

**BIDDING DOCUMENTS FOR THE  
PLACEMENT OF ABGS MACHINES ON RENTAL REAGENTS BASIS  
FOR THE PURCHASE OF ABGS KITS NISHTAR MEDICAL  
UNIVERSITY & HOSPITAL, MULTAN FOR THE FINANCIAL YEAR  
2020-21**

**ADVERTISED TENDER ENQUIRY NO: IPL No.3401 dated 14-04-2021**

Tender Price Rs. 2000/- (Non-refundable)  
Earnest Money (Bid Security) Rs. 500,000/-  
(in shape of CDR)

**SCHEDULE OF INVITATION OF ADVERTISED TENDER**

Selling date upto:	03-05-2021
Pre- Bid Meeting:	05-05-2021
Date & Time receipt of tenders:	08-05-2021 at 10:30 A.M.
Date & Time of opening: (Technical Bids)	08-05-2021 at 11:00 A.M.

<b>Name of Item</b>	<b>Estimated Price</b>
Kit/ reagents	Rs. 200000/- Per Kit.
Printer Roll	Rs. 200/- Per roll

Placement of Two (02) ABG's Machines on Rental Reagent Basis at following places:-

- i. Central ICU.
- ii. COVID ICU.

<b>PVMS OF PATHOLOGY AND BLOOD BANK</b>	
<b>CLINICAL SPECIALITY: CLINICAL CHEMISTRY/ BIO-CHEMISTRY/ CHEMICAL PATHOLOGY</b>	
<b>Generic Name</b>	<b>BLOOD GAS ANALYZER (PORTABLE)</b>
<b>Clinical purpose</b>	Arterial blood gases provide diagnostic information of the patients with respiratory illness, post CABG monitoring of the patients, patients with CCF, type I and II respiratory failure, Diabetic Ketoacidosis, Uremic Encephalopathy and number of other conditions. Portable point-of-care ABGs analysers provide reliable acid-base measurement at the bedside.
<b>TECHNICAL SPECIFICATIONS</b>	
<b>Detailed Requirements.</b> <ol style="list-style-type: none"> <li>1. Microprocessor based (Cassette/ cartridge)</li> <li>2. Self-single point Calibration.</li> <li>3. Tests available: pH, pCO<sub>2</sub>, pO<sub>2</sub>, Na<sup>+</sup>, K<sup>+</sup>, Ca<sup>++</sup>, Glu, Hct, Lactic acid, Cl or any other.</li> <li>4. Calculated values: cHCO<sub>3</sub><sup>-</sup>, cTCO<sub>2</sub>, BE (ecf), BE (b), cSO<sub>2</sub> and cHg</li> <li>5. Test Result in about 30-120 seconds with print-out</li> <li>6. Room temperature test card storage</li> <li>7. Critical result indication</li> <li>8. Test card and patient card ID bar-coding</li> </ol>	

9. Test with 80 ul or more fresh whole blood

10. Operator / EQC lockouts (built in QC)

11. Transmit result securely in real time

12. HL 7 interface to LIS/HIS

13. Battery backup for 3-4 hours

### **User Adjustable settings**

It should have facilities to record 1000 to 5000 test results

### **Display Parameters**

Digital display

LED, glare free display

### **Accessories:**

One additional data cable

One additional power cable

Thermal printer

Sampling needles / capillaries (quantity to be specified by supplier)

### **Optional:**

One additional battery

Test card and patients ID bar-coding

Web based data manager

## **TERMS AND CONDITIONS:**

1. The sealed bids are invited for the Placement of ABG Machines on Rental Reagents Basis for the purchase of ABGs kits for the financial year 2020-21 extendable upon satisfaction of end user.
2. The firm will be bound to provide following documents with the technical offer failing which the quotation /bid will not be accepted:- The invitation of bid is open to all manufacturers and in case of imported goods, their sole agents / importers in Pakistan on free delivery to consignee's end basis. The sole agent / importer must possess a valid authorization from the foreign principal / manufacturer and the drug sale license (where applicable) issued by the competent authority in Pakistan and in case of manufacturer they should have a documentary proof of valid drug manufacturing license and must attach the following documents with the technical offer:-
  - i. The registration certificate of the quoted product ABG's Reagents with Ministry of Health.
  - ii. The Sole Agent / Importer shall have to produce letter of authorization from Manufacturer (Foreign Principal) and in case of local Manufacturer, documentary proof including drug manufacturing license / registration certificate (where applicable), to the effect that they are the original manufacturer of the required specifications of goods, shall be provided.
3. Single stage two envelopes procedure will be adopted. The envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion. The inner and outer envelopes shall be addressed to Medical Superintendent Nishtar Hospital, Multan. The inner envelope shall also indicate the name and address of the contractor to enable the quotation to be returned unopened in case it is declared as "non-responsive" or late". If the outer as well as inner envelope is not sealed and marked as required by the instructions to the contractor / firm, the purchase committee will assume non responsibility for the quotation / offer misplacement or premature opening. Any bid received by the

- Procuring Agency after the deadline for submission of bids prescribed by the Procuring Agency shall be rejected and returned unopened to the bidder.
4. Initially, the envelope containing technical proposal will be opened by the Purchase Committee of this institution in presence of the bidder or their authorized representatives (who choose to present).
  5. The envelope marked "FINANCIAL PROPOSAL" will be retained under the custody of procuring agency without being opened and till completion of the evaluation process.
  6. During the technical evaluation, no amendments in the technical proposal shall be permitted. All the relevant documents must be attached with the Technical Proposal. No attention in the substance of bid, once submitted, will be allowed.
  7. The financial proposal of quotations / offers found technically non-responsive shall be returned un- opened to the respective contractors / firms as per rule upon request.
  8. All assessments and procuring procedures i.e. receiving, opening, awarding of contract etc. shall be governed by the Punjab Procurement Rules, 2014 (amended).
  9. The contractors are requested to give their best and final prices since, as far possible; there will be no negotiation on the prices. However, if necessary, the negotiation will be done by the purchase committee of this institution with the lowest evaluated firm. The purchase committee reserves the rights to accept or reject any or all quotations / offers without assigning any reason.
  10. The bid / offer found to be the lowest evaluated will be accepted and awarded the contract.
  11. Failure to furnish all information required by the tender documents or to submit a offer not substantially responsive to the quotations documents in every respect shall be at the firm's risk and may result in the rejection of its offer.
  12. **Bid Prices:**
    - i. The bidder shall indicate on the appropriate Price Schedule the unit prices and total bid price of the goods, it proposes to supply under the Contract.
    - ii. Form of price Schedule is to be filled in very carefully, preferably typed. Any alteration / correction must be initialed. Every page is to be signed and stamped at the bottom. Serial number of the quoted item may be marked with red / yellow marker. The technical offer as well as financial offer must be typed and computerized and must not be hand written.
    - iii. The bidder should quote the prices of goods according to the strength / technical specifications as provided in the Form of Price Schedule and Technical Specifications. The specifications of goods, different from the demand of bid enquiry, shall straightway be rejected.
    - iv. The bidder is required to offer competitive price. All prices must include all the taxes levied by Government. If there is no mention of taxes, the offered / quoted price shall be considered as inclusive of all prevailing taxes/duties. The benefit of exemption from or reduction in the GST or other taxes shall be passed on to the Procuring Agency.

