

**Bid Evaluation Report and
Recommendation for Award of Contract
For Hiring of Courier Services for delivery of
Mutations on “Payment by Consignee/Receiver”
basis in Nine (09) Divisional Headquarters of Punjab**

Contract Name:

Hiring of Courier Services for
delivery of Mutations on “Payment
by Consignee/Receiver” basis in
Nine (09) Divisional Headquarters of
Punjab

IFB No:

PLRA/PROC/CUR/2018

Table 1. Identification

<p>1.1 Purchaser (or Employer)</p> <p>(a) name</p> <p>(b) address</p>	<p>Punjab Land Records Authority, Govt. of Punjab</p> <p>2 km, Thokar Niaz Baig Bypass, Main Multan Road, Lahore</p>
<p>1.2 Contract number (identification)</p>	<p>IFB No: <u>PLRA/PROC/CUR/2018</u></p>
<p>1.3 Contract description</p>	<p>Hiring of Courier Services for delivery of Mutations on “Payment by Consignee/Receiver” basis in Nine (09) Divisional Headquarters of Punjab</p>
<p>1.4 Cost estimate</p>	<p>N/A</p>
<p>1.5 Method of procurement</p>	<p><u>NCB</u></p>
<p>1.6 Fixed price contract</p>	<p><u>Yes</u></p>
<p>1.7 Prequalification, if required</p> <p>(a) number of firms prequalified</p>	<p><u>Not Applicable</u></p>
<p>1.8 Specific procurement notice</p> <p>(a) name of national newspaper</p> <p>(b) issue date</p> <p>(c) name of international publication</p> <p>(d) issue date</p> <p>(e) number of firms notified</p>	<p><u>Daily “Nawa-i-Waqt”, “”</u></p> <p><u>04.01.2018</u></p> <p><u>Not Applicable</u></p> <hr/> <hr/>
<p>1.9 Number of firms issued documents</p>	<p><u>One</u></p>
<p>1.10 Amendments to documents, if any</p> <p>(a) list all issue dates</p>	<p>Not Applicable</p>
<p>1.11 Date of pre-bid conference, if any</p>	<p><u>Not Applicable</u></p>
<p>1.12 Date minutes of conference sent to bidders</p>	<p><u>Not Applicable</u></p>

**Table-3. Detailed Examination as per Evaluation Criteria
DETERMINATION OF RESPONSIVENESS (PART A)**

Sr.	ITB Clause	M/s. TCS Pvt. Ltd.
1	3.2 Any Conflict of Interests	No
2	3.2 Whether the Firm is black listed or declared ineligible	No
3	4.3 Single Entity / Joint Venture	Single
4	17.1 Whether alternative bid submitted	No

**Table 4. Detailed Examination as per Evaluation Criteria
DETERMINATION OF RESPONSIVENESS (PART B)**

Sr.	Qualification Criteria	M/s. TCS Pvt. Ltd.
1	NTN certificate, Registration with Sales Tax Deptt. / PRA (if applicable)	Provided
2	Affidavit on the stamp paper that the firm has not been black listed by any Government / Semi Government organization.	Provided
3	Company has been successfully in operation for last 5 years	Responsive
4	Disaster management site of the organization to maintain the work flow on daily basis	Responsive
5	Organization annual turnover should not be less than 500 million in last three years	Responsive
6	Experience in inhouse printing must be more than 5 years	Responsive
7	Organization must have auto stuffing facility with respect of the sensitivity of document.	Responsive
8	Organization have experience of working with more than 5 government organizations	Responsive
9	Printing and distribution should be one window, no joint venture will be accepted.	Responsive
10	ISO 27001 is mandatory for data security	Responsive
11	The minimum amount of liquid assets and/or credit facilities net of other contractual commitments of the successful Bidder shall be <i>PKR 50 million</i>	Responsive

Table 5. Bid Prices (as Read Out)

Bidder Identification			Read-out Bid Price(s)		Modifications or Comments
Name	City/ State or Province	Country	Currency(ies)	Amount(s) or %	
(a)	(b)	(c)	(d)	(e)	(f)
M/s. TCS Pvt. Ltd	Lahore, Punjab	Pakistan	PKR	PKR 130/- per shipment	

Table 6. Proposed Contract Award

1. Lowest evaluated responsive bidder (proposed for contract award). (a) name (b) address	M/s. TCS Pvt. Ltd	
2. If bid submitted by agent, list actual supplier. (a) name (b) address	<u>Not Applicable</u>	
3. If bid from joint venture, list all partners, nationalities, and estimated shares of contract.	<u>Not Applicable</u>	
4. Principle country(ies) of origin of goods/materials.	<u>Pakistan</u>	
5. Estimated date (month, year) of contract signing.	<u>Jan , 2018</u>	
6. Estimated delivery to project site/completion period.	<u>2019</u>	
	Currency(ies)	Amount(s) or %
7. Bid Price(s)	PKR	/-
8. Corrections for Errors	PKR	-
9. Discounts	PKR	-
10. Other Adjustments	PKR	-
11. Proposed Award	PKR	130/- per shipment
12. Disbursement Category	<u>Services</u>	