### TERMS & CONDITIONS FOR THE REPAIR OF VARIOUS BIOMEDICAL EQUIPMENT, INSTALLED AT ALLIED HOSPITAL, FAISALABAD (FINANCIAL YEAR 2020-21)

<table>
<thead>
<tr>
<th>SR. NO</th>
<th>NAME OF EQUIPMENT</th>
<th>MANUFACTURER</th>
<th>MODEL</th>
<th>DEPARTMENT</th>
<th>ESTIMATED REPAIR COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>3 CCD HD Camera Head for Laparoscope</td>
<td>Simex Medizintechnik GmbH Germany</td>
<td>31-001-011</td>
<td>Gynecology</td>
<td>Rs. 150,000/-</td>
</tr>
<tr>
<td>02</td>
<td>Ultrasonic Therapy Unit (Ultrasonic Treatment Head 1 MHz/ 3 MHz)</td>
<td>AC International Italy</td>
<td>US 13 (EVO)</td>
<td>Physiotherapy</td>
<td>Rs. 120,000/-</td>
</tr>
<tr>
<td>03</td>
<td>Mobile X-rays Unit</td>
<td>Ecoray Korea</td>
<td>PX-300HF</td>
<td>Surgical Emergency</td>
<td>Rs. 100,000/-</td>
</tr>
<tr>
<td>04</td>
<td>ICU Ventilator</td>
<td>Newport USA</td>
<td>E360S-WW-IN</td>
<td>Peds-I</td>
<td>Rs. 500,000/-</td>
</tr>
<tr>
<td>05</td>
<td>ICU Ventilator (Qty-3)</td>
<td>eVent Medical USA</td>
<td>Evolution 3E</td>
<td>Peds-II</td>
<td>Rs. 1,300,000/-</td>
</tr>
<tr>
<td>06</td>
<td>ETT Machine</td>
<td>Quinton Inc. USA</td>
<td>Q Stress TM-55</td>
<td>CCU-I</td>
<td>Rs. 100,000/-</td>
</tr>
<tr>
<td>07</td>
<td>Diathermy Machine</td>
<td>LED Italy</td>
<td>Surtron 300HP</td>
<td>Main OT</td>
<td>Rs. 150,000/-</td>
</tr>
<tr>
<td>08</td>
<td>Ultrasound Machine</td>
<td>General Electric USA</td>
<td>Logiq 5 Pro</td>
<td>Radiology</td>
<td>Rs. 500,000/-</td>
</tr>
</tbody>
</table>

**NOTE:** TENDER PRICE FOR EACH ITEM IS RS. 1000/- (NON REFUNDABLE). THE BIDDER SHOULD EXAMINE THE EQUIPMENT AND THEN QUOTE THE RATES FOR REPAIR.

1. Tenders are invited from the firms, duly registered with the Government for Repair & Maintenance Agreement of mentioned Biomedical equipment, installed at Allied Hospital, Faisalabad.

2. Tender will be done according to PPRA Rules 2014 amended up to date.

3. Tender should be addressed to the Medical Superintendent, Allied Hospital, Faisalabad.

4. Bids will be submitted in sealed envelope (single stage-two envelopes method) containing two sealed envelopes. One envelope will bear TECHNICAL PROPOSAL other FINANCIAL PROPOSAL. Initially only technical proposal will be opened by the Tender Opening Committee.

5. The envelope marked as FINANCIAL PROPOSAL shall be retained in the custody of the hospital without being opened.

6. The hospital shall evaluate the TECHNICAL PROPOSAL, without reference to the price and reject any proposal which do not conform to the specified requirements.

7. During the technical evaluation, no amendments in the technical proposal shall be permitted.

8. After the evaluation and approval of the TECHNICAL PROPOSAL, the hospital shall at a time within the bid validity period, publicly open the financial proposals of the technically qualified bids only.
9. The financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders.

10. Technically qualified bidder with the lowest rates against a repair job, if not in conflict with any other law, rules, regulations or policy of the Provincial Government, shall be issued a work order for that particular job, within the original or extended period of bid validity. The approved rates will remain valid up to 120 days.

