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THE PUNJAB EMPLOYEES SOCIAL SECURITY INSTITUTION

(HEAD OFFICE)

3-A, GULBERG-V, LAHORE

RFP REQUIRED

The Punjab Employees Social Security Institution invites proposals from the recognized Medical Colleges / Universities for grant of license for affiliation of Medical College / University with following PESSI Hospitals: -

1. Social Security Hospital, Multan Road Lahore
2. Social Security Hospital, Faisalabad
3. Khawaja Farid Social Security Hospital, Multan
4. Social Security Hospital, Islamabad
5. MNCH Social Security Hospital, Faisalabad
6. MNCH Social Security Hospital, Kot Lakhpat Lahore
7. Social Security Hospital, Gujranwala
8. Social Security Hospital, Shahdara
9. Social Security Hospital, Sialkot

The Colleges / Universities blacklisted by Pakistan Medical Council, University of Health Sciences Lahore or any other Govt. Department, Institution or Agency are not eligible to participate.

The prescribed documents can be obtained from the office of the undersigned during working hours from the date of publication of advertisement on production of a written request. The documents are also available on PESSI website www.pessi.gov.pk

Applications along with complete documents and payment of non-refundable fee of Rs.10,000/- shall be submitted on or before 15th day of publication of this advertisement till 03:00 p.m. in the office of the undersigned. Incomplete and late submitted applications will not be entertained. PESSI reserves the right to cancel any application at any stage without any reason.

(PL-8889)

**Medical Advisor
for Commissioner PESSI**

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REQUEST FOR PROPOSAL

AFFILIATION OF PESSI HOSPITALS WITH MEDICAL COLLEGES / UNIVERSITIES

NOTICE FOR PRE-BID MEETING

- Pre-bid meeting shall be held on 07.09.2021 at 11:00 a.m. at PESSI Head Office Lahore. The interested Medical Colleges / Universities may submit their reservations, if any, in writing by 06.09.2021, which will be discussed in the meeting for appropriate decision in the public interest.
- Finalized bidding documents shall be uploaded on PPRA website (www.ppra.punjab.gov.pk) and PESSI website (www.pessi.gop.pk) on 09.09.2021, after the pre-bid meeting.

REQUEST FOR PROPOSAL
AFFILIATION OF PESSI HOSPITALS WITH MEDICAL COLLEGES /
UNIVERSITIES

The institution intends to affiliate recognized Medical Colleges / Universities for grant of license for affiliation of Medical College / University with following PESSI hospitals: -

1. Social Security Hospital, Multan Road Lahore
2. Social Security Hospital, Faisalabad
3. Khwaja Farid Social Security Hospital, Multan
4. Social Security Hospital, Islamabad
5. MNCH Social Security Hospital, Faisalabad
6. MNCH Social Security Hospital, Kot Lakhpat Lahore
7. Social Security Hospital, Gujranwala
8. Social Security Hospital, Shahdara
9. Social Security Hospital, Sialkot

OBJECTIVES OF AFFILIATION:

- To improve the health service delivery of the PESSI hospitals in terms of OPD, surgeries and bed occupancy.
- Recognition of PESSI medical staff as teaching cadre through equivalence by Pakistan Medical Council as Assistant Professor, Associate Professor and Professor.
- Value addition / career progression for existing PESSI medical staff.
- Allocation of free seats for the children of secured workers.
- Accreditation of major specialties by CPSP for post graduate training in PESSI hospitals.
- Recognition by Punjab Medical Faculty for training of allied cadre in PESSI hospitals.
- Recognition by Pakistan Nursing Council for the training of nursing programmes.
- Value addition in terms of cash in the hospital to improve training and clinical infrastructure.
- Establishment of E-library

BACKGROUND INFORMATION:

The Punjab Employees' Social Security Institution is an autonomous body of Labour & Human Resource Department as reflected in schedule – 1 of the Punjab Government Rules of Business, 2011. The Institution was established in 1967 under the Provincial Employee's Social Security Ordinance, 1965.

The main objective of the Institution is to provide healthcare facilities and other benefits including cash benefits to the secured employees and their dependents including dependent parents in the event of sickness, maternity, employment injury or death and for matters ancillary thereto through an extended network of hospitals, tertiary, secondary and primary level healthcare facilities. Currently, Institution is running; 21-hospitals and 248-medical units.

