

**Bid Evaluation Report and
Recommendation for Award of Contract
For
Procurement of Hardware, Software Integration /
Development and Hiring of Services for Customer
Relationship Officers (CRO), Front Desk Officers
(FDO) and Queue Management Officers at PLRA
Arazi Record Centers -Lahore Division**

Contract Name: Procurement of Hardware, Software Integration /Development and Hiring of Services for Customer Relationship Officers (CRO), Front Desk Officers (FDO) and Queue Management Officers at PLRA Arazi Record Centers -Lahore Division

IFB No: PLRA/PROC/TPS/2017

Table 1. Identification

<p>1.1 Purchaser (or Employer)</p> <p>(a) name</p> <p>(b) address</p>	<p>Punjab Land Records Authority, Govt. of Punjab</p> <p>2 km, Thokar Niaz Baig Bypass, Main Multan Road, Lahore</p>
<p>1.2 Contract number (identification)</p>	<p>IFB No: <u>PLRA/PROC/TPS/2017</u></p>
<p>1.3 Contract description</p>	<p>Procurement of Hardware, Software Integration /Development and Hiring of Services for Customer Relationship Officers (CRO), Front Desk Officers (FDO) and Queue Management Officers at PLRA Arazi Record Centers -Lahore Division</p> <p><u>Lot 1:</u> Hiring of Services for Customer Relationship Officers, Front Desk Officers and Queue Management Officers at PLRA Arazi Record Centers-Lahore Division.</p> <p><u>Lot 2:</u> Software Integration / Development / Provision of Hardware for CROs, FDOs and QMS Officers</p> <p><u>Lot 3:</u> Provision of Porta Cabin, Chairs & Tables for CROs, FDOs and QMS Officers</p>
<p>1.4 Cost estimate</p>	<p><u>Lot 1 PKR 33 Million,</u> <u>Lot 2 PKR 10 Million,</u> <u>Lot 3 PKR 07 Million</u></p>
<p>1.5 Method of procurement</p>	<p><u>NCB</u></p>
<p>1.6 Fixed price contract</p>	<p><u>Yes</u></p>
<p>1.7 Prequalification, if required</p> <p>(a) number of firms prequalified</p>	<p><u>Not Applicable</u></p>
<p>1.8 Specific procurement notice</p> <p>(a) name of national newspaper</p> <p>(b) issue date</p> <p>(c) name of international publication</p> <p>(d) issue date</p> <p>(e) number of firms notified</p>	<p><u>Daily “Nawa-i-Waqt”, “”</u></p> <p><u>18.12.2017</u></p> <p><u>Not Applicable</u></p> <hr/> <hr/>
<p>1.9 Number of firms issued documents</p>	<p><u>Three</u></p>
<p>1.10 Amendments to documents, if any</p>	<p><u>Not Applicable</u></p>

(a) list all issue dates	
1.11 Date of pre-bid conference, if any	<u>Not Applicable</u>
1.12 Date minutes of conference sent to bidders	<u>Not Applicable</u>

Table 2. Bid Submission and Opening

2.1 Bid submission deadline	
(a) original date, time	<u>04.01.2018 at 11:00 a.m.</u>
(b) extensions, if any	<u>_____ 2018 at 11:00 a.m.</u>
2.2 Bid opening date, time	<u>04.01.2018 at 11:30 a.m.</u>
2.3 Number of bids submitted	<u>Two (02)</u> <u>M/s. Systems Ltd. for Lot 1 & 2</u> <u>M/s. NCBMS for Lot 1</u>
2.4 Bid validity period (days or weeks)	
(a) originally specified	<u>Ninety days (90)</u>
(b) extensions, if any	<u>Not Applicable</u>

**Table-3. Detailed Examination as per Evaluation Criteria
DETERMINATION OF RESPONSIVENESS (PART A)**

Sr.	ITB Clause	M/s. Systems Ltd	M/s. NCBMS
1	3.2 Any Conflict of Interests	No	No
2	3.2 Whether the Firm is black listed or declared ineligible	No	No
3	4.3 Single Entity / Joint Venture	Single	Single
4	17.1 Whether alternative bid submitted	No	No

