

BIDDING DOCUMENTS

**REPAIR OF CCTV NETWORK OF OLD
COURTS DISTRICT RAWALPINDI**



**OFFICE OF THE DEPUTY COMMISSIONER
RAWALPINDI**

OFFICE OF THE DEPUTY COMMISSIONER RAWALPINDI

SCHEDULE FOR INVITATION

**REPAIR OF CCTV NETWORK OF OLD
COURTS DISTRICT RAWLPINDI**

- Tender Fee: Rs.2000/- (Non Refundable)
- Last Date of Issuance: 11-10-2021 till 09:30 AM
- Receiving Date & Time: 11-10-2021 at 10:30 AM
- Opening Date & Time: 11-10-2021 at 11:00 AM
- Venue: Office of the Deputy Commissioner, Rawalpindi
- For Queries: Tel #051-9292565
- Earnest Money: 2% of Estimated Price in the shape of CDR

Name of Representative/Bidder:_____

Company Name:_____

Company Seal / Stamp:_____

OFFICE OF THE DEPUTY COMMISSIONER RAWALPINDI

TENDER FORM

I/we submit the following particulars of the firm with tender for the above services.

Name of Firm _____

Name of Proprietor _____

CNIC of Proprietor _____

Complete Address _____

Office Telephone / Fax No _____

Name of Authorized Representative _____

Cell No. Authorized Representative _____

CNIC No (Copy Attached) _____

Sales Tax Reg. No _____

Income Tax Reg. No _____

CDR# with Banks Name _____

Company Seal / Stamp: _____

OFFICE OF THE DEPUTY COMMISSIONER RAWALPINDI

CERTIFICATE

(Must Be Provided on Stamp Paper of Rs.100/-)

We M/S:_____ are not Black listed/Defaulter of any Organization / Department / Government / Autonomous Body / Authority /Institution at any time. We accept the terms & conditions of the bidding documents and hereby categorically confirm that the supplies offered by us are exactly of the same particulars and specifications as laid down in the bidding documents. In case of any violation of any of the terms and conditions, our security/call deposit maybe forfeited. We further hereby undertake that such an action of the administration shall not be challenged in any court of law.

We also confirm that the prices quoted in the office of Deputy Commissioner, Rawalpindi are not more than the prices quoted in any other Government/Autonomous Institution for the same services. In case of any difference, overpricing detected at any stage, we shall be bound to refund the differential amount to the institution in the best interest of the Government of the Punjab.

SIGNATURE OF THE BIDDER

Name of Representative/Bidder:_____

Company Name:_____

Company Seal / Stamp:_____

OFFICE OF THE DEPUTY COMMISSIONER RAWALPINDI

INSTRUCTIONS FOR BIDDERS

REPAIR OF CCTV NETWORK OF OLD COURTS DISTRICT RAWLPINDI

**QUOTATION/TENDER NOTICE
BID FORM NO: _____**

1. Bidder must be NTN/GST/PRA Registered Firm.
2. Bank Statement for last 03 years should be provided.
3. The Bidder/Company should not be black listed by any firm or organization/department/ authority.
4. The Company/Bidder must have relevant experience of minimum 03 years and attach relevant work orders. 2 Projects of outdoor CCTV installation through fiber.
5. The Quotation must include CDR of 2% of the total value of the Bid in favor of Deputy Commissioner Rawalpindi. The Successful bidder will have to submit 10% (contract award money) Insurance/Bankers Cheque as security.
6. Rates will be quoted against each item mentioned in bid document on prescribed bidding document format.
7. Any applicable taxes of Government are the responsibility of the bidder.
8. All Quotations will be opened under Rules 38 (2)(a) (Single Stage Two Envelops).The bid shall be a single package consisting of two separate envelopes, containing separately the financial and the technical proposals.
9. The envelopes shall be marked as “Financial Proposal” and “Technical Proposal”
10. The instructions issued by the Services and General Administration Department ,Punjab and PPRA Rules 2014 will be applicable on all bids.
11. Tenders incomplete/Cut/Broken& unsealed etc and after due time and date will not be accepted.
12. Tender Documents can be obtained from DC Office Rawalpindi by paying Rs.2000/- for registration of your firm to participate in the bidding process.
13. The tender advertisement can also be seen from the website of PPRA.
14. In the financial bids (at the time of opening the financial proposal) the arithmetical errors shall be rectified on the following basis.
 - i. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Bidders/Suppliers do not accept the correction of the errors, its bid shall be rejected. If there is a discrepancy between words and figures, the amount in words shall prevail.
15. The System is required to be functional nonstop for the desired time period. This has to be ensured by the bidder.
16. The contract will be awarded to the successful bidder on the basis of lowest rates (lump sum) offered for highest quality of services.
17. The Bidder/Company will complete the work 20 days.
18. The bidder will be responsible for the warranty/guarantee of the newly installed gadgets. and newly installed must be compatible/ support existing CCTV Network

19. The office of the Deputy Commissioner has the right to cancel tenders before ADVANCE ACCEPTANCE is issued in the light of Rules 35 Amendment Rules PPRA -2014.

Acceptance of the terms and conditions of the Bid by the Bidder:

Signature of the bidder: _____

Name of the Bidder: _____

Company Seal / Stamp: _____

OFFICE OF THE DEPUTY COMMISSIONER RAWALPINDI

Following Items are required to repair CCTV Network of Old Courts Rawalpindi

PART-A

Sr. No	Item	Quantity (A)	Unit Rate (B)	C=(A*B)
1	Repair and Replacement of 4 Megapixel IP Based CCTV Cameras	66		
2	POE Switch 24 Port with 2 SPFs (Gig Bits)	02		
3	POE Switch 16 Ports (Giga Bits)	04		
4	POE Switch 8 Ports (Giga Bits)	06		
5	NVR 16 Channel	2		
6	Power Cable 7*64	500 Meter		
7	Fibre Optics 12 core with splicing and connective deployment installation	1000 Meter		
8	UPS and Batteries repairs	3		
09	Cat-VI Cables	3 Roll		
10	LED Repair	3		
11	Walk Through Repair	2		
12	1 year Service level Agreement for old courts CCTV Network and ATC Courts CCTV Network			