


PUNJAB WILDLIFE & PARKS DEPARTMENT

REQUEST FOR PROPOSALS FOR SHORT CONSULTANCY FOR RESIDENT SUPERVISION & THIRD PARTY VALIDATION UNDER THE DEVELOPMENT SCHEME "IMPROVEMENT & DEVELOPMENT OF JALLO SAFARI LAHORE"

Date of Submission: 04.09.2021


- *Invitation to Bid (Introduction).*
- *Instructions to Bidders*
- *Criteria for Technical and Financial Proposal*
- *TORs*

OFFICE OF THE DEPUTY DIRECTOR WILDLIFE
LAHORE REGION, 2-SANDA ROAD LAHORE



Deputy Director (Wildlife)
Lahore Region, Lahore

The bidder is expected to examine the bidding document, including all instructions, forms, terms, specifications and charts / drawings. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect would result in the rejection of the bid.


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1.

PUNJAB WILDLIFE & PARKS DEPARTMENT

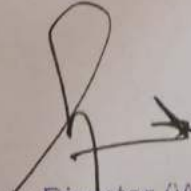
Punjab Wildlife & Parks Department intends to hire the services of Consultant Firms for Resident Supervision & Third Party Validation of the executed civil works under the development scheme **"Improvement & Development of Jallo Safari Lahore"** till 30.06.2022. The Consultant Firms would be responsible to arrange / conduct aforesaid Resident Supervision as well as Third Party Validation of the completed civil works under the said development scheme.

2. Technical and financial proposals on prescribed format in two separate sealed envelopes under Quality and Cost Based Selection (QCBS) and procedures described in Request for Proposal (RFP) are invited as per scope of work mentioned in the RFP documents i.e. Formats for Technical & Financial Proposal, TORs including professional & technical requirements of Consultant (S) and Evaluation Criteria. The RFP document can be obtained from the office of undersigned at the address given below during office hours against a deposit of Rs.1000/-.

Sr.#	Name of the Development Scheme	Estimated Cost for Hiring of Consultant (Rs.)	Bid Security	Last Date of Submission & Time	Date of Opening & Time
1.	Improvement & Development of Jallo Safari Lahore	2.421 (m)	100000/-	04.04.2021 11.00 A.M	04.04.2021 12.30 P.M

Following documents must be provided alongwith the proposal:

- i. Valid certificate of registration with Pakistan Engineering Council in the relevant field.
- ii. Certificate of registration with Planning & Development Department, Government of the Punjab alongwith the latest renewal prequalification letter.
- iii. Copy of registration with Securities & Exchange Commission or registration of firm.
- iv. Copy of registration with Income Tax and Provincial Sales Tax Department.
- v. List of permanent professional staff alongwith C.Vs of relevant core staff showing project wise experience with exact time duration of each project.
- vi. List of similar works completed by the firm during 5 years and similar work in hand indicating total cost of such work and cost of consultancy services received against those works alongwith date of start and completion or expected date of completion.
- vii. A certificate / affidavit that the firm is not blacklisted by any Government / Autonomous body or any arbitration case with client.
- viii. The Department reserves the rights to reject all the proposals under Clause 35 (1) of PPRA Rules, 2014 amended upto 2020.
- ix. Audited statement of accounts for last 3 years.
- x. Managerial capability of the firm.
- xi. Financial position of the firm supported with authenticated financial statements from Financial Institution / Regulatory Authority.
- xii. A complete set of RFP document can be obtained on or before 04.04.2021 from the office of Deputy Director Wildlife, Lahore Region, 2-Sanda Road Lahore. The proposal in sealed envelope must reach the office of undersigned at the address given below on 04.04.2021 at 11.00 AM (Pakistan Standard Time). The proposal would be opened on the same date at 12.30 PM by the designated Committee in the presence of the bidders or their representative who may choose to be present.
- xiii. All bids must be accompanied by a Bid Security mentioned above and must be delivered to Deputy Director Wildlife, Lahore Region on 04.04.2021 at 11.00 A.M. Bid will be opened on the same day at 12.30 P.M in the presence of bidder's representatives who choose to attend, at the same address.
- xiv. Incomplete bids shall not be entertained.
- xv. Bids will be valid for 3 months.