11. Any offer not received as per terms and conditions of the tender enquiry is liable to be rejected. No offer shall be considered if:
   i. Tender form not purchased from Medical Superintendent Office.
   ii. Received after the last date and time of receipt.
   iii. The tender is unsigned.
   iv. The tender is ambiguous/ tampered.
   v. The offer is conditional.
   vi. The offer is from a firm already blacklisted or suspended.
   vii. The offer is received by Telegram/Fax/Email.
   viii. The offer not conforming to the specifications as per tender inquiry.
   ix. Received without Earnest Money.
   x. If the required documents are not attached/tampered/missing (Missing documents will not be accepted after the opening of tenders).
   xi. Having No Ring/ Tape Binding and without page marking.

12. **Eligibility Criteria:**
   i. Firm must have at least TWO YEARS of experience to carry out the similar nature of jobs for quoted equipment.
   ii. In case of sole distributor, company should provide sole distribution letter/ sole agency agreement from Principal.
   iii. The company should have proper workshop with required test tools for calibration of the system, which can be verified by the hospital if required.
   iv. The company should have Qualified Engineers and should have relevant experience in repair of quoted Biomedical Equipment.

13. **Special Instructions:**
   i. The bidder should first check the system thoroughly and then quote its rate for one-time repair.
   
   ii. Interested bidders / firms are bound to give scope of work in detail in its quotations/offers positively & should quote competitive rates against the scope of work.

   iii. Offers must be quoted on the prescribed tender form. Cash Receipt in original for purchase of tender must be attached with the offer. The rates must be in figures and words on the prescribed performa / tender form. (Hand written tender forms will not be accepted)

   iv. Interested bidders will attach call deposit (2% of estimated cost) with the offer in the form of deposit at call which will be released on the completion of repair job.

   v. The successful bidder will be required to furnish 05% Performance Security in the form of C.D.R. in favor of Medical Superintendent, Allied Hospital, Faisalabad before issuance of award letter, which will be refunded/ returned to the bidder after satisfactory completion of warranty period. In case of failure the same will be forfeited.

   vi. Any erasing / cutting / crossing etc. appearing on the offer must be properly signed by the person signing on the tender. Moreover, all pages of the tender must also be properly signed and stamped. In case the offer is withdrawn, amended or revised during the validity period of the offer, the Earnest Money is liable to be forfeited.
vii. The bidders are required to enclose /furnish along with their offer, the following: -
   (a) Tender receipt.
   (b) Tender documents stamped / signed properly.
   (c) Price reasonability certificate.
   (d) National Tax Number Certificate.
   (e) Certificate of General Sales Tax.
   (f) Copy of the National Identity Card.

viii. In case if the firm fails to execute the agreement satisfactorily with the hospital, its call deposit and security will be forfeited, and the institution reserves the right to get repair of particular machinery from the open market at the risk and cost of the defaulting firm. The hospital also reserves the right of the suspension/cancellation of contract/blacklisting of the defaulting firm. If the firm fails to execute the contract satisfactorily then the hospital reserves the right to forfeit the security of the contractor and may award the contract to the second lowest.

ix. A certificate to the effect that the prices quoted are not more than the prices charged against same quality and services from any agency (Govt. or Private) in Punjab and in case of any discrepancy, the firm shall undertake to refund the payment charged in excess, whenever detected.

x. The contractors must submit:
   a) List of their technical staff.
   b) List of their clients.
   c) List of machinery, repair and calibration tools along with their model and serial numbers.

14. Quoted rates will be considered as final and there will be no price negotiation. Firm has to submit a complete breakdown of rates; rate of repair and service of unit, logistics, replacement of parts (if required) and applicable taxes are to be quoted separately.

15. In case of repair of a part, the warranty of repaired part will be six months and firm has to provide free of cost repair/ replacement services in warranty period if repaired part develops a fault.

16. In case of replacement of a part, the warranty of that replaced part will be one year and firm has to provide free of cost repair/ replacement services in warranty period if replaced part develops a fault. Firm also has to provide a certificate that replaced parts are genuine and brand new. Defective parts will be verified by Biomedical Engineer and returned to workshop store.

17. New parts will be inspected/ verified by Biomedical Engineer before installation.

18. Rates should be inclusive of all taxes. Firm will not be allowed to charge taxes additionally.

9. Acceptance/ Rejection of technical offer will be on the basis of set evaluation criteria.

20. In case of any dispute between head of hospital administration and firm the decision of the Medical Superintendent Allied Hospital, Faisalabad shall be final, and not challengeable in any court of law.