**Table 4. Detailed Examination as per Evaluation Criteria
DETERMINATION OF RESPONSIVENESS (PART B)**

Sr.	Qualification Criteria	M/s. Systems Ltd	M/s. NCBMS
1	NTN certificate, Registration with Sales Tax Deptt./PRA (if applicable)	Provided	Provided
2	Affidavit on the stamp paper that the firm has not been black listed by any Government / Semi Government organization.	Provided	Provided
3	Company has been successfully in operation for last 5 years	Responsive	Responsive
4	The volume of sales in last three years shall be Lot 1 PKR 50 million Lot 2 PKR 15 million	<u>Lot 1 & Lot 2:</u> 6.7 billion sales	Lot 1: 588m sales
5	The minimum amount of liquid assets and/or credit facilities net of other contractual commitments shall be Lot 1 PKR 20 Million Lot 2 PKR 15 million	<u>Lot 1 & Lot 2:</u> C. Assets as at 30.12.16 PKR 2.4 billion	Lot 1: C. Assets as at 30.06.16 PKR 215m
6	<u>Lot 1</u> Should have undertaken 03 projects of similar nature of at least PKR 5 million each in last five years in public/private sector. Bidder shall provide detail of similar contracts executed in last 5 years with their value, name of Client and contact details of focal person. Purchaser may verify the details.	Responsive	Responsive
7	<u>Lot 1</u> Must have an HR capacity of permanent employee more than 40 (CV's and the name with contact number should be provided for verification).	Responsive	Responsive
8	<u>Lot 2</u> Must have supplied misc. hardware/item of PKR 15 million in last five years. Copies of purchase orders to be provided	Responsive	N/A

Table 5. Bid Prices (as Read Out)

Bidder Identification			Read-out Bid Price(s)		Modifications or Comments
Name	City/ State or Province	Country	Currency(ies)	Amount(s) or %	
(a)	(b)	(c)	(d)	(e)	(f)
1. M/s. Systems Ltd (Lot-1)	Lahore, Punjab	Pakistan	PKR	31,007,125/-	
2. M/s. National Consulting for Business and Management Solutions (NCBMS) Pvt. Ltd. (Lot-1)	Islamabad	Pakistan	PKR	38,226,540/-	
1. M/s. Systems Ltd (Lot-2)	Lahore, Punjab	Pakistan	PKR	19,916,350/-	

Table 6. DETERMINATION OF RESPONSIVENESS

Sr.	ITB Clause	
1	12.1 Whether the duly signed Price Schedule attached	Yes
2	14.1 Bid Currency (prices in Pak Rupee)	Yes
3	15.1 Validity of Bid (90 days)	Yes
4	15.3 Whether the Quoted Prices are Fixed	Yes
5	16.1 Bid Security enclosed in favor of PLRA	Yes
6	16.2 Validity of Bid Security (120 days)	Yes

Table7. Proposed Contract Award

Lot 1:

Hiring of Services for Customer Relationship Officers, Front Desk Officers and Queue Management Officers at PLRA Arazi Record Centers-Lahore Division.

1. Lowest evaluated responsive bidder (proposed for contract award). (a) name (b) address	<u>M/s. Systems Ltd.</u>	
2. If bid submitted by agent, list actual supplier. (a) name (b) address	<u>Not Applicable</u>	
3. If bid from joint venture, list all partners, nationalities, and estimated shares of contract.	<u>Not Applicable</u>	
4. Principle country(ies) of origin of goods/materials.	<u>Pakistan</u>	
5. Estimated date (month, year) of contract signing.	<u>Jan , 2018</u>	
6. Estimated delivery to project site/completion period.	<u>2019</u>	
	Currency(ies)	Amount(s) or %
7. Bid Price(s)	PKR	31,007,125/-
8. Corrections for Errors	PKR	-
9. Discounts	PKR	-
10. Other Adjustments	PKR	-
11. Proposed Award	PKR	31,007,125/-
12. Disbursement Category	<u>Services</u>	

Table 8. Proposed Contract Award

Lot 2:

**Software Integration / Development / Provision of Hardware for CROs,
FDOs and QMS Officers**

1. Lowest evaluated responsive bidder (proposed for contract award). (a) name (b) address	<u>M/s. Systems Ltd.</u>	
2. If bid submitted by agent, list actual supplier. (a) name (b) address	<u>Not Applicable</u>	
3. If bid from joint venture, list all partners, nationalities, and estimated shares of contract.	<u>Not Applicable</u>	
4. Principle country(ies) of origin of goods/materials.	<u>Pakistan</u>	
5. Estimated date (month, year) of contract signing.	<u>Jan , 2018</u>	
6. Estimated delivery to project site/completion period.	<u>2019</u>	
	Currency(ies)	Amount(s) or %
7. Bid Price(s)	PKR	19,916,350/-
8. Corrections for Errors	PKR	-
9. Discounts	PKR	-
10. Other Adjustments	PKR	-
11. Proposed Award	PKR	19,916,350/-
12. Disbursement Category	<u>Services</u>	