- v. Prices offered should be for the entire quantity demanded; partial quantity offers shall straightaway be rejected. Conditional offer shall also be considered as non-responsive bidder.
  - vi. While tendering your quotation, the present trend / inflation in the rate of goods and services in the market should be kept in mind. No request for increase in price due to market fluctuation in the cost of goods and services shall be entertained later on.
13. Prices shall be quoted in Pak Rupees.
  14. A). The bidder must indicate the registration number, make & country of origin / Manufacturer of the ABG's Reagents capacity of production of the firm, its financial status, batch capacity, necessary assurance of quality production, GMP / GMP, and list of qualified technical and supervisory staff working in the production and quality control departments in the manufacturing plants.
  15. B). The bidder shall provide a list of plant, major machinery and equipment installed in the factory. In case of imported ABG's Reagents the profile / credentials of the foreign Manufacturer in the respective foreign country shall be provided along with bid.
  16. The contractor will submit an affidavit on legal stamp paper of Rs. 100/- that their firm is not blacklisted on any ground by any Government (Federal / Provincial /District), a local body or a Public Sector Organization. The contractor shall be debarred from offer on account of submission of false statement.
  17. The contractor should have minimum one-year experience in the market. Similarly, it is mandatory that the item to be quoted by the bidder / Manufacturer should have availability in the market. Documentary proof shall have to be provided in this regard.
  18. The contractor is required to provide with the Technical Proposal, the name of item(s) for which they have quoted their rates in the Financial Proposals.
  19. The contractor will be bound to produce samples of quoted products according to the strength and packing of demand of tender enquiry. The Technical Evaluation Committee will examine the samples at the time of technical evaluation).
  20. If the quotation / offer / tender received after the due date and time, it will be rejected and returned unopened to the contractor.
  21. National Tax Number (NTN) and General Sales Tax Number (GST) with documentary proof will be provided by the contractor / firm in the tender. However, for the items of Nishtar Medical University, GST will be applicable as per law.
  22. Any offer not received as per terms and conditions of the tender enquiry is liable to be ignored.
  23. The firms are bound to quote the rate of each item in accordance with the tender specifications strictly failing which the offer will be ignored / rejected straightway.
  24. The authority reserves the right to claim compensation for the loss caused by any delay in the delivery of store.
  25. No black listed / suspended firms or removed from the approved list Govt. of the Punjab Health Department. Lahore can participate in the tender process.
  26. Offer will remain valid for the financial year 2020-21 from the date of opening of the tender till the expiry of total tender period.

27. The firm shall be bound to give an undertaking that the quoted/ charged rates are not in excess than the rates charged from any private or (Govt. agency in Pakistan), if the rates are found charged in excess, the firm will be bound to refund the amount, to the Govt. Exchequer.
28. The successful firm will be bound to supply the store as per demand / quantity mentioned in the tender list. However, the authority of this institution reserves the right to increase or decrease the quantity of any item according to the requirement.
29. The bid security in shape of CDR will be released after the expiry of guarantee/ warrantee period / total contract period/ submission of total performance guarantee.

30. **Bid Security:-**

The bidder shall furnish, as part of its technical proposal / bid, the bid Securities / Earnest Money (refundable) in Pak Rupees @ 500,000/- in the shape of CDR in the name of the Medical Superintendent Nishtar Hospital Multan. The technical bid found deficient of the bid Security shall not be considered. The original bid security must be attached with financial offer, the copy of which should be attached with the technical offer. No personal cheque/ Pay Order/ Demand Draft shall be acceptable. The previous bid Security (if any), if available, shall not be considered or carried forward. However, the bid security of any successful bidder may be returned upon submission of **Performance Guarantee** and satisfactory report from the concerned sections and in case of unsuccessful bidder, the bid security of the bidder shall be returned.

- i. The Bid Security is required to protect the Procuring Agency against the risk of bidder's conduct, which would warrant the Security's forfeiture, pursuant to instruction to bidders.
- ii. The Bid Security may be forfeited:
  - a. If a bidder withdraws its bid during the period of bid validity; or
  - b. In the case of a successful bidder, if the bidder fails;
    - i. to sign the contract in accordance with instruction to bidders; or
    - ii. to complete the supplies in accordance with the terms and conditions of contract.

31. **Format and Signing of Bid:**

- i. The bidder shall prepare and submit its bid along with original purchase receipt. The bid shall be typed or written in indelible ink and shall be signed by the bidder or a person or persons duly authorized to bind the bidder to the Contract. The person or persons signing the bid shall initial all pages of the bid.
  - ii. Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.
32. The bidder will be bound to deposit bid security / earnest money in shape of call deposit in the name of Medical Superintendent Nishtar Hospital Multan without which the offer will be ignored. The successful firm will also be bound to deposit the performance security @ 5% of the total value of each supply order in shape of call deposit along with each bill. The performance guarantee will be released after the expiry of total contract period on the satisfactory report of Addl. Medical

Superintendent (Pharmacy) Nishtar Hospital Multan,

33. If the firm fails to supply the stock within validity period as mentioned in the supply orders, the firm will be bound to pay the rate difference if local purchase is made. The tender must be submitted within the time and date fixed for its receipt.
34. The offer must be clear and not ambiguous.
35. The tender must be signed on each paper by the authorized person of the firm. The bid / tender must be page marked and the number of total pages of bid must be written on the face of envelope.
36. **Documents Establishing Goods' Eligibility and Conformity to Bidding Documents:**
  - i. The bidder shall furnish along with Technical Proposal, as part of its bid, documents establishing the eligibility and conformity to the bidding documents of all goods, which the bidder proposes to supply under the Contract.
  - ii. The documentary evidence of the eligibility of the goods shall consist of a statement in the Price Schedule of the country of origin of the goods offered with a certificate of origin issued by the Manufacturer shall confirm.
  - iii. Submission of sample:
    - a. The bidder must produce along with technical proposal, sample of quoted product(s) according to the strength and packing of demand of enquiry.
    - b. The representative sample(s) must be from the most recent stocks, supported by valid warranty as per Drugs Act 1976/ DRAP ACT 2012 (Where applicable).
    - c. Consignment of each batch will not be accepted in part supply.
37. The offer should be un-conditional.
38. The offer must be submitted by hand within due date & time positively.
  - i. The offer must be conforming to the specifications indicated in the tender enquiry.
  - ii. The envelope must be properly sealed.
  - iii. The purchaser reserves the right to purchase full or part of the store or ignore/ scrap /cancel the tender without assigning any reason.
  - iv. (a) In case of the offer is with-drawn, amended or revised during the validity period the earnest money / call deposit is liable to be forfeited.
  - (b) In case the contractor fail to execute the tender strictly in accordance with the terms and conditions laid down in the tender, the security deposited by him shall be forfeited and the store will be purchase at his risk and expense.
39. Tender should be addressed to the Medical Superintendent Nishtar Hospital Multan.
40. Tenderer should quote his firm's name and final rates both in words as well as in figures. The quoted rates must be typed / computerized The items offered quoted by the firm must be same in the technical as well as financial offers as per rule, failing which the offer will be straightaway rejected.
41. The tenderer shall enclose catalogue/leaflets/literature and technical data (if any), in respect of store required.
42. Any erasing / cutting / crossing etc. appearing in the offer must be properly