SCOPE OF WORK:

Provision of faculty by the affiliated medical colleges and to improve the healthcare service delivery of the hospitals. The equivalence of PESSI staff for the teaching cadre. Free education to the children of secured workers and other monetary benefits to upgrade the PESSI hospitals.

TERMS OF REFERENCES:

- 1- Enabling provision of optimal cutting edge standardized healthcare service delivery by qualified consultants / professionals of the (attached) Medical College / University.
- 2- Detailed breakup of recognized faculty to be inducted in PESSI hospitals.
- 3- Facilitating the PESSI consultants for their induction into teaching cadre through equivalence by PMC.
- 4- Provision of free education to the children of secured workers as decided by the Governing Body.
- 5- What value addition / expansion of physical diagnostic and Electro Medical Equipment relating to infrastructure will be provided every year.
- 6- What contribution in cash, in kind, in form of Electro Medical Equipment, physical assets (furniture & store etc.) or building infrastructure for these value addition expenditure will be made by the interested medical colleges.
- 7- Plan for installation of HIMS in PESSI hospitals.
- 8- Payment of 10% of the annual fee for that academic year against the number of students being trained in PESSI hospitals.
- 9- Payment of honorarium to the PESSI consultants inducted in the teaching faculty of relevant Medical College / University.

ELIGIBILITY CRITERIA

1. The Medical College/ University shall be located in a spacious, separate and independent building. The premises shall not be shared by any other institution.
2. The Principal / Head / Dean of the College / University shall be a duly qualified full time employee having the prescribed qualifications and experience as required under the rules and regulations of PMC.

3. Duly qualified, full time, academic and non- academic staff shall be deployed in the prescribed manner by the Medical College / University.
4. Valid legal entity of the Medical College / University i.e. The Medical College shall be recognized from Pakistan Medical Council Islamabad (Central Regulatory Authority) and from University of Health Sciences Lahore in case, the Medical College is also recognized as University, it shall also be recognized with Higher Education Commission, Government of Pakistan under the relevant rules and regulations.
5. The Medical College/ University shall submit an Affidavit on requisite stamp paper declaring "Neither the Applicant Medical College/ University nor its Chairman/ Directors/ Deans, Shareholders, as a whole or as a part have ever been blacklisted / defaulted by any government agency / department / Institution / organization / bank etc.
6. The Medical College/ University shall submit an affidavit on requisite stamp paper that the Medical College/ University has never been closed due to any issue nor is blacklisted on any ground by PMC, Higher Education Commission, University of Health Sciences, Any local body or Public Sector Organization etc., for any reason whatsoever, if so, the final outcome of such penalty / process may be mentioned.
7. The applicant Medical College / University if remained affiliated with any Government, Semi Government, Organization or Private entity's Hospital in the past, it shall submit performance certificate issued by the relevant Government /Semi Government/ Private Hospital/Institution etc., clearly mentioning that no outstanding liability or non-fulfillment of any kind whatsoever is pending against the said applicant Medical College/ University.
8. The applicant Medical College/University shall clearly mention the fields for which license of affiliation is required from Social Security hospitals. Following are the proposed fields of affiliation license.
 - a. Major & minor specialties i.e. FCPS, MS, MD, DGO, DMRD, etc.
 - b. MBBS
 - c. BDS
 - d. Pharm-D
 - e. Doctor in Physiotherapy
 - f. Nursing Program
 - g. Any other regular program
 - h. Any training / observer-ship / internship (if required on honorary basis, mentioned the courses / departments)
9. The applicant Medical College/University additionally recognized with International Universities / organizations such as (National Committee on Foreign Medical

Education & Accreditation (NCFMEA) / Foundation for Advancement of International Medical Education & Research (FAIMER) / WHO) or recognized for USMLE/PLAB shall be given preference.

