

# **Pre-Qualification Document (PQD)**

For

## **Pre-qualification of Consulting Firms/Companies for Resident Supervision for the Project**

### **“Construction of LDA City Naya Pakistan Apartments, Lahore”**

Construction Supervision Charges: 105.74 Million  
(38.03 Million for Building works & 67.71 Million for Roads and Allied  
Infrastructure works)



**LAHORE DEVELOPMENT AUTHORITY (LDA)**  
**January, 2021.**

## **1. Introduction**

Lahore Development Authority (LDA) has envisaged the task of developing Apartment Complex in Lahore for construction of 35,000 housing units for public at large. A land falling in LDA City housing scheme has been identified to start the successful construction of housing units. Besides the construction of Apartment Complex, allied infrastructure facilities such as Streets, Roads & Walkways, Water Supply System, Sewerage & Drainage System, External Electrification, Landscaping & Horticulture Works etc. would also be executed by LDA. Lahore Development Authority intends to invite Expression of Interest (EOI) for the Resident Supervision of the work “Construction of LDA City Naya Pakistan Apartments, Lahore” from reputed, experienced and qualified firms registered with Pakistan Engineering Council (PEC). The selected firm will be responsible for Resident Supervision of the building works of 4000 apartments and roads and allied infrastructure works of LDA City Naya Pakistan Apartments, Lahore for 35000 apartments scheme.

## **2. Objectives**

- i. The main objective of the project is to provide affordable housing by constructing 4000 apartments along with complete roads and allied infrastructure of LDA City Naya Pakistan Apartments, Lahore for 35000 apartments scheme under the resident supervision of the Consultant.
- ii. The Consultant will be required to provide resident supervision of all the construction activities including apartments, Masjids, parks, roads and allied infrastructure.
- iii. In addition, Interim Payment Certificates, EOT's, Rate Analysis of Non-MRS and Non-BOQ items, variation in works/items, secured advances and price variations (if any) would be checked and certified by Consultant.

### **3. Scope of Work**

This scope of work/ services to be performed by the consultants will include but not necessarily limited to following:

- i. The consultant will be responsible for Resident Supervision of the works through qualified graduate Engineer (s) and other supervisory staff in the respect discipline with the sufficient experience who will perform their duties with due diligence, efficiency and accordance with the sound Engineering practices and specified standards.
- ii. The consultant will be responsible for review and recommendation for approval of work schedule submitted by contractor.
- iii. The consultant will submit staffing schedule for construction supervision along with period mentioned against each.
- iv. The consultant will assure and certify that the construction material brought at site by the contractor and incorporated into the work, are properly tested on daily basis from the recognized laboratory and will provide the same to Client and also comply with the specifications.
- v. Ensure that works are executed according to the plans and specifications and that all Rules and regulations applicable to the work are followed and issue all necessary instructions to the contractor and ensure to implement under intimation to the Engineer In charge.
- vi. The consultant will certify each work bill of the contractor and will ensure, that the works have been executed in accordance with established standards, criteria procedures and as per approved design, drawings, standards, specifications, technical sanctioned estimate and within the provisions of contract agreement.
- vii. The consultant will supervise the contract or in all matters concerning safety and care of work and advice concerned Engineer In-charge.
- viii. The consultant will monitor progress and maintain up to date progress schedule of the work being performed according to the work schedule provided with the contract agreement and approved by Engineer in charge. The consultants will submit monthly progress report to the concerned Engineer In-charge.
- ix. The consultant will be responsible for accuracy of measurement made

on the work quantities executed by the contractor and certified for payment and will maintain permanent record of such measurements for the Engineer In charge.