21. The firm will abide by any condition, rules and regulation issued from the Govt. of Punjab or any competent authority during the period of completion of work.

22. The firm shall be bound to complete the repair work and hand over the equipment / machinery to the end user and Biomedical Engineer up to their entire satisfaction in fully working condition.

23. Transportation including loading / unloading of goods shall be arranged and paid for by the firm.

24. The firm will be responsible to pay the cost of any loss occurred in machinery / equipment during its repair.

25. The maintenance / repair work shall be carried out by the firm's authorized personnel.

26. Firm should provide a backup unit in case if repair time exceeds one month in order to avoid penalty.

27. Firm will submit the service report along with checklist duly competed in all respects after successful completion of repair job for verification and signatures by End User and Biomedical Engineer.

28. Payment will be made subject to satisfactory report by end-user and Biomedical Engineer of the hospital. Security will be released after successful completion of warranty period and satisfactory report by end user and Biomedical Engineer.
FORCE MAJEURE
Bidder agrees to perform all services in good faith. However, in the event of Force Majeure any party shall be entitled to suspend performance of obligation. Force Majeure shall be deemed to be any event or occurrence beyond such part's control, as a result of which said party is unable to comply with obligation or can't reasonably be required to do so and shall include acts of God, civil disturbance, wars, and acts of public enemy. Riots, strikes or work stoppages.

Biomedical Engineer Technical Officer
Allied Hospital Faisalabad

Addl. Medical Superintendent (Services)
Allied Hospital Faisalabad

Medical Superintendent
Allied Hospital Faisalabad
### Part (A): KNOCK OUT CLAUSES

<table>
<thead>
<tr>
<th>SERIAL #</th>
<th>DETAILS</th>
<th>IF</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Complete Package/Tender with proper Ring Binding/ Tape Binding.</td>
<td>Not Attached</td>
</tr>
<tr>
<td>2.</td>
<td>Original Receipt for the purchase of tender and Copy of Owner’s CNIC.</td>
<td>Not Attached</td>
</tr>
<tr>
<td>3.</td>
<td>Terms &amp; Conditions of tender duly signed &amp; stamped.</td>
<td>Not Attached</td>
</tr>
<tr>
<td>4.</td>
<td>Minimum two years of experience in relevant field. Firm must bear at least three satisfactory performance reports from public or large scale private sector institutions</td>
<td>Not Attached</td>
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<tr>
<td>5.</td>
<td>In case of sole distributor, Sole Distribution Certificate.</td>
<td>Not Attached</td>
</tr>
<tr>
<td>6.</td>
<td>Company profile including engineering and managerial capabilities (Technical Staff &amp; Repair Workshop).</td>
<td>Not Attached</td>
</tr>
<tr>
<td>7.</td>
<td>Affidavit on judicial paper of worth Rs. 100/- that the firm is not blacklisted on any grounds what so ever in any department.</td>
<td>Not Attached</td>
</tr>
<tr>
<td>9.</td>
<td>Price Reasonability Certificate valid up till tender date attach with Technical Bid</td>
<td>Not Attached</td>
</tr>
</tbody>
</table>

**BID STATUS:** ELIGIBLE/ NOT ELIGIBLE

*Note:* Only eligible firms from Part (A) will be scrutinized further for Part (B).
**Part (B): BID EVALUATION CRITERIA FOR TENDERS**

For the purpose of determining the lowest evaluated bid, facts other than prices such as past performance, financial soundness & other details as the procuring agency, at its discretion, may consider appropriate, shall be taken into consideration. The following merit point system for weighing evaluation factors/criteria can be applied for the "TECHNICAL PROPOSALS". The point score shall be mentioned in the "BID EVALUATION REPORT".