10. The applicant Medical College/University having MOU with other international / National Universities will be given additional marks.
11. The applicant Medical College/ University shall submit an affidavit on requisite stamp paper that all the terms and conditions of annexed draft affiliation license agreement/ contract have been read carefully, duly acknowledged and shall be strictly fulfilled in its true spirit and requisite time lines if the affiliation license is granted to the applicant Medical College / University and in case of non-compliance PESSI reserves the right to forfeit the security fee and cancel the affiliation license at any time.
12. All the required documents must be attached with the application duly signed and stamped by authorized personnel; otherwise the application shall be rejected.

TIME FRAME

After signing of the agreement with the successful bidder, the minimum time frame will be 05 years, expandable for another 05 years through mutual concurrence of both the parties.

DELIVERABLES

- Recognition of PESSI hospitals as teaching hospitals in mutually agreed field / departments.
- Optimally equipped with regard to Human Resource, Electro Medical Equipment and other physical infrastructure PESSI hospitals.
- Accreditation by CPSP for post graduate training in mutually agreed disciplines.
- Recognition by Punjab Medical Faculty for training of allied cadre in PESSI hospitals.
- Recognition by Pakistan Nursing Council for the training of nursing programmes.
- Availability of improved training and clinical infrastructure in PESSI hospitals.

REQUIRED DOCUMENTS

- I. Registration certificate / Affiliation license agreement with PMC, HEC, UHS, Punjab Medical Faculty or Pakistan Nursing Council whatsoever as applicable.
- II. Authorization letter in favour of person seeking agreement with PESSI.
- III. The applicant Medical College / University shall submit clearly mentioned certificate regarding fields for which license of affiliation is required from Social Security hospitals as mentioned in clause-8 of eligible criteria & qualification.
- IV. The applicant Medical College / University shall also submit number of students

against the required fields of training and mention the duration of training/ observer-ship / internship against such programs

- V. Internationally recognition certificates if any.
- VI. Valid registration certificates from Pharmacy Council, Nursing Council, Physiotherapy Council, In case affiliation is required in these fields.
- VII. A Bank guarantee of amount as described below in advance as security of good behaviour and performance of affiliation license agreement/contract , which shall retain with the institution till the expiry of the license -agreement. (The said k guarantee will be returned to the unsuccessful applicants/ Medical College/University after one week of final selection of successful applicant Medical College/University).

Sr. #	Name of Hospital	Amount
1.	Social Security Hospital, Multan Road Lahore	05 Million Rupees
2.	Social Security Hospital, Faisalabad	05 Million Rupees
3.	Khwaja Farid Social Security Hospital, Multan	05 Million Rupees
4.	Social Security Hospital, Islamabad	05 Million Rupees
5.	MNCH Social Security Hospital, Faisalabad	03 Million Rupees
6.	MNCH Social Security Hospital, Kot Lakhpat Lahore	03 Million Rupees
7.	Social Security Hospital, Gujranwala	03 Million Rupees
8.	Social Security Hospital, Shahdara	03 Million Rupees
9.	Social Security Hospital, Sialkot	03 Million Rupees

- VIII. Detail of all faculty members with their experience certificates and registration certificates from Pakistan Medical Council as well as registration certificates as trainers from College of Physician and Surgeons of Pakistan.
- IX. Total Number of students mentioned against each year of each affiliated program requiring clinical teaching at licensor hospital separately.
- X. An affidavit mentioning that the information provided by the applicant/Medical College is true and nothing has been concealed or misrepresented, In case otherwise proved at any stage, the Licensor shall have the right to cancel the affiliation license without any notice and to forfeit all the deposited amount. Apart from this, legal action under the law shall also be taken.
- XI. Financial / bank statement of last 03 years indicating existing and prospective revenue resources.
- XII. Annual tax return certificate of the previous financial year submitted to FBR.
- XIII. A certificate from a reputed Chartered Accountant with regard to the existing financial health and future expenditure viz-a-viz future expected liabilities.

- XIV. Incorporation certificate of legal entity / company carrying the legal ownership of Medical College / University.
- XV. Number of staff deployed to each category / specialty being affiliated.
- XVI. Name, number along with specification of equipment / furniture fixture expected to be received from medical college / university to improve the health service delivery and training structure.
- XVII. Proposed annual upgradation / value addition in the existing physical infrastructure to discount the ongoing wear & tear and expand the healthcare facility spectrum.