Veterinary Research Institute

A-SCHEDULE OF INVITATION OF TENDER
NO.31/VRI/ANAEROBE/2020-21

Date of opening 04.03.2021
Time of receipt 11.00 am (04.03.2021)
Time of opening 11.30 am (04.03.2021)
Price of tender 1,000/-

Required at Veterinary Research Institute, Lahore.
Delivery Period 60 days from the date of supply order

Firms are required to quote rates on free delivery to consignee end. Offer shall remain valid for a period of 120 days from the date of opening of tender. The offer with validity less than 120 days will be rejected. (PPRA rule No.28)

B-Specifications

<table>
<thead>
<tr>
<th>Description of Store</th>
<th>Specification of Store</th>
<th>Quantity Required</th>
<th>Estimated cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>BQ Media</td>
<td>Thioglycollate Broth with Liver Extract.</td>
<td>800-kg</td>
<td>9.0 million</td>
</tr>
<tr>
<td></td>
<td>Imported</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Packing Size: Upto 05-kg</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

C-General Terms and Conditions:

Note: Please read the following terms and conditions carefully

1. The bidding procedure will be governed by Rule 38 “Procedures of Open Competitive Bidding “sub-rule 2(a) Single stages two envelop procedure”.
   i) The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and technical proposal.
   ii) The envelope having technical bid should be marked as “Technical Bid” in bold and legible letters similarly financial bid should be marked as “Financial Bid” in bold and legible letters alongwith the name and address of the bidder.

2. All the firms will have to deposit bid security @2% of the total estimated cost i-e Rs.1,80,000/- (Rupee One Lac and Eighty Thousand only) as CDR and attach original with the technical bid and photocopy with the financial bid (PPRA Rule# 27).
   The successful Bidder’s CDR shall be discharged upon signing of contract and furnishing the 5% performance security.

3. The bid security may be forfeited:
   a) If a bidder withdraws its bid during the period of bid validity.
   b) In the case of a successful Bidder, if the Bidder fails to sign the contract or fails to provide a performance security.

4. CDR No. Bank Name and date should be mentioned on the technical bid.

5. Contractors should be registered in Sales Tax department. Sales Tax number & NTN number should be mentioned on technical bid.

6. The contractor should give proof of the Professional Tax paid for the Year, 2020-21.

7. On the acceptance of the tender the amount @ 5% of total tender amount would be deposited as performance guarantee (PPRA Rule# 56) and 0.25% as paid stamped duty by the successful bidder.
   This performance guarantee shall be released to the supplier upon successful completion of the contract.

8. The performance security forfeiture, Blacklisting:
   a) If the supplier fails to supply the whole consignment the entire amount of performance security shall be forfeited to the Government account or the firm shall be blacklisted minimum for two years for future participation or both.
   b) In case of late delivery of goods beyond the periods specified in the purchase order, a penalty @0.067% per day of the cost of late delivered supply shall be imposed upon the supplier.
9. Indulgence in corruption and fraudulent practices is liable to result in rejection of Bids, cancellation of contracts, debarring and blacklisting of the Bidder following prescribed manner.

10. The bid must be for the whole quantity of an item required in the schedule of requirement.

11. The bidder shall provide samples of quoted goods along with the bid at his own cost and in a quantity given in the Tender document. However, samples of cold chain goods will be called later at the time of technical evaluation of bids.

12. Any bid received by the procuring agency after the deadline for submission of bids prescribed by the procuring agency shall be rejected and returned unopened to the bidder.

13. **a)** The Bidder may withdraw its bid prior to the deadline prescribed for submission of bids.  
**b)** No bid may be withdrawn in the period between deadline for submission of bids and the expiration of the period of bid validity specified in Bid Date Sheet. Withdrawal of a bid during this period may result in forfeiture of the Bid Security submitted by the Bidder.

14. **Format and signing of Bid:**
   - **a)** The bid shall be typed and shall be signed by the Bidder or a person or persons duly authorized by the Bidder to the contract. The person or persons signing the bid shall initial all pages of the bid.
   - **b)** All bidding documents to be duly attested (signed and stamped) by the authorized person of company.