- signed by the person signing the tender. Moreover, all pages of the tender must also be properly signed & stamped.
43. Store should be brand new and in original manufacturer's packing as per provision given in the Drug Act 1976/ DRAP ACT 2012(where applicable).
  44. Testing charges of sample / samples against the tender / advance bulk supplies will be born by the tenderer / contractor irrespective of the result of the sample.
  45. Prices of ABG's Reagents should not be in any case more than those approved by the ministry of Health Govt. of Pakistan, Islamabad. An authenticated price list must be enclosed along with the certified drug registration certificate by the Federal Government.
  46. All the ABG's Reagents will be supplied to Nishtar Medical Institution, Multan by the firm at its own expenses i.e. free delivery basis to the consignee's end.
  47. The shelf life must be upto 85% for the locally manufactured drugs and 75% for the imported drugs. The lower limit of the shelf life must be upto 80% and 70% with imposition of 1% penalty charges of actual shortfall in shelf life below prescribed limit for locally manufactured and imported items respectively. In case of vaccines & other biotechnical products, the stores with the shelf life up to 70% will be accepted without penalty charges and upto 60% with imposition of 1% penalty charges of actual shortfall in shelf life below prescribed limit.(where applicable).
  48. Labeling shall be in accordance with the Drug Act, 1976/ DRAP ACT 2012 and rules framed there under.(where applicable).
  49. The suppliers are required to furnish a warranty certificate for the ABG's Reagents on form 2-A with regard to the potency and suitability of ABG's Reagents of human consumption in accordance with the Act, 1976. (Where applicable).
  50. The firm will not be allowed to withdraw its offer, during the validity period or after submission / finalization of the tender whichever is earlier.
  51. The certificate to the following effects be given with the offer.
    - a) The quoted price is at least 15% less than the price fixed by the Federal Govt. (M.R.P.)
    - b) ABG's Reagents offered is duly registered under the name and number quoted by tenderer and is in accordance with the tender enquiry.
  52. Manufacturing date, expiry date and MRP will have to be marked on each pack / bottle etc., failing which the supply shall not be acceptable at any cost. The labeling must be as per requirements of Drugs Act. 1976/ DRAP ACT 2012 rules made there under and conditions of Registration of ABG's Reagents.
  53. The locally manufactured and locally imported ABG's Reagents would be supplied strictly in accordance with the colour and packing to be procured by this institution and following words must be mentioned in bold letters (English / Urdu) on the label on each vial / bottle / pack etc. in addition to the outer packing.

**“Punjab Govt. Property AND  
Nishtar Hospital, Multan Property,  
NOT FOR SALE”.**

In case of items supplied by the foreign manufacturers the conditions of colored pack in relaxed, but the above mentioned stamp is necessary.

54. The suppliers are required to furnish the warranty certificate with regard to the potency and stability in accordance with the Drugs Act 1976 rules made there under (including declaration of fitness of the Drug for human consumption).
55. The tenderers should submit signed certificate performa and ABG's Reagents ABG's Reagents specification Performa along with the quotations (provided with tender enquiry).
56. Suppliers / manufacturers will also furnish warranty certificate at the time of delivery that the firm will replace unconsumed store without any further charges, unconsumed stock (substandard / expiry) will not be handed over the supplier / manufacturer, the replacement of stock has to be made as such.
57. **Evaluation & Comparison of Bids**
  - i. The technical evaluation committee of this institution shall evaluate and compare the bids, which have been determined to be substantially responsive.
  - ii. All bids shall be evaluated in accordance with the evaluation criteria and other terms & conditions set forth in these bidding documents.
  - iii. A bid once opened in accordance with the prescribed procedure shall be subject to only those rules, regulations and policies that are in force at the time of issue of notice for invitation of bids.
58. **Evaluation Criteria:**
  - i. For the purposes of determining the lowest evaluated bid, facts other than price such as previous performances, previous ABG's Reagents Testing Laboratory, test / analysis reports, inspection report, previous experience, financial soundness and such other details as the Procuring Agency, at its discretion, may consider appropriate shall be taken into consideration. The following merit point system for weighing evaluation factors/ criteria can be applied for the **TECHNICAL PROPOSALS**.
  - ii. Bank Statement.
  - iii. Technical Specification as per demand of enduser.
  - iv. Technical staff list.
  - v. Production capacity.
  - vi. International certification (if any)
  - vii. Scrutiny as per PVMS.



59. Financial proposals of technically responsive firms will be opened publicly in the presence of the bidders' representatives who choose to attend. The financial proposal of the bidders who met the minimum qualifying marks shall then be inspected to confirm that they have remained sealed and unopened. These financial proposals shall be then opened and the quoted price will be read aloud and recorded.
60. Failure of the successful bidder to comply with the requirement of instructions to the bidders shall constitute sufficient grounds for the termination of the contract and forfeiture of the bid Security as per law.
61. **Chemical and physical examination**
  - I. All the items to be procured shall be acceptable subject to chemical and physical examination. The chemical examination shall be carried out through the Provincial Testing Laboratories (if required). The Inspection Committee constituted by the Consignee shall carry out the physical examination after receipt of supplies and standard test/ analysis report of the lab. If the facility for test / analysis is not available with the Laboratories, the batch release certificate and test analysis report of quality control / quality assurance department of the manufacturer shall be relied upon.
  - II. If the Goods supplied are found during physical examination / inspection to be against the required specifications, approved samples, etc, even if it is of standard quality, this institution may reject the goods, and the Supplier shall either replace the rejected goods or arrange alterations necessary for rectification of observation, to meet the required specifications free of cost. In case after replacement or alteration, the Inspection Committee again declare the item as of against the required specifications, the supply would completely be rejected and the proportionate amount of

Performance security of the concerned installment would be forfeited to the government account and the firm shall be blacklisted minimum for one year. However, if the entire supplies/ installments are declared as of against the required specifications, the entire performance security shall be forfeited and the firm shall be blacklisted minimum for two years.

62. The Supplier shall arrange such transportation / cold chain maintenance of the goods as is required to prevent their damage or deterioration during transit to their destination. The goods shall be delivered to this hospital on the risk and cost of the Supplier. All taxes shall be borne by the Supplier. Transportation including loading / unloading of goods shall be arranged and paid for by the Supplier.
63. Prices charged by the Supplier for goods delivered shall not vary from the prices quoted by the Supplier in its bid and shall remain the same till expiry of the original bid validity period provided the Procuring Agency's request for bid validity extension.
64. Delivery of the goods shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring Agency. If at any time during performance of the Contract, the Supplier should encounter conditions impeding timely delivery of the goods, the Supplier shall promptly notify this institution in writing of the fact of

the delay, it's likely duration and its cause(s). A delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages, unless an extension of time is agreed upon without the application of liquidated damages.