- x. The consultant will maintain a permanent record of the result of all tests made on materials, items of work involved in the project, utilizing forms and approved by the Engineer In-charge / Employer.
- xi. The consultant will certify and recommended under his seal, the contractor's running payment and final payment clearly indicating that the quantities of work executed/ recommended are according to specifications, design drawings, technically sanctioned estimates and contract agreement.
- xii. The consultant will keep the record of daily inspection reports of work and hand over to the Engineer In-charge on fortnightly basis.
- xiii. The consultant will inform the Employer / Engineer In-charge of problems of potential nature which might arise in connection with the construction contract and made recommendations for possible solution.
- xiv. Consultant shall monitor daily progress as per submitted plan of work by contractor and will be responsible to inform the employer in case of any lag in any activity of the work.
- xv. The consultant will carry out required revision in plans and specifications as required by the Engineer-In-charge and shall prepare, evaluate and make recommendations for approval of variation orders and assist Engineer In-charge in the negotiation necessary for the execution of the changes. Revision will only be encouraged where it improves the project performance.
- xvi. The consultant will assist Employer / Engineer In-charge with interpretation of the drawings and contract documents, particularly with respect to any disputes with the contractor or other effected parties.
- xvii. The consultant will evaluate and make recommendations to the Engineer In-charge for action to be taken against all contract or claims; disputes, time extensions and other changes outside the scope of work. The consultant will also provide necessary assistance to the Client in processing the Contractor's claim even after the completion of the

Consultancy Agreement till the finalization of Contractor's accounts.

- xviii. The consultant will furnish timely assistance and directions to Contractor in all matters relating to ground survey controls, quality control, testing and other matter relating to progress of the project.
- xix. The consultant will co-ordinate for inspection of site and ensure that relevant information is available and up-to date progress reports before the inspection are made.
- xx. The consultant will maintain permanent record in the shape of copies of all warranties required under terms of contract documents for materials including their source and equipment accepted and incorporated in the project.
- xxi. The Consultant will carry out detailed final inspection of the work and will recommend to the Engineer In-charge for issuance of completion certificate stating that work has been completed as per design, drawing standard specifications and contract agreement.
- xxii. The Consultant will prepare and submit project completion report giving all details of the project in chronological order.
- xxiii. The consultants will certify and recommend under his seal the contractor's price variation adjustment amount for each month supported with details of item of work executed and passed by the consultant with date.
- xxiv. The Consultant will assist and provide recommendations regarding finalization of rates of Non-BOQ items.
- xxv. The consultant will ensure the proper implementation of construction drawings, contract clauses and propose any change, if required, in the construction drawings in consultation with the Design Consultant.
- xxvi. The consultant will verify/vet the As-Built drawings prepared by the contractor at the completion of project. The consultant shall prepare the check-list at the completion of the project for way forward for the execution of defective works during the defect liability period.
- xxvii. The Consultant will provide services till the end of defect liability period without any additional cost.
- xxviii. The Consultant will provide assistance in audit paras, litigation&

arbitration etc.

- xxix. The consultant shall assist the employer in the process of handing over and taking over of the project for Operation and Maintenance to another department (if any).

#### **4. Eligibility Criteria**

Following are the details on the basis of which firms will be shortlisted:

##### **Pre-Requisites**

- a. Certificate of registration with Pakistan Engineering Council along with the latest renewal letter for the year 2020-21.
- b. Information regarding legal entity / copy of registration with Securities and Exchange Commission of Pakistan or Registrar of Firms. In case of foreign firm, relevant certificate from country of incorporation shall be provided.
- c. National Tax Registration Number with active taxpayer status and registration No. with Punjab Revenue Authority for PST purposes. In case of foreign firm, relevant certificate from country of incorporation shall be provided.
- d. Audited accounts / reports (certified) for three years in the period 2016-2020.
- e. Undertaking by the firm / company on a legal format / affidavit, that it is currently not blacklisted by any Federal, Provincial, State or Local Government department and /or by any Government owned Company/Foundation/Authority.
- f. List of relevant past experiences along-with Evidence of firms' past experience and contracts in progress.
- g. CVs of key relevant staff permanently employed with the firm.
- h. Annual turnover (at least same as assignment cost).
- i. Detailed description of the Firm Profile by providing its

organizational structure, list of permanent staff, quality management system.

j. Power of Attorney for Representative.

k. The Applicant/Partner of the JV shall attach original affidavit on non-judicial stamp paper (with a value of Rs. 1000) and declaring on oath that the Applicant:

- i. is not in *bankruptcy* or liquidation proceedings;
- ii. has *never* been declared *ineligible/blacklisted* by Government / Semi-Government / Agency or Authority or any employer till date due to the any reasons
- iii. is not making any *misrepresentations* or concealing any material fact and detail;
- iv. has not been convicted of, fraud, *corruption*, collusion or money laundering;
- v. is not aware of any conflict of interest or potential *conflict of interest* arising from prior or existing contracts or relationships which could materially affect its capability to comply with its obligations; and
- vi. does not fall within any of the circumstances for *ineligibility* or disqualifications

l. Affidavit for Correctness of Information.

m. Litigation History

**Note:**

- In case of Foreign Firm, Registration with relevant professional body will be required from country of origin.
- In order to assess JVs, pre-requisites must be fulfilled by the lead and as well as partner firms separately.
- The foreign firm shall comply with all PEC by Laws and any other applicable law of land.

