids will be opened on the same date at 03:30 PM in the presence of bidders' representatives who choose to attend at the address given below. Late or Open bids will be rejected and returned unopened to bidders.

(IPL-3478)

Manager Administration

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