

REQUEST FOR PROPOSAL HIRING OF SERVICES OF TESTING AGENCY

Punjab Prisons Foundation intends to make recruitments on vacant posts of Punjab Prisons Foundation for which sealed bids (Technical and Financial), for conducting the initial screening test, are invited from well reputed registered agencies on "Single stage two envelope procedure" basis as laid down in PPRA Rules, to undersigned before 14:00 hour on 05.08.2021. The Technical bids will be opened on the same date at 1430 hours.

TERMS AND CONDITIONS

1. One sealed envelope containing two sealed envelopes having clearly marked as "Technical Proposal" and "Financial Proposals" are to be filled by each Testing Agency.
2. The Testing Agency / Firm should be registered with relevant Government Organization of the Federal / Punjab Government (attested copy valid registration to be retained for record).
3. The Testing Agency Should have minimum 03 years experience of taking recruitment tests in Public Sector Organizations.
4. Expertise and profile of The Testing Agency to conduct such type of recruitment test should be attached.
5. An affidavit on stamp paper (original and latest) of Rs.100/- duly attested by Notary Public showing that company has never been blacklisted by any Government organization, matter of litigation in progress, have any disciplinary proceedings or no criminal proceedings are pending.
6. Bidders under a declaration of ineligibility for corrupt and fraudulent practices, issued by any Government (Federal/Provincial/Local), or a Public Sector Organization are NOT ELIGIBLE.
7. The Testing Agency should have their offices at Islamabad/ Lahore etc. and complete postal addresses, telephones numbers and e-mail addresses etc. shall also be attached with bids for confirmation by authority.
8. The Testing Agency should have NTN, Income Tax Certificates, Sales Tax Numbers and Vendor Numbers and should be in active Taxpayer List of FBR.
9. The successful bidder will have to arrange tests of System Operators, Data Entry Operators/ Computer Operators, Software Engineer & Finance Manager in all the Districts of Punjab Province and at maximum other centers initially agreed as per agreement within the stipulated period as per agreements, which will be signed with the bidder subjects to the final approval of Authority.
10. The bidding containing detailed terms and conditions, evaluation criteria bid security etc. for hiring services of testing agency are available on PPRA website www.ppra.org.pk & Punjab Prisons Department website and it can be obtained (Free of Cost) from the Office of Secretary General, Punjab Prisons Foundation, 444-A Shadman, Opposite Tollinton Market, Link Jail Road, Lahore during official working hours & days.
11. The Authority may reject any or all the bids at any time prior to the acceptance of the bid of proposal in term of PPRA Rules.

Secretary General
Punjab Prisons Foundation,
444-A Shadman, Opposite Tollinton Market, Link Jail Road, Lahore.
Telephone: 042-37425533

IPL-7134