**5. Evaluation Criteria**

**5.1 Firm Experience**

Firm should provide information regarding:

a. Relevant experience in the subject field by submitting the

details of 06 No. most relevant projects, out of which 03 No. projects must be relevant to building works and 03 No. projects must be relevant to roads and allied infrastructure works completed in the past 10 years as per Annex-A.

- b. Detailed description of the Firm Profile by providing its organizational structure, list of permanent staff, quality management system.

## 5.2 Human Resource Capacity

- a. List of Key Personnel having expertise in “**CONSTRUCTION SUPERVISION OF MULTI-STOREY / HIGHRISE BUILDINGS**” for building works and “**CONSTRUCTION SUPERVISION OF ROADS AND ALLIED INFRASTRUCTURE WORKS**” for roads and allied infrastructure works as per **Annex-B**;
- b. CV’s of key personnel as per **Annex-C**;
- c. Number of staff and duration of experience against each position in the following table are minimum (No marks in corresponding staff category if less than mentioned)

Sr. #	Position	Qualification	Job specific experience (Years)
1.	Project Manager/Team Leader (1 No.)	B.Sc. Civil Engineer.	15 (Professional experience in construction supervision)
2.	Contracts Engineer (02 Nos.)	Degree in Civil Engineering.	10
3.	Resident Engineer (01 Nos.)	B.Sc. Civil Engineer.	10 (Specific experience in construction supervision of Multi-story Buildings)



4.	Resident Engineer (01 Nos.)	B.Sc. Civil Engineer.	10 (Specific experience in construction supervision of Roads and Allied Infrastructure)
5.	Assistant Resident Engineer (04 Nos.)	B.Sc. Civil Engineer	05 (professional experience in construction supervision)
6.	Material Engineer (02 Nos)	BSc/BE Civil or MS/MSc/M.Phil. Geology	10 (professional experience in construction supervision)
7.	Site Engineer (6 Nos)	B.Sc. Civil Engineer	02 (professional experience in construction supervision)

\*Note: The Human Resource Capacity mentioned in the above table is only for core team and only intended for evaluation purpose.

### 5.3 Capabilities

Detail of financial capabilities to be provided as per **Annex-D**.

- \* ***All documents should be in English.***
- \*\* ***Any misinformation, false and forged statement will lead to disqualification from being shortlisted/pre-qualified and any other action as per applicable laws.***
- \*\*\* ***Firms/Companies which may be applying under a joint venture/consortium should submit their documents under a single EOI by clearly indicating the lead firm.***

Criteria, sub-criteria, and point system for the evaluation of Expression of Interest (EOIs) is as follows:		
A1	Firm Experience	Points
a)	Number of Assignments (Relevant)*	80
	i. Number of Relevant Assignments (10 marks for each)	60

	ii. Duration of Relevant Assignment 1 less than 6 Months 65% 6 to less than 12 Months 85% 12 Months & above 100% (Max 3.33 Marks for each)	20
b)	Firm Profile	<b>20</b>
	i. Organizational Structure with List of Permanent Staff	10
	ii. Quality Management System**	10
	<b>Total A1</b>	<b>100</b>
<b>A2</b>	<b>Human Resource Capacity</b>	<b>Points</b>
a)	Project Manager / Team Leader (01 No.)	25
b)	Contracts Engineer (02 No.)	15
c)	Resident Engineer (02 No. [1 + 1])	20
d)	Assistant Resident Engineer (04 No. [2 + 2])	15
e)	Material Engineer (02 No.)	15
f)	Site Engineer (06 No.[3 + 3])	10
	<b>Total A2</b>	<b>100</b>
<b>A3</b>	<b>Financial Capacity***</b>	<b>Points</b>
	Annual Turn Over	100
	<b>Average Annual Turnover (Last 3 Years) in PKR Million</b>	
	Below 50 Million	
	More than 50 to 70 Million	
	More than 70 to 80 Million	
	More than 80 to 90 Million	
	More than 90 to 100 Million	
	More than 100 Million	
	<b>Total A3</b>	<b>100</b>
<b>Score = A1[30%] + A2[60%] +A3[10%]</b> The minimum score required to be shortlisted is: <b>65 Points</b>		