65. In case of late delivery beyond the presented period, penalty as specified in Special Conditions of Contract shall be imposed upon the Supplier. The above Late Delivery (LD) is subject to General Conditions of Contract including late delivery for reasons beyond control. Once the maximum is reached, the Procuring Agency may consider termination of the order. In case of supply of substandard product the destruction cost will be borne by the firm i.e. burning, Dumping, Incineration. If the firm provides substandard item or fails to provide the item, the item will be purchased from local market on risk purchase at the cost & expense of the firm and the payment of risk purchase will be made through the security of the firm or its claimable bills.
66. All goods and related services to be supplied under the order must be from that original country as indicated under general conditions of the contract.
67. **Delivery and documents**
  - a. The Supplier shall provide the following documents at the time of delivery of goods to Consignee' end for verification and onward submission to quarter concerned, duly completed in all respect for payment.
    - i. Original copies of Delivery Note / Challan (in duplicate) showing name of destination to which delivery is to be made, item's description, batch No(s), Registration No, manufacturing and expiry date and quantity.
    - ii. Original copies of the Supplier's invoices (in duplicate) showing warranty, name of Procuring Agency / destination to which delivery is to be made, item's description, Batch No, Registration No, manufacturing and expiry date, quantity, per unit cost, and total amount.
    - iii. Original copies of the Sales Tax Invoices (where applicable) in duplicate showing name of destination to which delivery is to be made, item's description, quantity, per unit cost (without GST), amount of GST and total amount with GST.
    - iv. Consignment of same batch should not be accepted in parts.
68. **Penalties/ Liquidated Damages**
  - a. In case where the deliveries as per contract / agreement are not completed within the time frame specified in the schedule of requirement, the contract / agreement to the extent of non-delivered portion of supply may be cancelled followed by a Show Cause Notice. If the firm fails to supply the whole installments, the entire amount of Performance Guaranty/ Security shall be forfeited to the Government account and the firm shall be blacklisted minimum for a period of two year.
  - b. In case of late delivery of goods beyond the periods specified in the schedule of requirements, **L.D. @ 0.067% per day** of the cost of late delivered supply shall be imposed upon the Supplier.
69. The Technical Evaluation Committee of this institution reserves the right to reject or accept any tender or part of the tender by assigning the reason.
70. The quoting / supplying firm would be responsible for supply of store within the period / schedule specified in each subsequent supply order for the best interest

of the patients strictly, after the issuance of supply orders otherwise, store not supplied within stipulated period will be purchased from the open market at the risk and the cost of the firm and difference in cost will be deducted from the firm along with 0.067% per day penalty for delay and firm habitual of delaying supply may be black listed and tender security will be forfeited.

71. The firm will be bound to provide the sample of each quoted product for verification of strength of relevant ABG's Reagents (where needed by the enduser / Technical Evaluation Committee).
72. The firm / firms are required to submit the claimable bill / bills of the supplied store after the inspection of the store within one week, so that payment may be made well in time during the same financial year. In case of non compliance or any delay in this regard the concerned firm will be held responsible.
73. The firm will be responsible for the free replacement of stocks if the same is found to be not of same specifications required in the given tender enquiry / substandard / spurious / misbrand / expired. Moreover it will replace the unconsumed expired store without any further charges as given under the procedure framed by the Govt. for the free replacement of such stores.
74. The efficacy of kits will be measured till the last drop of each supplied kit / reagent and the firm will be held responsible for the replacement of the reagent / kits on the report of the department in case of any complaint.
75. A certificate should be given by the tenderers that the firm will be responsible for the free replacement of stores at its own expenses if the same is found to be substandard and or at variance with the specifications given in the each subsequent supply order. Further the store found to be substandard / expired will not be returned to the supplier / manufacturer.
76. The successful firm will be bound to provide 5% performance guarantee of the total value of each supply order along with each bill. The same will be released after total satisfactory consumption of the supplied store as certified by the Addl. Medical Superintendent / Incharge of the concerned store.
77. In case of non supply of the ABG's Reagents as per demand / consumption of the hospital, the risk purchase will be made at the risk & cost of the firm on the prevailing market rates and the payment will be made from the claimable bill/security /CDR of the firm what so ever may be available.
78. The supplied stores will be inspected by the inspection committee according to samples (where necessary). If the inspection committee rejects any item / all items, the contractor will be bound to replace the same as per demand / specifications and the samples.
79. The firm shall not stop the supply of store with the plea of pending claimable bills at any stage.
80. The successful firm/bidder will be bound to submit an agreement on judicial paper worth Rs.1200/- for the acceptance of the terms & conditions of the contract issued by the authority of this institution prior to issuance the supply orders, failing which


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the firm will be held responsible under the rules.

81. Partial supplies will be acceptable. However, the payment will be made the receipt of total supply of the ordered store as per entire satisfaction of Addl. Medical Superintendent (Pharmacy) & Inspection Committee.
82. In the light of section 22(A)(b) of Schedule-I of Stamp Duty Act 1899 read with Finance Act 1995 (Act VI of 1995), the firm will pay stamp duty @ 25 paisa for every one hundred rupees or part thereof of the amount of the contract.

**NOTE:** Only those firms are eligible to participate in the tender enquiry who can fulfill all the

Provisions of the Drug Act 1976/ DRAP ACT 2012.

  
17.4.21  
**MEDICAL SUPERINTENDENT,**  
**NISHTAR HOSPITAL, MULTAN**  
17/04/2021  
17/04/21

**Form – A****MANUFACTURER'S AUTHORIZATION FORM**

To: *[name of Purchaser]*

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WHEREAS *[name of the Manufacturer]* who are established and reputable Manufacturers of *[name and/or description of the goods]* having factories at *[address of factory]* do hereby authorize *[name and address of Supplier/ Agent]* to submit a bid, and subsequently negotiate and sign the Contract with you against No. *[reference of the Invitation to Bid]* for the goods manufactured by us. We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Bids.

*[Signature for and on behalf of Manufacturer]*

Note: This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the bidder in its bid.

**Form – B****BID FORM**

Date: \_\_\_\_\_

No. \_\_\_\_\_

To: \_\_\_\_\_ [Name and address of Procuring Agency]

Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer the supply and deliver the goods specified in and in conformity with the said Bidding Documents for the sum of [Total Bid Amount \_\_\_\_\_], [Bid Amount in words \_\_\_\_\_] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this bid.

We undertake, if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements. If our bid is accepted, we shall obtain an unconditional guarantee of a bank in the sum of Five Percent of the Contract Price for the due performance of the contract, in the form prescribed by the Procuring Agency.

We agree to abide by this bid for a period of [number] days from the date fixed for bid opening under instruction to the bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period. Until a formal Contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award shall constitute a binding Contract between us.

We understand that the Procuring Agency is not bound to accept the lowest or any bid, Procuring Agency may receive. Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, as per detail given below:

Name and address of agent ----- Amount -----  
(if none, state “none”).”

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

Signature (in the capacity of)

Duly authorized to sign bid for and on behalf of. Attachment

Form – C

**Price Schedule for ABG's Reagents in Pak Rupees****Name of bidder** \_\_\_\_\_

<b>No. #</b>	<b>Items</b>	<b>Accounting Unit</b>	<b>Offer Price/ Unit</b>

**Sign and Stamp of bidder** \_\_\_\_\_**Note:** In case of discrepancy between unit price and total, the unit price shall prevail.