**MERIT POINT SYSTEM**

<table>
<thead>
<tr>
<th>SR. NO.</th>
<th>EVALUATION CRITERIA</th>
<th>DETAILS</th>
<th>Maximum Marks</th>
<th>REQUIRED DOCUMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Past Performance (Last two years in public and large scale private institutions)</td>
<td>a. No Institution Served</td>
<td>0</td>
<td>Institutions include organizations attach attested copies of satisfactory reports and work orders.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. At least 3 Institutions Served</td>
<td>10</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>c. 4 and above</td>
<td>15</td>
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<tr>
<td>2.</td>
<td>Market Experience in Quoted Assignment</td>
<td>a. At least 2 years</td>
<td>5</td>
<td>Attach attested copies of relevant certificate from at least 3 organizations</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Above 2 years</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Financial Status</td>
<td>a. Tax Return (Last 2 years)</td>
<td>10</td>
<td>Photocopies of Income Tax Return, Sales Tax Certificate, Copy of Bank Statement of last one year. (Till Tender Date)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Bank Statement / Bank Certificate of last one year</td>
<td>5</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>15</td>
<td></td>
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<tr>
<td>4.</td>
<td>Technical Staff</td>
<td>a. Biomedical / Electrical / Electronics / Mechatronics Engineer</td>
<td>20</td>
<td>The Bidder Is Required to attach attested copy of the relevant degree along with relevant training certificates. Attach salary slips / salary statement of last 3 months.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>i) Nil</td>
<td>i) 0</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>ii) 01</td>
<td>ii) 5</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>iii) More Than 01 Biomedical / Electronics Technician</td>
<td>iii) 10</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>i) Nil</td>
<td>i) 0</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>ii) 01</td>
<td>ii) 5</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>iii) More Than 01</td>
<td>iii) 10</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Workshop Status</td>
<td>List of Repair and Calibration Tools</td>
<td>10</td>
<td>Attach list of Testing and Calibration Tools. Workshop Certificate on firms letter pad. Also the committee may inspect the workshop.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Workshop</td>
<td>10</td>
<td></td>
</tr>
</tbody>
</table>

**Total Points 80**

Qualifying points 52

*As per PPRA rules

**NOTE:**

The bid will not be considered for marking of points if technically rejected by Technical Advisory Committee or does not comply with required specifications.
AUTHORITY LETTER

We M/S __________________________________________________________________________
do hereby authorize Mr./Miss/ Mrs. __________________________________________________________________________ to attend the
meetings, negotiate on prices, receive letters & bid securities (For tender year 2020-21 Allied Hospital
Faisalabad on behalf of our firm. The particulars of authorized person are given below)

Name of Authorized Person __________________________________________________________________________

Designation __________________________________________________________________________

C.N.I.C. No. __________________________________________________________________________

Mailing Address ________________________________________________________________

Contract No. (Landline) __________________________________________________________________________

Contract No. (Mobile) __________________________________________________________________________

E-mail Address __________________________________________________________________________

Dated __________________________________________________________________________

STAMP

NOTE: In case of change of authorized person must be informed to Medical Superintendent, Allied
           Hospital, and Faisalabad in writing. _______________________________
BID PAPERS (CHECKLIST)

TECHNICAL PROPOSAL

1. Invitation of Bid  
   Yes  No
2. Bid Performa (duly signed & stamped in accordance with PPRA Rules 2014)  
   Yes  No
3. Terms & Conditions signed & stamped by bidder.  
   Yes  No
   Yes  No
5. Attested copy of C.N.I.C.  
   Yes  No
6. Technical Proposal/ offer of quoted items  
   Yes  No
7. Affidavit (on Judicial Paper)  
   Yes  No
   i) Goods/ Services supplied are to be provided by bidder in accordance with Government instructions.  
   Yes  No
   ii) It is not legally penalized  
   Yes  No
   iii) Firm has not provided these stores below this price if so, it is legally bound to pay rate difference if its bid is accepted.  
   Yes  No
8. Income Tax registration certificate (Attested copy)  
   Yes  No
9. Sales Tax registration certificate (Attested copy)  
   Yes  No
10. Bank Statement/ Audited Balance sheet  
    Yes  No
11. Experience certificates of the firm (Attested Copy)  
    Yes  No
12. Attested copy of valid manufacturing or any other license imposed by Govt. (If applicable)  
    Yes  No
13. Attested copy of permanent technical staff & their degrees/ training/ experience certificates.  
    Yes  No
    Yes  No
15. Attested copy of international certification (If any)  
    Yes  No
    Yes  No

BID PAPERS (CHECKLIST)

FINANCIAL PROPOSAL

1. Financial Proposal (Price Schedule)  
   Yes  No
2. Bid Security (CDR) 2% of estimated price  
   Yes  No

Name, Sign and Stamp of firm’s representative
Date: ______________