\* 06 most relevant assignments (03 for building works with the consultancy cost of over 10 Million and 03 Nos. for roads and allied infrastructure works with the consultancy cost of over 20 Million) completed in the past 10 years to be provided. Assignments provided beyond the limit of 03 in each category will be given no weightage.

Project / Assignment provided must be supported with the completion certificate/any other document issued by the procuring agency / executing agency

of the particular project

**\*\* Quality Management System** has to be supported by Quality Management Certificates.

**\*\*\* Financial capacity** should be supported by authenticated Audit Financial Statement / reports duly certified. Bank statement shall not be considered in this regard

## **6. Firm Detail**

Firm should provide its detail as per **Annex-E**. In this PQD the word Firm has been used for both Firm and Company.

## **7. Client Detail**

**Chief Engineer,  
Lahore Development Authority,  
4<sup>th</sup> Floor, Engineering Wing, LDA Complex,  
467-D/II, Khayaban-e-Firdousi, M. A. Johar Town,  
Lahore.  
Contact No. 042-99262244**

## **8. EOI Deadline**

The deadline for submission of EOI is February 12, 2021 at 14:00 Hrs and will be opened on same date at 15:00 Hrs in the Committee room, Lahore Development Authority. However, for clarification / coordination the Firm/Company may contact to:

**Chief Engineer,  
Lahore Development Authority,  
4<sup>th</sup> Floor, Engineering Wing, LDA Complex,  
467-D/II, Khayaban-e-Firdousi, M. A. Johar Town,  
Lahore.**

## LETTER OF EOI APPLICATION

*[On the Letter Head of the Applicant's Firm (in case of Single or Lead Member (in case of a Consortium))]*

Date: -----

The Chief Engineer,  
Lahore Development Authority (LDA).  
"Construction of LDA City Naya Pakistan Apartments, Lahore."

Sir,

Being duly authorized to represent and act on behalf of \_\_\_\_\_ (hereinafter referred to as "the Applicant"), and having reviewed and fully understood all of the qualification requirements and information provided, the undersigned hereby expresses its interest and apply for qualification for the "Construction of LDA City Naya Pakistan Apartments, Lahore."

We are enclosing our Expression of Interests (EOIs), in one Original and one Copy, with the details as per the requirements of the EOI, for your evaluation.

The undersigned hereby also declares that the statements made and the information provided in the EOIs are complete, true and correct in every detail.

We confirm that the EOI application is valid for a period of 120 days from the due date of submission of EOI application and is unconditional.

Yours faithfully,

(Signature of Authorized Signatory) (Name, Title and Address of the Applicant)

**Applicant seal & stamp**

# **Annex-A Firm Experience (Relevant)**

Relevant									
S. No	Name of Project	Location (Country/ Province/ Division)	Client	Project Description	Implementation		Total Cost of Project	Cost of Consultancy Services Provided by the Firm	Actual Services Provided by the Consultant
					Start	Completion			
1									
2									
3									
4									
5									
6									

- Total (06) most relevant assignments, out of which 03 for building works, and roads and allied infrastructure works each. Relevant assignment will be considered whose Consultancy Cost is more than 10 Million for building works and 20 Million for roads and allied infrastructure works.
- Assignments provided beyond the limit of 03 in each category will be given no weightage.
- Project / Assignment provided must be supported with the completion certificate/ or other document issued by the procuring agency / executing agency of the particular project.
- Only the projects completed in last 10 years will be considered.