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2.

**(RFP) REQUEST FOR PROPOSAL FOR SPECIFIC INSTRUCTION TO
CONSULTANCY FIRMS FOR RESIDENT CONSTRUCTION SUPERVISION**

1. A complete set of RFP document can be obtained on or before 03-08-2021 from the office of Deputy Director Wildlife, Lahore Region, 2-Sanda Road Lahore on payment of Rs.1000/- (non-refundable) from the date of publication of the advertisement as per directions contained in Tender Notice.
2. Tender should be dropped in the tender box available in the office of Deputy Director Wildlife, Lahore Region as per schedule given in the tender notice and the technical bids will be opened on the same day at 11.0 A.M by the Tender Opening Committee in the presence of tenderers or their representatives, whoever to be present.
3. A bid security as per invitation of bids in favour of Deputy Director Wildlife, Lahore Region must accompany with tender in shape of Call Deposit / Pay Order / Demand Draft issued by any scheduled bank.
4. Bid validity offer should be upto 90-days from the date of opening of tenders.
5. The rates should be inclusive of all applicable taxes.
6. Any erasing / cutting, overwriting will only be acceptable alongwith initials of bidder or clarification could be made at the time of opening in the presence of all bidders or their representative. Incomplete and ambiguous bids will not be considered.
7. Successful tenderers will be required to execute an agreement with Deputy Director Wildlife, Lahore Region on stamp paper as required vide Section 22 (A) (b) of Schedule-I of Stamp Act 1899 within 7 days after approval of the bid as per settled terms & conditions.
8. Work order will be issued to the successful tenderer after approval of the Competent Authority.
9. No escalation etc. will be admissible after the issuance of work order in any case.

Certificate:

I / We do have read all above terms & conditions and accepted as such.

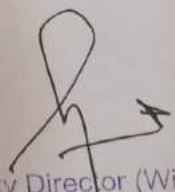
Name of Tenderer: _____

CNIC No.: _____

Address: _____

Contact No.: Office: _____ Cell: _____ NTN No.: _____

Date of Tender: _____ Signature: _____


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3.

CRITERIA FOR TECHNICAL EVALUATION FOR REQUEST FOR PROPOSAL

(Please attach the requisite documents mentioned in the table below with the Technical Person)

The bidder which secures 70% marks will qualify for the competition.

Sr. #	Name of the Bidder	Eligibility Criteria					Experience (60 marks)		Financial Position of Last 3 years	List of Permanent Professional Staff	Total Marks (Col.VI to Col.IX)
		Registration with Income Tax and Sales Tax Authorities (NTN) + (GST)	Affidavit that firm is not Black Listed	Certificate of Registration with Pakistan Engineering Council	Certificate of Registration with P&D Department with prequalification	Eligible or Not	Year of Establishment. Full marks if more than 5 years, otherwise proportionate on yearly basis (30 Marks) Attach proof / firm registration certificate etc)	6 marks for each similar assignment of Rs. 10 million in previous year upto maximum 30 marks (30 Marks) Attach work orders / invoice)			
		i.	ii.	iii.	iv.	v.	vi.	vii.	viii.	ix.	

1. Cost of Bidding

The bidder shall bear all cost associated with the preparation and submission of its Bid (s) and the purchaser will in no case be responsible or liable for those costs.

2. Assurance

The successful bidder will be required to give satisfactory assurance of its ability and intention to supply the services pursuant to the contract, within the time set forth therein.

3. Period of Validity of Bid

The bid shall remain valid for ninety (90) days from the date of bid closing prescribed by the Department.

4. Parameter / Criteria for Evaluation of Financial Proposal

- Amount of consultancy fee – lowest bid
- Amount of CDR
- Time Period

TORs are enclosed.