15. **Bid Price:**
   - **a)** The bidder is required to offer a competitive price. All prices must include the taxes and duties, where applicable. If there is no mention of taxes, the offered/quoted price shall be considered as inclusive of all prevailing taxes/duties.
   - **b)** Prices offered should be for the entire quantity of an item demanded in the schedule of requirement; partial quantity offers shall straightaway be rejected.
   - **c)** Conditional offer shall also be considered as non-responsive bid.

16. During evaluation of the bids, the procuring agency may ask the Bidder for a clarification of its bid (PPRA Rule #33). The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

17. The procuring agency may reject all bids at any time prior to the acceptance of a bid.

18. The payment will be made through Accountant General Punjab after the successful inspection of the store subject to the availability of the budget.

19. The procuring Agency reserves the right at the time of award of contract to increase or decrease, the quantity of goods originally specified in the schedule of requirements depending upon the availability of budget without any change in unit price or other terms and conditions.

20. Any effort by a Bidder to influence the Procuring Agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder’s bid. Canvassing by any Bidder at any stage of the bid evaluation is strictly prohibited. Any infringement shall lead to disqualification.

21. The bidder must submit authorization letter from the manufacturer along with the technical bid.

22. The contractor should provide affidavit regarding non-blacklisting and replacement of defective supply free of cost (as sample provided by the procuring agency) alongwith the technical offer.

23. The bidder should submit price reasonability certificate along with the technical bid.

24. The sample should be 01-kg or above in original packing (Non-refundable). The firms that have already participated in the said tender and submitted sample for the year 2020-21will be exempted for sample submission.

25. The procuring agency may refer the sample to any recognized body if deemed necessary and the concerned bidder will be bound to make the payment for sample testing in this regard.

26. If contractor fails to supply the store with in delivery period alongwith grace period, keeping in view the urgency of the store the procuring agency will have the right to cancel the supply/work order completing all codal formalities if deemed necessary.
27. Technical Literature and Certificate of Analysis of the store should be attached with technical bid.

28. An expiry of minimum 02 years will be provided.

29. Evaluation Criteria will be:
   (i) Technical Specifications of the store.
   (ii) General terms and conditions of the Tender Document.
   (iii) Sample Testing report.

Chairman Purchase Committee  Signature of the indenter  Officer In-charge Store

(Anaerobe Section)
<table>
<thead>
<tr>
<th>Description of work</th>
<th>Specification</th>
<th>Quantity Required</th>
<th>Estimated cost</th>
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<tbody>
<tr>
<td>Roller Bottle for Vaccine Production</td>
<td>1. Size: surface area of 850 cm² or above.</td>
<td>800-Nos</td>
<td>1.0 million</td>
</tr>
<tr>
<td></td>
<td>2. Treated for tissue culture.</td>
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<td></td>
<td>5. Made up of polystyrene.</td>
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<tr>
<td></td>
<td>Sample quantity: 06 or above (non-refundable)</td>
<td></td>
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**B-Specifications**

Firms are required to quote rates on free delivery to consignee end. Offer shall remain valid for a period of 90 days from the date of opening of tender. The offer with validity less than 90 days will be rejected. (PPRA rule No.28)

**C-General Terms and Conditions:**

Note: Please read the following terms and conditions carefully

1. The bidding procedure will be governed by Rule 38 “Procedures of Open Competitive Bidding ”sub-rule 2(a) Single stages two envelop procedure”.
   i) The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and technical proposal.
   ii) The envelope having technical bid should be marked as “Technical Bid” in bold and legible letters similarly financial bid should be marked as “Financial Bid” in bold and legible letters along with the name and address of the bidder.

2. All the firms will have to deposit bid security @2% of the total estimated cost Rs.20,000/- (Rupee Twenty Thousand only) as CDR and attach original with the technical bid and photocopy with the financial bid (PPRA Rule# 27).
   The successful Bidder’s bid security shall be discharged upon signing of contract and furnishing the performance security.