**Annex-B** (List of Key Personnel)

<b>S. No</b>	<b>Name</b>	<b>Qualification</b>	<b>Total Experience in Years</b>	<b>Position Held</b>	<b>Current Responsibilities</b>

1. The list of key personnel should be in accordance with proposed positions mentioned in Human Resource Capacity.
2. Only one human resource can apply in one sector/sub-sector with single firm against each post. Similarly, one human resource can be quoted/entered by single firm and no other firm can quote/enter that human resource in any sector/sub-sector.
3. It is mandatory for each proposed resource to fulfill minimum eligibility criteria mentioned under Section 5.2 of this PQD to be qualified for score assignment.

## Annex-C (CVs of Key Personnel)

### CURRICULUM VITAE (CV)

1. **Name of Personnel:** \_\_\_\_\_
2. **Current Position in the Firm:** \_\_\_\_\_
3. **Date of Birth:** \_\_\_\_\_
4. **Nationality** \_\_\_\_\_
5. **CNIC No (if Pakistani):** \_\_\_\_\_ **or Passport No:** \_\_\_\_\_
6. **Education:**

Degree	Major/Minor	Institution	Date (MM/YYYY)

7. **Membership of Professional Associations:** \_\_\_\_
8. **Other Training** [*Indicate significant training since degrees under 6 - Education were obtained*]:
9. **Languages** [*For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing*]:
10. **Employment Record** [*Starting with present position, list in reverse order every employment held by staff member since graduation, giving for each employment (see format here below)*]:

Employer	Position	From (MM/YYYY)	To (MM/YYYY)

#### 11. Detail of Work Undertaken

Name of assignment or project: \_\_\_\_\_

Cost of Project \_\_\_\_\_ Location: \_\_\_\_\_

Date of Start: \_\_\_\_\_ Date of Completion: \_\_\_\_\_

Client: \_\_\_\_\_ Main project features: \_\_\_\_\_

Positions held: \_\_\_\_\_ Activities performed: \_\_\_\_\_

Actual time spent on the project: \_\_\_\_\_ in months.

#### 12. Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experiences. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

\_\_\_\_\_  
Date: \_\_\_\_\_

[Signature of the proposed staff] Day/Month/Year

\_\_\_\_\_  
Date: \_\_\_\_\_

[Counter Signature of authorized signatory] Day/Month/Year

**Annex-D (Financial Capabilities)**

<b>Year</b>	<b>Annual turnover</b>
<b>2016-17</b>	
<b>2017-18</b>	
<b>2018-19</b>	
<b>2019-20</b>	

1. Data provided under the head of financial capabilities must be supported by the Audited Annual Financial Statements & reports.
2. Annual turnover shall be calculated from the Average annual turnover of 03 years (2016-2020).
3. JV's partner's / associates shall also provide Audited Annual Financial Statements & reports. Bank statement shall not be considered in this regard.



**Annex-E (Firm Detail)**

<b>Name of Firm</b>	<b>Address</b>	<b>Contact No.</b>	<b>Authorized Personnel Name</b>	<b>Authorized Personnel Contact No.</b>
Lead Firm				
Joint Venture Firm(s)				
Associate Firm(s)				

1. In order to assess JVs, pre-requisites must be fulfilled by the lead and as well as partner firms separately.
2. JV firms need to qualify the criteria of Firms Experience, Human Resource and Financial Capabilities Collectively.

**Annex-F (Affidavit for Non-Blacklisting of Firm)**

**Affidavit for Non-Blacklisting of Firm**

**[PRINT ON STAMP PAPER]**

Non-judicial stamp paper (with a value of Rs. 1000)

Date:

\_\_\_\_\_

**AFFIDAVIT**

It is hereby solemnly confirmed and declared that M/s -----  
--, is declaring on oath that the Applicant:

- is not in bankruptcy or liquidation proceedings;
- has *never* been declared ineligible/blacklisted by Government / Semi-Government / Agency or Authority or any employer till date due to the any reasons
- is not making any misrepresentations or concealing any material fact and detail;
- has not been convicted of, fraud, corruption, collusion or money laundering;
- is not aware of any conflict of interest or potential conflict of interest arising from prior or existing contracts or relationships which could materially affect its capability to comply with its obligations; and
- does not fall within any of the circumstances for ineligibility or disqualifications

(Stamp of Company)  
(Signatures of Authorized Rep)

\_\_\_\_\_  
Company Name

Attestation by Oath Commissioner and/or Notary Public

**Annex-G (Affidavit for Correctness of Information)**

***Affidavit for Correctness of Information***

***[PRINT ON STAMP PAPER]***

**AFFIDAVIT** of MR. \_\_\_\_\_ S/o Mr. \_\_\_\_\_, CNIC No. \_\_\_\_\_ Resident  
of \_\_\_\_\_, Pakistan and authorized representative  
of XYZ company name, \_\_\_\_\_ (address) (“**Company**”).