**SPECIFICATION PROFORMA**  
**(LIST MUST BE SIGNED AND ATTACHED WITH T.E.)**

1. Tender Enquiry No.  
\_\_\_\_\_
2. Item No. in T.E.  
\_\_\_\_\_
3. Generic Name in T.E.  
\_\_\_\_\_
4. Brand Name of Offered Item.  
\_\_\_\_\_
5. Manufactured By.  
\_\_\_\_\_
6. Address of the Manufacturers / Sole Agents with T.E. No.  
\_\_\_\_\_
7. Manufacturing License No. \_\_\_\_\_ Validity  
\_\_\_\_\_
8. Registration No. \_\_\_\_\_ Validity  
\_\_\_\_\_
9. Detailed Specification.  
\_\_\_\_\_
10. Packing Offered.  
\_\_\_\_\_
11. Shelf Life  
\_\_\_\_\_
12. M.R.P. fixed by F.G.  
\_\_\_\_\_
13. T.P. of the drugs  
\_\_\_\_\_
14. Price Offered  
\_\_\_\_\_

**Signature:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Stamp:** \_\_\_\_\_



**CERTIFICATE****(THIS CERTIFICATE MUST BE PROVIDED WITH THE TENDER  
ENQUIRY)**

1. I / We hereby confirm to have read carefully the description of stores and all the terms and conditions of your tender enquiry No. \_\_\_\_\_ due to opening on \_\_\_\_\_ for the supply of \_\_\_\_\_. I / We agree to abide by all the instructions / terms and conditions.
2. I / We also hereby categorically confirm that the store offered by me / us are exactly to the particulars and specification as laid down in your tender enquiry in all aspects.
3. The stores offered by me / us are of foreign origin or local origin.
4. I / We hereby confirm to adhere to the delivery period required in the supply order which would be the essence of tender and which will be strictly adhered to by me / us.
5. In case of failure, I / We agree unconditionally to accept the recovery of liquidated damages on delayed supplies at 2% per month or part thereof.
6. Certificate that the prices quoted / charged against tender enquiry No. \_\_\_\_\_ are not more than the prices charged from any other purchase organizations in the country and in case of any discrepancy, the tenderer hereby undertakes to refund the prices charged in excess.

**NAME OF TENDERER:**

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**SIGNATURE OF TENDERERS:**

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**DESIGNATION:**

---

**SEAL:**

---

**MOBILE NO:**

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**BIDDING DOCUMENTS**  
**FOR THE PURCHASE OF COMPUTER SYSTEM & IT EQUIPMENTS (AT**  
**NISHTAR HOSPITAL, MULTAN” FOR THE FINANCIAL YEAR 2020-2021.**

**ADVERTISED TENDER ENQUIRY NO: IPL-3401 DATED 14-04-2021**

Tender Price	Rs. 2000/-	(Non-refundable)
Earnest Money / Bid Security	2% of the total value of the offer / tender in the shape of call deposit	(Refundable)

➤ **INVITATION OF BIDS**

- Last selling date: 03-05-2021
- Date & Time of receipt of tenders 08-05-2021 at 10:30 A.M.
- Date & Time of opening (Technical offers/bids) 08-05-2021 at 11:30 P.M.

**DETAILED SPECIFICATIONS OF THE IT EQUIPMENTS**

Sr. No.	Name of Item	Specification	Qty.	Rate of One Item in Rs.	Total Estimated Cost in Rs.
1.	Computer CPU i5	10 <sup>th</sup> Generation 8GB Ram, 1 TB Hard. HP Dell or Equivalent Brand New	45 Nos.	110000/-	4950000/-
2.	Printer	Professional with prints out 18 pages per minute network connectivity for traditional office and for 01 to 05 users. Canon, HP or Equivalent	77 Nos.	32000/-	2464000/-
3.	UPS for CPU (online)	True Online UPS with built in 12 volt battery. Crown or Equivalent	60 Nos.	11000/-	660000/-
4.	Networking Cable Roll	Cat6 Copper networking cable with insulation core. CAT6 or equivalent	07 Nos.	2000/-	14000/-
5.	Networking Point	Point for the attachment for computer networking.	60 Nos.	19000/-	1140000/-
6.	Switch Board (GS) 24 ports	Networking Switch board with 24 outlet points. Cisco or equivalent	04 Nos.	24000/-	96000/-
7.	Cartridge for the HP No. (85A) (53A Universal) HP 12A Printer	Cartridge Compatible with HP No. (85A) (53A Universal) HP or equivalent	100 Nos.	1500/-	150000/-
8.	Cartridge for Xerox 3020 Printer	Cartridge compatible with Xerox 3020 Printer. Xerox or Equivalent.	48 Nos.	3000/-	144000/-
9.	Power Cable	220 volt power cable for CPU. HP, Dell or equivalent	100 Nos.	250/-	25000/-
10.	Chips Xerox	Chips compatible for Xerox	200 Nos.	750/-	150000/-

	3020	3020 Printer for 1500 pages printing at least. Xerox or Equivalent			
11.	Powder for the HP printer 1Kg pack	Powder for refilling of HP Printers	70 Nos.	1000/-	70000/-
12.	Powder for the Samsung Xerox 3020 Printer 1 kg	Powder for refilling of Xerox Printers	10 Nos.	2500/-	25000/-
13.	Media Converter	Plug and play media converter for networking. Cisco or equivalent	10 Nos.	5000/-	50000/-
<b>Total Estimated Cost Price in Rupees.</b>					<b>9938000/-</b>

### **TERMS & CONDITIONS OF THE TENDER:**

1. The list of other Purchase of Computer System & I.T Equipments . Items for along with specifications is attached herewith.
2. The sealed bids are invited from the firms having established credentials in terms of Technical, Financial and Managerial capabilities and having registered with sales & income tax departments for the Purchase of Computer System & I.T Equipments for the financial year 2020-21 on the basis of free delivery to consignee end.
3. The firm is bound to providing 01 year comprehensive guarantee/warranty of the IT Equipments of the complete store with all parts of it complete commencing/functioning a certificate must be provided by the firm in this regard. The firm is also bound for the maintenance of I.T equipments and replacement of defective parts under warranty shall be done.
4. Single stage two envelop procedure will be adopted as per PPRA Rules 2014 (amended to date). The contractor will be bound to submit two envelopes comprising a single package containing two separate envelopes. Each envelope shall contain separately the Financial Proposal and the Technical Proposal.
5. The envelopes shall be marked as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion. The inner and outer envelopes shall be addressed to Medical Superintendent, Nishtar Hospital, Multan. The inner envelope shall also indicate the name and address of the contractor to enable the quotation to be returned unopened in case it is declared as “non-responsive’ or late”. If the outer as well as inner envelope is not sealed and marked as required by the instructions to the contractor / firm, the purchase committee will have no responsibility for the quotation / offer misplacement or premature opening.
6. Initially, the technical proposals will be opened by the purchase committee in the presence of bidders or their representatives (if available), the envelopes marked “FINANCIAL PROPOSAL” will be retained under the custody of purchase section without being opened.
7. The contractor will be bound to provide the following documents with tender for the evaluation of technical bid.

