CATTLE MARKET MANAGEMENT COMPANY
SAHIWAL DIVISION

Bidding Document for Hiring of
Cleanliness Machinery / Services on
Rental basis (Frame Contract)

CMMCSD/ADMIN/T-16/2020-21

For office use only

Date of Document Issued: 

Name of Company/Firm/Contractor: 

Bank Receipt No. 

INVITATION TO BID

Cattle Market Management Company Sahiwal Division (CMMCSD), a Company established by Govt. of the Punjab u/s 42 of Companies Act 2017 invites sealed proposals in accordance with PPRA-Rules 2014 “Single Stage-Single Envelope Bidding Procedure” From registered companies/firms / Individual contractors for “Hiring of Waste Collection Machinery (tractor with blade / bucket, trolley, excavator etc. & Cleanliness Services in cattle markets””.

The detailed description about work / Services is available in Bidding Documents which can be purchased immediately from Company Office after the publication of this notice on payment of Rs. 500/- (non-refundable fee) in CMMCSD bank account No. 6010158418600017 maintained at BOP Rashid Minhas Shaheed Road Branch, Sahiwal.

<table>
<thead>
<tr>
<th>Description of tender</th>
<th>Estimated / Budgeted Price</th>
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<tr>
<td>Hiring of Waste Collection Machinery &amp; Cleanliness Services in Cattle Markets on frame contract basis</td>
<td>1,200,000/-</td>
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**Terms & Conditions for submission of proposals**

1. The proposals completed in all respects must reach to CMMCSD office at below mentioned address on or before 04.03.2021 till 1:00 pm.
2. The Bids will be opened on the same day at 01:30 pm, in presence of bidders or their authorized representatives who wish to witness the tender opening.
3. The Bid Security equal to 2% (two percent) of the given Estimated Price must be attached with the proposal in the form of Pay Order/CDR/Demand Draft in favor of “Cattle Market Management Company Sahiwal Division”
4. The proposed rates shall be inclusive of all applicable taxes (Income tax, GST etc).
5. Affidavit that the company/firm/Contractor has never been blacklisted by any Govt. /Semi Govt. /autonomous body must be attached with the proposal.
6. The companies/ firms/Contractor/ sole proprietors must be registered with FBR (Copy of NTN/STN Certificate should be provided).
7. Incomplete Proposals shall not be considered.
8. The bid validity period shall be 90 days from the last date for submission of the Tender.
9. CMMCSD reserves the right to reject all the proposals submitted in response to this tender notice prior to acceptance.

MANAGING DIRECTOR
CATTLE MARKET MANAGEMENT COMPANY SAHIWAL DIVISION
P-3, St. # 1, Ganj Shakar Colony Sahiwal..... Ph. No. 040- 4505027
General Terms and Conditions.

1. The tender form complete in all respects should be sent in sealed cover and super-scribed as "Tender for Hiring of cleanliness machinery / services on rental basis" & may be dropped in the Tender box kept at the office of the Managing Director CMMCSD by 1.00 PM on 04.03.2021

2. The bidder should sign and stamp each page of this tender document as a token of having read and understood the terms & conditions contained herein and submit the same along with the bid. The bidder would fill up the information in the Annexure I enclosed at the end of this document in clear and legible writing. Wherever, the prices are to be quoted should be written in figures and words in Annexure-II and to be signed and stamped by the firm through its authorized signatory.

3. The firms are also required to prove their competence for undertaking the jobs of providing required services and shall, therefor, furnish their standing and goodwill through attested certificate/documentary proof from Departments where worked.

4. The firm shall also indicate their registration number, Income Tax etc in case of firm or individual basis.

5. The proposed Contract for provision of Cleanliness machinery / services (tractor with blade, bucket and trolley with services) shall be governed and regulated by the terms and conditions enumerated in the following paragraphs.

6. The work order of the successful bidder will be released after the finalization of the contract and after the firm deposits the security amount with the Company.

7. The earnest money deposit shall stand forfeited if a bidder withdraws or amends the bid/tender in any respect during the period of bid, or fails to sign or accepts the contract within the stipulated period.

8. The Bidder shall be responsible for arranging and maintaining at his own cost, labor, all machinery, tools, safety gadgets, equipment and all other services required for executing the cleanliness work at site.

9. Canvassing whether directly or indirectly, in connection with the tender is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be rejected.

10. The contractor shall provide cleanliness machinery (tractor with front / rear blades, bucket, trolley, excavator or any other equipment required for carrying out the cleanliness
work. The contractors shall ensure proper supervision of the duties of his staff through his own supervisor.

11. The contractor shall be responsible for the conduct/integrity of his personnel and will also be responsible for any act of omission and commission on their part. He will vouch for their character and integrity.

12. The work is required to be started immediately after awarding the work order.

13. Any type of loss / thefts or damage by Contractor / its labor shall be recovered from the Contractor from his bills/Security deposit.

14. Cleaning work to be carried out in cattle markets of Sahiwal division as & when required including Removal of animal dung / manure / garbage / bricky non bricky material with proper cleaning of site and inspection of drainage / sewage system in the market and dump on the fixed site of municipal services department. Land leveling, provision of muddy services as & where required in cattle markets of Sahiwal division under the control of CMMCSD.

15. Payment will be made after the completion of specific work ordered for after inspection certificate from the CMMCSD officials.
ANNEXURE - 1 (To be filled up by the Bidder)

1. Name and address of the firm/ individual contractor ____________________________

2. Name of the owner(s)/Partners:

3. Telephone numbers
   Residence ...................... Office  ----------------- Mobile  -----------------

4. Details of registration of the firms:
   (a) Registration number of firm: ____________________________
   (b) Tax Registration: ______________________________________

b. Turnover for the last two years (attach account statement)

6. Experience in maintenance/cleaning/housekeeping jobs in Govt. / Semi-Govt. Deptt.:

<table>
<thead>
<tr>
<th>Sr. #</th>
<th>Name Of Department / Agency</th>
<th>Period Of Contract</th>
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(Signature of Bidder) -----------------------------------------------

Name & Designation -----------------------------------------------

Dated: -----------------------
The bid should provide following information as per given scope of work.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Work execution</th>
<th>Rates</th>
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<tbody>
<tr>
<td>01</td>
<td>Tractor with front / rear blade / bucket) with trolley for lifting of garbage, land leveling and other works</td>
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<tr>
<td>02</td>
<td>Excavation works</td>
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<tr>
<td>03</td>
<td>Mud trolleys</td>
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**DECLARATION BY THE CONTRACTOR**

We have carefully read the terms & conditions of contract as contained in the Tender Notice and agree to abide by these terms. We also agree to the forfeiture of the Security/Earnest Money, if we fail to fulfill any of the terms and conditions of the contract.

(Signature of Bidder) ________________________________

Name & Designation ________________________________

Dated: ____________________