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TERM OF REFERENCES FOR CONSULTANTS

IMPROVEMENT AND DEVELOPMENT OF JALLO SAFARI, LAHORE

BACKGROUND

Wildlife Section in Jallo Park has been established since 1976. The section has two dimensions viz., Drive-in-Zoo and Wildlife Breeding Center; the former has the wild animal, birds and reptile exhibits that are the major attraction of the Jallo Forest Park whereas the latter meets the requirement of many Wildlife Parks established throughout Punjab through captive breeding of required number of animals for establishment of Wildlife Parks and restocking wherever required. The area is also supported with certain Park facilities provided by the Forest Department.

The existing infrastructure of Drive-in-Zoo has now outlived its utility and needs remodeling, re-designing and development of Wildlife facilities on modern lines. The present project has proposed to provide a complete overhauling of existing facilities and development of new facilities to raise the standard to an appropriate Safari. Facilities proposed to be provided under this project are given at **Annexure-A**.

The PC-1 scheme “**Improvement and Development of Jallo Safari, Lahore**” stands approved on 28.02.2017 by DDSC at a total cost of Rs.398.686 million with its gestation period starting from 01.07.2016 to 30.06.2019 which extended upto 30.06.2022. The cost of civil work components comes to Rs.249.933 million.


OBJECTIVES OF CONSULTANCY

The main purpose of acquiring the consultancy services is to ensure that works under the project are executed with a high standard of workmanship using good quality materials within the scheduled / contract time and in conformity with the approved drawings, scope & specifications, acceptable environmental standards and in accordance with the client's requirement, but within approved cost of the works strictly adhering to rules / procedures and instructions of the Government of the Punjab for execution of works, which have been recently awarded. Punjab Wildlife & Parks Department intends to hire the consultants for Resident Supervision and Third Party Validation of the project through qualified Engineers / Architects etc.

SCOPE OF WORK FOR THE CONSULTANTS

Will include but not necessarily be limited to the following:

- i. Validation of works already done by the contractor.
- ii. Resident Supervision of works yet to be done.


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The main purpose of acquiring the consultancy services is to ensure that works under the project are executed with a high standard of workmanship with approved scope & specifications, cost as well as within given timelines.

THIRD PARTY VALIDATION

The consultants shall conduct Third Party Validation of civil works already executed / being executed under the development scheme by the Buildings Department as per approved cost scope & specifications and timelines by:

- i. Certifying that works have been done as per approved design, drawing and specifications.
- ii. Material used is of approved quality and standard.
- iii. Timelines have been duly followed by the contractor as per contract agreement.

SERVICES FOR CONSTRUCTION SUPERVISION (RESIDENT SUPERVISION):

The duties and functions of the consultants shall include as under:

1. The consultants shall be responsible for resident supervision of the works by a qualified graduate engineer in the respective discipline with 10 year experience in the fields of buildings under construction. The visits by other Engineers / staff shall be carried out at all important stages of works roughly twice a month or as and when required by the client in order to ensure and certify the quality of works executed at site as per following stages.
 - i. Upto D.P.C level.
 - ii. Brick masonry in super structure.
 - iii. R.C.C. work i.e. laying of all services / conduits.
 - iv. Finishing work i.e. joinery work and all services such as water supply, sui-gas and electric fittings (internal & external) etc.
2. The consultants shall certify that works are executed as per approved designs, drawings, standard specifications, technically sanctioned estimates and within the provisions of contract agreement.
3. The consultants shall certify that all the works are executed in accordance with the established standards, criteria and procedures.
4. The consultants shall certify that the construction schedule provided in the contract agreement is strictly followed by the contractor.
5. The consultants shall certify that the construction material brought by the contractor (s) at site for use of in the construction works is in accordance with the specifications and is got tested as per standard practices laid down in the specifications.
6. The consultants shall advise the Executive Engineer on any problem arising in construction works during the execution of works and suggest remedial measures.
7. The consultant shall monitor progress and maintain upto date progress schedule in the form of bar charts, critical path diagrams and other appropriate systems developed during the project execution indicating major items of work being performed according to work schedule provided with the contract agreement and approved by the Engineer In-charge.
8. The consultants shall submit inspection reports to the concerned Executive Engineer (C&W Department) with a copy to the Deputy Director Wildlife concerned at every stage within 15-days of due visit clearly pointing out the deficiencies, if any in the works and suggestions for their remedial measures.