- i. Photocopy of CNIC
  - ii. Copy of Sales Tax and Income Tax Certificates.
  - iii. Three Photograph of full size.
  - iv. Affidavit that the firm was / is not black listed from any Govt. Institution.
  - v. Authority letter of the firm.
  - vi. Past Experiences
  - vii. Business Profile
8. During the technical evaluation, no amendments in the technical proposal shall be permitted.
9. The financial proposal of quotations / offers found technically non-responsive shall be returned un-opened to the respective contractors / firms on request.
10. All assessments and procuring procedures i.e. receiving, opening, awarding of contract etc. shall be governed by the Punjab Procurement Rules 2014 (amended up to date).
11. The contractors are requested to give their best and final prices since, as far possible; there will be no negotiation on the prices. However, in exceptional circumstances i.e. exorbitant rates than the prevailing market rates, the negotiation in such cases may be considered by the purchase committee of this institution with the lowest evaluated firm. The purchase committee reserves the rights to accept or reject any or all quotations / offers on assigning the valid reason or in public interest.
12. The offer found to be the lowest evaluated will be accepted.
13. The bidders will be required to provide the samples at the time of technical evaluation for acceptance purpose which will remain in the main store till the receipt of actual supply.
14. In case of non supply of the Purchase of Computer System & I.T Equipments as per demand / consumption of the hospital, the risk purchase will be made at the risk & cost of the firm on the prevailing market rates and the payment will be made from the claimable bill/security /CDR of the firm what so ever may be available. The CDR will be released after the expiry of the warranty period.
15. Failure to furnish all information required by the tender documents or to submit a offer not substantially responsive to the quotations documents in every respect shall be at the firm's risk and may result in the rejection of its offer.
16. The contractor / firm is required to offer competitive prices. All prices should be exclusive / without General Sales Tax (GST).

17. In the light of section 22(A)(b) of Schedule-I of Stamp Duty Act 1899 read with Finance Act 1995 (Act VI of 1995), the firm will pay stamp duty @ 25 paisa for every one hundred rupees or part thereof of the amount of the contract.
18. While tendering the quotations, the present trend / inflation in the rate of goods and services in the market should be kept in mind. No request for increase in price due to market fluctuation in the cost of goods and services shall be entertained later on.
19. National Tax Number (NTN) and General Sales Tax Number (GST) (if applicable) with documentary proof will be provided by the contractor / firm in the tender.
20. The contractor will submit an affidavit on legal stamp paper of Rs. 100/- that their firm is not blacklisted on any ground by any Government (Federal / Provincial /District), a local body or a Public Sector Organization. The contractor shall be debarred from offer on account of submission of false statement.
21. The contractor should have minimum **one-year experience in the market**. Similarly, it is mandatory that the item to be quoted by the bidder / Manufacturer should have availability in the market minimum for the **last one year**. Documentary proof shall have to be provided in this regard (if possible).
22. The contractor is required to provide with the Technical Proposal, the name of item(s) for which they have quoted their rates in the Financial Proposals.
23. If the quotation / offer / tender received after the due date and time, it will be rejected and returned unopened to the contractor.
24. Only those firms can participate in the tender which are registered with Income Tax / Sales Tax Department. The firm will be bound to pay all the taxes as and when levied by the Govt.
25. Any offer not fulfilling the tender enquiry shall straight away be ignored.
26. Offer of the firm not quoting rates both in words and figures shall be ignored.
27. **NO OFFER SHALL BE CONSIDERED IF:**
  - Received after the time and date fixed for its receipt.
  - The tender is unsigned.
  - The offer is ambiguous.
  - The offer is conditional.
  - The offer is from a firm black listed by any Govt. authority.
  - The offer is received by telegram/fax.
  - The offer received with shorter validity than required in the tender enquiry.

28. The tender committee reserves the right for acceptance / rejection of any tender / quotation or its part without assigning reason.
29. The authority of this institution reserves the right to increase or decrease the quantity of any item at the time of issuance of supply order.
30. Income Tax will be deducted as per rules.
31. The tender must be submitted under sealed cover and addressed to the Medical Superintendent, Nishtar Hospital, Multan.
32. In case of any disagreement and dispute, the decision of the authority would be final.
33. The contractor will be bound to supply the store within the schedule / period as specified in each supply order. In case of non supply, the risk purchase will be made. In emergency situation the contractor will be bound to supply the store within 24 hours. The firm will not stop the supply of the demanded store with the plea of pending claimable bills / payment for the smooth running of the hospital.
34. Partial supply shall be accepted. However, the payment will be made after receipt of complete supply and clearance by the inspection committee.
35. 100% payment will be made through cheque on the verification of material / inspection by the inspection committee of this institution.
36. The rates quoted by the contractor will remain valid till the expiry of financial year 2021-2022. The rates must be quoted on firm's letter pad according to the specifications mentioned in the tender list.
37. The supplied stores will be inspected by the inspection committee according to samples. If the inspection committee rejects any item / all items, the contractor will be bound to replace the same as per demand / specifications and the samples.
38. In case of substandard supply, the contractor will be bound to replace the store immediately without any additional charges.
39. The contractor will be bound to submit the judicial paper worth Rs. 100/- for acceptance of terms & conditions of the tender, failing which the contract order may be consider as cancelled.
40. In respect of the items where more than one brand is given in the tender form, it will be at the discretion of the hospital to take any of the brand and get supply accordingly.

41. All the rates quoted by the firm should be final. No negotiation will be made, however, if required it will be done with the lowest evaluated bidder or as recommended by the purchase committee.
42. This tender form should be signed for acceptance of terms and conditions by the tenderer and submitted along with the quotation on the letter head pad of the respective firm.
43. The supplier must be bound to provide the store / item as per tender specifications as mentioned in the tender enquiry and in supply order.
44. If the contractor fails to supply the store within prescribed period, 2% L. D. charges will be deducted as per Govt. rules.
45. The successful contractor will be bound to comply with all the terms and conditions mentioned in the tender as well as supply order.
46. The contractor will give an undertaking on judicial paper worth Rs. 100/- that the quoted prices / negotiated prices are not more than the prices charged from any other Govt. Institution. In case of any discrepancy, the over charged amount will be recovered / refunded by the contractor.
47. The contractor will be bound to provide the samples of the quoted items at the time of technical evaluation, if required.
48. Any erasing/cutting/crossing etc. appeared in the offer must be properly signed by the person signing the tender. Moreover, all the pages of the tender must also be properly signed.
49. The bid security @ 2% of total bid value in shape of call deposit in favour of Medical Superintendent, Nishtar Hospital, Multan must be attached with the tender otherwise the tender will not be entertained.
50. The firm will be bound to quote / offer the item/items with complete specifications, failing which item will not be considered.
51. The firm / firms are required to submit the claimable bill / bills of the supplied store after the inspection of the store within one week, so that payment may be made well in time during the same financial year. In case of non compliance or any delay in this regard the concerned firm will be held responsible.
52. The successful firm will be bound to provide 5% performance guarantee of the total value of each supply order along with each bill. The same will be released after total satisfactory consumption of the supplied store as certified by the Addl. Medical Superintendent / Incharge of the concerned store.

### 53. **Technical Evaluation Criteria**

52.1 For evaluation of bids KNOCKED DOWN CRITERIA will be applied. The

bids conforming to the specifications and pre-requisite conditions indicated with specification of each item will be considered for further technical evaluation.