3. The bid security may be forfeited:
   a) If a bidder withdraws its bid during the period of bid validity.
   b) In the case of a successful Bidder, if the Bidder fails to sign the contract or fails to provide a performance security.

4. CDR No. Bank Name and date should be mentioned on the technical bid.

5. Contractors should be registered in Sales Tax department. Sales Tax number & NTN number should be mentioned on technical bid.

6. The contractor should give proof of the Professional Tax paid for the Year, 2020-21.

7. On the acceptance of the tender the amount @ 5% of total tender amount would be deposited as performance guarantee (PPRA Rule# 56) and 0.25% as paid stamped duty by the successful bidder.
   This performance guarantee shall be released to the supplier upon successful completion of the contract.

8. The performance security may be forfeited:
   a) If the supplier fails to supply the whole consignment the entire amount of performance security shall be forfeited to the Government account and the firm shall be blacklisted minimum for two years for future participation.
   b) In case of late delivery of goods beyond the periods specified in the purchase order, a penalty @0.067% per day of the cost of late delivered supply shall be imposed upon the supplier.
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<td>9.</td>
<td>Indulgence in corruption and fraudulent practices is liable to result in rejection of Bids, cancellation of contracts, debarring and blacklisting of the Bidder, for a stated or indefinite period of time.</td>
</tr>
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<td>10.</td>
<td>The bid must be for the whole quantity of an item required in the schedule of requirement.</td>
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<td>11.</td>
<td>The bidder shall provide samples of quoted goods along with the bid at his own cost and in a quantity prescribed by the Procuring Agency.</td>
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| 13. | a) The Bidder may withdraw its bid after the bid’s submission and prior to the deadline prescribed for submission of bids.  
   b) No bid may be withdrawn in the period between deadline for submission of bids and the expiration of the period of bid validity specified in Bid Date Sheet. Withdrawal of a bid during this period may result in forfeiture of the Bid Security submitted by the Bidder. |
| 14. | **Format and signing of Bid:**
|   | a) The bid shall be typed and shall be signed by the Bidder or a person or persons duly authorized by the Bidder to the contract. The person or persons signing the bid shall initial all pages of the bid.  
   b) All bidding documents to be duly attested (signed and stamped) by the authorized person of company. |
| 15. | **Bid Price:**
|   | a) The bidder is required to offer a competitive price. All prices must include the taxes and duties, where applicable. If there is no mention of taxes, the offered/quoted price shall be considered as inclusive of all prevailing taxes/duties.  
   b) Prices offered should be for the entire quantity of an item demanded in the schedule of requirement; partial quantity offers shall straightaway be rejected.  
   c) Conditional offer shall also be considered as non-responsive bid. |
| 16. | During evaluation of the bids, the procuring agency may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted. |
| 17. | The procuring agency may reject all bids at any time prior to the acceptance of a bid. |
| 18. | The payment will be made through Accountant General Punjab after the successful inspection of the store subject to the availability of the budget. |
| 19. | The procuring Agency reserves the right at the time of award of contract to increase or decrease, the quantity of goods originally specified in the schedule of requirements without any change in unit price or other terms and conditions. |
| 20. | Any effort by a Bidder to influence the Procuring Agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder’s bid. Canvassing by any Bidder at any stage of the bid evaluation is strictly prohibited. Any infringement shall lead to disqualification. |
| 21. | The contractor should provide affidavit regarding non-blacklisting and replacement of defective supply free of cost (as sample provided by the procuring agency) alongwith the technical offer. |
| 22. | The bidder should submit price reasonability certificate along with the technical bid. |
| 23. | The bidder must submit authorization letter from the manufacturer or sole distributor along with the technical bid. |
| 24. | If contractor fails to supply the store with in delivery period alongwith grace period, keeping in view the urgency of the store the procuring agency will have the right to cancel the supply/work order completing all codal formalities if deemed necessary. |
| 25. | Evaluation Criteria will be:
|   | (i) Specification of the store and sample test.  
   | (ii) General terms and conditions of the Tender Document. |

**Officer In-charge Store**

**Signature of the indenter**

**Chairman Purchase Committee**  
(####Cell Culture####)