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9. The consultants shall verify contractor's monthly payments and final payments and certify that payments released to the contractor are for works actually carried out at site and at rates quoted in the approved tender.
10. The consultants shall recommend to the Executive Engineer for issuance of completion certification stating that the works have been completed as per standards specifications, design, drawings, estimates and contract agreement.
11. One month prior to the expiry of the construction period of the work, the consultants shall carryout a detailed final inspection of the works and submit a report to the department pointing out the defects if any in the works.
12. If subsequently at any stage after the expiry of the construction period and during the service life of the works, the quality of any item of works passed by the consultants is found sub-standard or defective, the consultants shall also be liable to pay the compensation to the department for the defective work. The liability shall be to the extent of two times the fee charge.
13. The consultants shall incorporate all changes that may be required by the Client / Employer for the economical completion and / or due to technical grounds / site requirements without any additional charges during the execution of project and shall submit the above documents accordingly as per requirement of the Engineer In-charge.
14. The client will have a right to increase or decrease the scope of works.
15. The consultant's site staff will be rationalized / curtailed depending upon the progress of works and availability of funds as mutually agreed between parties upon written notice of the client / employer.

CONSULTANS TEAM:

The core team of consultants shall include:

One graduate Civil Engineer with 10-years' experience in relevant fields:

- i. Public Health Engineer.
- ii. Electrical Engineer. As and when required. Fee will be paid on per visit day basis.

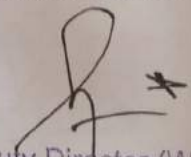
SUPPORTING STAFF:

Sub-Engineer

As and when required, however, fee will be paid on per visit / man-day visit.

GENERAL CONDITIONS

1. Consultants shall maintain a fully equipped site office. If they use the premises of the client, then the consultants will pay rent to the client as per prevailing market rates or as mutually agreed between the two parties.
2. The consultant shall maintain a permanent record of the results of all tests made on materials items of work involved in the project, utilizing forms as approved by the Engineer In-charge / employer.
3. The consultants shall quote fee for works. The consultants will not be paid claim any extra fee even if the work is not completed within the stipulated time unless the work scope is extended / increased by the client.
4. On satisfactory performance of the services, payment to the consultants shall be made proportionate to the work done. The payment shall be made upto 90% of the payable amount. The remaining 10% shall be released after submission of the project completion report.


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5. On satisfactory performance of the services, payment to the consultants shall be made proportionate to the work done. The payment shall be made upto the payable amount. The remaining 10% shall be released after submission of the project completion report.
6. Project In-charge will be authorized to deduct 10% from each running payment as a security deposit. The securing amount shall be released after expiry of the maintenance period of the contract.
7. No advance payment shall be made whatsoever for any job.
8. The client shall deduct any tax levied by Government including Income Tax etc. while releasing due payment to consultants.
9. Professional liability as stated in the prevalent conduct and practices of consulting Engineers prescribed by Pakistan Engineering Council / Pakistan Council of Architects and Town Planners shall be applicable to the consultants.

QUOTATION OF CONSULTANCY FEE:

The consultants shall quote fee on inputs of services or completion of deliverables on man month basis.

DEDUCTION ON SECURITIES:

- a) The client shall deduct 10% of each payment due to the consultants as security which would be released on the completion of the assignment / submission of final report.
- b) Final payment to the consultant shall be made only when the consulting services have been completed satisfactorily by the consultants and duly certified by the Competent Authorities.
- c) All adjustment invoices as payable shall also be made at the time of release of security amount.

TIME DURATION FOR PROPOSED CONSULTANCY:

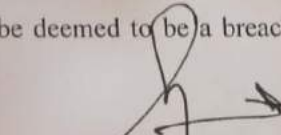
The time duration for proposed consultancy shall be completion of the project i.e. upto 30 June, 2022.