- 52.2 An affidavit from bidders shall be submitted on stamp paper of Rs.20/- stating that their firm (s) has never been blacklisted by any of the Federal and Provincial Government or organizations of the State/ Central Government in Pakistan in the past three years.
- 52.3 Bidders are required to submit the following information in the following format alongwith documentary evidence as under:-

**a) Profile of the Bidder**

Sr. #	Particulars		
1.	Company's Profile		
2.	Name of the company		
3.	Registered Office		
	Address		
	Office Telephone Number		
	Fax Number		
4.	Contact Person		
	Name		
	Personal Telephone Number		
	Email Address		
5.	Local Office if any		
	Address		
	Office Telephone Number		
	Fax Number		
6.	Bid Signing Authority		
	Name		
	Address		
	Personal Telephone Number		
	Email Address		
	Please enclose Authorization or power of Attorney to sign and submit the Bidding		
7.	Address for communication under the current bidding		
8.	Registration Details		
	NTN Registration Number		
	GST Registration Number		
	Banks Name, Address and Account Numbers (Please to enclose the bank statement)		

**b) Bid Security**



Sr. #	Particulars	Please furnish details
1.	Name of the Bank	
2.	CDR	
3.	Date	

c) **Details of Balance Sheet**

Sr. #	Audited Balance Sheets		
1.			
2.			
3.			
4.	Please enclose audited annual balance sheets		

d) **Details of Income Tax**

Sr. #	Audited Years		
1.			
2.			
3.			
4.	Please enclose Income Tax Returns		

e) **Details about Annual Turnover**

Sr. #	Audited Years		
1.			
2.			
3.			

52.4 Submission of original receipt of purchase of tender

54. All the procurement process will be carried out under PPRA Rules 2014 (amended up to date). The contractor / firm / bidder will be bound to abide by all the instructions issued by the Govt./Institution at any stage during the financial year.

55. The successful bidder/contractor will be bound to submit an agreement on judicial paper worth Rs.100/- for the acceptance of the terms & conditions of the contract issued by the authority of this institution prior to issuance the supply orders, failing which the firm will be held responsible under the rules.

*[Signature]* 17.4.21  
**MEDICAL SUPERINTENDENT,  
 NISHTAR HOSPITAL, MULTAN.**

*[Signature]* 17/04/2021

*[Signature]* 18/04/21

**BIDDING DOCUMENTS FOR THE  
PURCHASE OF VCB PANEL NISHTAR MEDICAL UNIVERSITY &  
HOSPITAL MULTAN FOR THE FINANCIAL YEAR 2020-21.**

**ADVERTISED TENDER ENQUIRY NO: IPL No.3401 dated 14-04-2021**

Tender Price Rs. 2000/- (Non-refundable)

Earnest Money Rs.2% of total estimated Value =**Rs.75,00,000/-** (in shape of call deposit) of the tender / Offer

**SCHEDULE OF INVITATION OF ADVERTISED TENDER.**

Selling date: upto 03-05-2021  
Date & Time of receipt of tender 08-05-2021 at 10:30 A. M.  
Date & Time of opening: 08-05-2021 at 12:00 A.M.

**TERMS & CONDITIONS OF THE TENDER:**

54. The sealed bids are invited from the firms having established credentials in terms of Technical, Financial and Managerial capabilities and having registered with sales & income tax departments for the purchase of following items for the financial year 2020-21 on the basis of free delivery to consignee end.

Sr. No.	Name of item with specification	Qty (Tentative)	Rate of one Item	Total Estimated price
1.	11 KV WAPDA metering panel (As per WAPDA standard, P-44 Specification 2018 amended upto date)	02 Nos.	18,50,000/-	37,00,000/-
2.	11 KV WAPDA metering panel for 02 No. incoming (As per WAPDA standard, P-44 Specification 2018 amended upto date)	01 No.	38,00,000/-	38,00,000/-
<b>Total Estimated Cost</b>				<b>=7500000/-</b>

55. Single stage two envelop procedure will be adopted as per PPRA Rules 2014. The contractor will be bound to submit two envelopes comprising a single package containing two separate envelopes. Each envelope shall contain separately the Financial Proposal and the Technical Proposal.
56. The envelopes shall be marked as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion. The inner and outer envelopes shall be addressed to Medical Superintendent, Nishtar Hospital, Multan. The inner envelope shall also indicate the name and address of the contractor to enable the quotation to be returned unopened in case it is declared as “non-responsive” or late”. If the outer as well as inner envelope is not sealed and marked as required by the instructions to the contractor / firm, the purchase committee will have no responsibility for the quotation / offer misplacement or premature opening.
57. Initially, the technical proposals will be opened by the purchase committee in the presence of bidders or their representatives (if available), the envelopes

marked “FINANCIAL PROPOSAL” will be retained under the custody of purchase section without being opened.

58. The contractor will be bound to provide the following documents with tender for the evaluation of technical bid.
  - viii. Photocopy of C.N.I.C.
  - ix. Copy of Sales Tax and Income Tax Certificates.
  - x. Affidavit that the firm was / is not black listed from any Govt. Institution.
  - xi. Authority letter of the firm.
  - xii. Past Experience
  - xiii. Business Profile
  - xiv. Govt. supplier (if applicable).
59. The financial proposal of quotations / offers found technically non-responsive shall be returned un-opened to the respective contractors / firms on request.
60. All assessments and procuring procedures i.e. receiving, opening, awarding of contract etc. shall be governed by the Punjab Procurement Rules 2014.
61. The contractors are requested to give their best and final prices since, as far possible. However, in exceptional circumstances i.e. exorbitant quoted rates than the prevailing market rates, the negotiation in such cases may be considered by the purchase committee of this institution with the lowest evaluated firm. The purchase committee reserves the rights to accept or reject any or all quotations / offers on assigning the valid reason or in public interest.
62. The offer found to be the lowest evaluated will be accepted.
63. The firm / bidder / contractor are required to quote / offer the same rates for items of same nature and specifications.
64. Failure to furnish all information required by the tender documents or to submit an offer not substantially responsive to the quotations documents in every respect shall be at the firm's risk and may result in the rejection of its offer.
65. While tendering the quotations, the present trend / inflation in the rate of goods and services in the market should be kept in mind. No request for increase in price due to market fluctuation in the cost of goods and services shall be entertained later on.
66. National Tax Number (NTN) and General Sales Tax Number (GST) (if applicable) with documentary proof will be provided by the contractor / firm in the tender.
67. The contractor will submit an affidavit on legal stamp paper of Rs. 100/- that their firm is not blacklisted on any ground by any Government (Federal / Provincial /District), a local body or a Public Sector Organization. The

contractor shall be debarred from offer on account of submission of false statement.

68. The contractor should have minimum **one-year experience in the market**. Similarly, it is mandatory that the item to be quoted by the bidder / Manufacturer should have availability in the market minimum for the **one year**. Documentary proof shall have to be provided in this regard (if possible).
69. The contractor is required to provide with the Technical Proposal, the name of item(s) for which they have quoted their rates in the Financial Proposals. The bidders/firms are bound to offer/quote the items both in technical & financial bids as per specifications given in the tender list.
70. If the quotation / offer / tender received after the due date and time, it will be rejected and returned unopened to the contractor.
71. Any offer not fulfilling the tender enquiry shall straight away be ignored.
72. Offer of the firm should be quoted both in words and figures.

**NO OFFER SHALL BE CONSIDERED IF:**

- Received after the time and date fixed for its receipt.
  - The tender is unsigned.
  - The offer is ambiguous.
  - The offer is conditional.
  - The offer is from a firm black listed by any Govt. authority.
  - The offer is received by telegram/fax.
  - The offer received with shorter validity than required in the tender enquiry.
73. The tender committee reserves the right for acceptance / rejection of any tender / quotation or its part without assigning reason.
  74. The authority of this institution reserves the right to increase or decrease the quantity of any item.
  75. All taxes will be deducted as per rules.
  76. The tender must be submitted under sealed cover and addressed to the Medical Superintendent, Nishtar Hospital, Multan. The tender must be signed on each paper by the authorized person of the firm. The bid/ tender must be page marked and the number of total pages of bid must be written on the face of envelop.
  77. In case of any disagreement and dispute, the decision of the authority would be final.
  78. The contractor will be bound to supply the store within the schedule / period as specified in each supply order. In case of non supply, the risk purchase will be made. In emergency situation the contractor will be bound to supply the store within 24 hours. The firm will not stop the supply of the demanded store with the plea of pending claimable bills / payment for the smooth running of the hospital.
  79. Partial supply shall be accepted. However, the payment will be made after receipt of complete supply and clearance by the inspection committee of this institution.

80. 100% payment will be made through cheque on the verification of supplied store material / inspection by the inspection committee of this institution.
81. The rates quoted by the contractor will remain valid till the expiry of contract period i.e.30-06-2020.
82. The supplied stores will be inspected by the inspection committee. If the inspection committee rejects any panels, the contractor will be bound to replace the same as per demand / specifications and the samples.
83. In case of substandard supply, the contractor will be bound to replace the store immediately without any additional charges.
84. The contractor will be bound to submit the judicial paper worth Rs. 100/- for acceptance of terms & conditions of the tender as well as contract, failing which the contract order may be considered as cancelled.
85. This tender form should be signed for acceptance of terms and conditions by the tenderer and submitted along with the quotation on the letter head pad of the respective firm.
86. The supplier must be bound to provide the store / item as per tender specifications as mentioned in the tender enquiry as well as in supply order. The rates offered in the financial bid must be typed and computerized.
87. If the contractor fails to supply the store within prescribed period, 2% L. D. charges will be deducted as per Govt. rules.
88. The successful contractor will be bound to comply with all the terms and conditions mentioned in the tender as well as contract order.
89. Any erasing/cutting/crossing etc. appeared in the offer must be properly signed by the person signing the tender. Moreover, all the pages of the tender must also be properly signed.
90. The tender must be signed on each paper by the authorized person of the firm. The bid/ tender must be page marked and the number of total pages of bid must be written on the face of envelop.
91. The bid security @ 2% of estimated value of tender/ offer in shape of call deposit in favor of Medical Superintendent, Nishtar Hospital, Multan must be attached with the tender otherwise the tender will not be entertained.
92. All the documents must be in computerized.
93. The firm will be bound to quote / offer the item/items with complete specifications, failing which item will not be considered. The quoted / offered items must be same in the technical as well as financial offers / bids failing which the offer will be straight away rejected.
94. The firm / firms are required to submit the claimable bill / bills of the supplied store after the inspection of the store within one week, so that payment may be made well in time during the same financial year. In case of non compliance or any delay in this regard the concerned firm will be held responsible.
95. The successful firm will be bound to provide 5% performance guarantee of the total value of each supply order in shape of call deposit along with each bill.
96. **Technical Evaluation Criteria**
  - 43.1 The bids conforming to the specifications and pre-requisite conditions indicated with specification of each item will be considered for further technical evaluation.
  - 43.2 Bidders are required to submit the following information in the following format alongwith documentary evidence as under:-

**b) Profile of the Bidder**

Sr. #	Particulars		
1.	Company's Profile		
2.	Name of the company		
3.	Registered Office		
	Address		
	Office Telephone Number		
	Fax Number		
4.	Contact Person		
	Name		
	Personal Telephone Number		
	Email Address		
5.	Local Office if any		
	Address		
	Office Telephone Number		
	Fax Number		
6.	Bid Signing Authority		
	Name		
	Address		
	Personal Telephone Number		
	Email Address		
	Please enclose Authorization or power of Attorney to sign and submit the Bidding		
7.	Address for communication under the current bidding		
8.	Registration Details		
	NTN Registration Number		
	GST Registration Number		
	Banks Name, Address and Account Numbers (enclose the bank statement)		

**b) Bid Security**

Sr. #	Particulars	Please furnish details
1.	Name of the Bank	
2.	CDR	
3.	Date	

**c) Details of Balance Sheet**

Sr. #	Balance Sheets		
1.			
2.			
3.			
4.	Please enclose audited annual balance sheets		

**d) Details of Income Tax**

Sr. #	Years		
-------	-------	--	--

1.			
2.			
3.			
4.	Please enclose Income Tax Returns		

e) **Details about Annual Turnover**

Sr. #	Years		
1.			
2.			
3.			

- 43.3 Submission of original receipt of purchase of tender
- 43.4 The clause No.5 will also apply & will be considered for Technical Evaluation purpose.
- 43.5 The firm / contractor should be provide the said panels (3 No. HT) as per WAPDA standard, P-44 Specification 2018 amended upto date through prequalified manufacturer of WAPDA/PEPCO.
- 97.All the procurement process will be carried out under PPRA Rules 2014. The contractor / firm / bidder will be bound to abide by all the instructions issued by the Govt./Institution at any stage during the contract period.
- 98.The successful bidder/contractor will be bound to submit an agreement on judicial paper worth Rs.100/- for the acceptance of the terms & conditions of the contract



issued by the authority of this institution prior to issuance the supply orders, failing which the firm will be held responsible under the rules.

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46. In the light of section 22(A)(b) of Schedule-I of Stamp Duty Act 1899 read with Finance Act 1995 (Act VI of 1995), the firm will pay stamp duty @ 25 paisa for every one hundred rupees or part thereof of the amount of the contract.

47. All the requirements as per term & condition should be hospital along with proper tags.

48. The firm/contractor will be bound provide the inspection certificate of the said panels from WAPDA chief Engineers (QA&I) NTDA Lahore, according to WAPDA letter No. 7433-38/CE (P&E) dated 05-08-2020.

49. The firm/ contractor will be bound to submit affidavit of Rs.100/- the panel will be delivered to Nishtar Hospital, Multan after inspection from WAPDA.

50. Warranty of the said panels will one year after the installation.

51. The bidders must provide the technical buiser of equipment quoted, mentioning its specification, manufacturer model, product number and country origin.

52. Description of bidders own repair and maintenance setup with the location/addresses of work shop, mobile workshop. (if any)

17.4.21  
MEDICAL SUPERINTENDENT,  
NISHTAR HOSPITAL, MULTAN

17/04/2021

15/04/21