LIQUIDATED DAMAGES:

- i. If the "Consultants" violate (with proven fault, errors & omissions) any terms and conditions of this Agreement, the Employer may terminate this Agreement within 30 days. In such a case the Employer shall be entitled to recover the excess fee, if any, paid to the "Consultants" and to claim such damages or loss as may be suffered by it as result of such proven violation of the consultants.
- ii. The "Consultants" shall not be liable for any damage or injury caused by or arising out of the act, neglect, default or omission of any person other than the "Consultants".
- iii. The "Consultants" shall not be liable for any loss or damage caused by or arising out of circumstances over which the "Consultants" had no control.

FORCE MAJEURE:

Failure on the part of any party to fulfill any of the terms and conditions of this Agreement or any part thereof will not give other party any claim, of whatsoever nature, on the former party nor would it be deemed to be a breach of this Agreement if such failure arises from


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Force Majeure. Force Majeure here means act of God, which includes categories such as war, epidemic, insurrection, earthquake, floods, etc.

ABANDONMENT POSTPONEMENT OF THE PROJECT:

Should the employer decide to postpone, abandon or terminate the "Project" or any part thereof at any time "Consultants" shall be entitled to claim payment only if the services rendered upto the date of communication to the "Consultants" of the decision of such postponement or abandonment or termination as the case may be. The "Consultants" shall furnish to the Employer the details of all the incomplete / complete works in draft form within two weeks of the communication referred to above, failing which it will be presumed as if no work has been done by them since the last stage of payment.

EXTENSION IN SCOPE OF SERVICES:

The scope of services under this Agreement may be extended by mutual agreement between the Employer and the Consultants in order to include any other works as may be deemed necessary for purposes of the execution of the project.

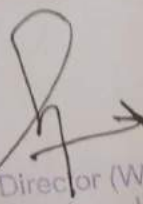
TERMINATION OF AGREEMENT:

- i. The employer may terminate the "Consultants" obligation to render services under this Agreement by giving a 30 days' notice in advance to the "Consultants". After issuing of notice to terminate the Agreement, the "Consultants" shall not have any right to incur any further obligation nor would they be entitled to any claim in respect of any work done under this Agreement after the termination date.
- ii. The "Consultants" may terminate their obligations to render further services under this Agreement on thirty (30) days' notice to the Employer in advance of the date of termination. On the expiry of said thirty (30) days, the "Consultant" shall not have the right to claim anything for carrying out further obligation under this Agreement; but shall be entitled to payment for works done upto the date of termination of which the certificate by Technical Committee constituted by the Employer will be final and conclusive.
- iii. The agreement shall not be terminated because, of death or retirement of a shareholder or any member of the staff of the Consultants or Employers.

ASSIGNMENT

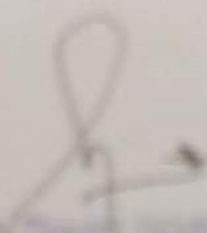
During the subsistence of this Agreement the "Consultants" shall not assign, sublet or after the benefit or burden of this Agreement or any part thereof to the anybody else prior without written consent of the employer.

ARBITRATION:


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any dispute or difference or opinion arises between the parties in respect of the interpretation of this agreement or any matter relating to or arising out of the agreement or as to the rights, liabilities or duties of the parties hereunder, the same shall be referred to accordance with the provisions of the Arbitration Act of Pakistan, 1940 or any other law, the law being in force for arbitration in a writ arbitrator to be agreed between the parties within 30 days of the arising of such dispute or difference of opinion. In case the parties do come to agreement in the appointment of such arbitrator a panel of two arbitrators will be appointed, one to be nominated by each party to this agreement. In case of difference of opinion between the arbitrators so appointed, the dispute shall be referred to such arbitrator agreed between the parties. The decision of the sole arbitrator in the arbitral or the court may be shall be final and binding on the parties.

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Sayed Saad Uddin  
Sayed Saad Uddin