I, the above named deponent, do hereby solemnly affirm and declare that:

1. I am the [Designation...] of the Company.
2. I am the authorized representative of the Company by virtue of [Board Resolution No., Letter No. etc.....] \_\_\_\_\_ dated \_\_\_\_\_.
3. The contents of accompanying [document....] dated along with the supporting documents are true and correct to the best of my knowledge and belief and nothing material or relevant thereto has been concealed or withheld there from.
4. I also affirm that all further documentation and information to be provided by me in connection with the aforesaid [document....] shall be true and correct to the best of my knowledge and belief.

DEPONENT

**VERIFICATION**

It is hereby verified on solemn affirmation at \_\_\_\_\_, Pakistan on the [date...] that the contents of the above Affidavit are true and correct to the best of my knowledge and belief and that nothing, material or relevant thereto, has been concealed or withheld there from.

DEPONENT

## Annex-H (Power of Attorney)

# Power of Attorney

**[IMPORTANT NOTICE:** Power of Attorney to be printed on stamp paper signed and notarized. In the case of a Pakistani Attorney, a copy of his national identity card (“NIC”) should be attached with the Power of Attorney. In the case of a non-Pakistani Attorney, a copy of his passport should be attached. ]

### Instructions for Consultancy Firm/Company

If the Consultation Firms/Companies are a Consortium each firm/company of the Consortium (other than the Lead Consultant) shall furnish a Power of Attorney authorizing the Lead Consultant and on their behalf.

**KNOW BY ALL MEN THAT** by this Power of Attorney (“**Power of Attorney**”),

\_\_\_\_\_ [Insert name of Consortium firm] having its registered office at \_\_\_\_\_ [ ]

], does hereby nominate, appoint and authorize \_\_\_\_\_ [the Lead Consultant] having its

Registered Head Office at [ ] ] hereinafter referred to as the “**Attorney**”, to:

- i. sign and submit to **The Chief Engineer, LDA**, or its authorized nominee the EOI and all other documents and instruments required to submit EOI for Consultancy service for the Assignment of **Construction of LDA City Naya Pakistan Apartments, Lahore**;
- ii. execute all such deeds, documents and instruments as may be considered necessary and expedient in relation to the foregoing; and
- iii. do and carry out all other actions as may be required by **The Chief Engineer, LDA** in connection with the Consultancy service for the Assignment of **Construction of LDA City Naya Pakistan Apartments, Lahore**;
- iv. To immediately notify PIEDMC in writing of any impending or actual revocation as well as any change in the terms of this Power of Attorney.

\_\_\_\_\_ [Insert name of Consortium Firm] does hereby ratify and confirm whatever the Attorney shall do by virtue of these present.

WITNESSES:

[INSERT NAME OF FIRM]

1. \_\_\_\_\_

For:

2. \_\_\_\_\_

\_\_\_\_\_

NOTARY PUBLIC

**Annex-I (Litigation History)**

## Litigation History

*Name of Applicant or Partner of a Joint Venture*

*Applicants, including each of the partners of a joint venture, should provide information on any history of litigation or arbitration resulting from contracts executed in the **last five years** or currently under execution. A separate sheet should be used for each partner of joint venture.*

Year	Award for Or Against the Applicant	Name of client, cause of litigation, and matter in dispute	Disputed amount (current value PAK Rs. or equivalent)

### Checklist for Documents

<b>Sr. No.</b>	<b>Document</b>	<b>Checked</b>
<b>1.</b>	Complete Application form with all annexures	
<b>2.</b>	Affidavit regarding Correctness of Information	
<b>3.</b>	Affidavit regarding Non-Blacklisting of Firm	
<b>4.</b>	Proof of registration of firm with SECP/Registrar of Firms or relevant body in case of foreign firms	
<b>5.</b>	Proof that company/firm is an active tax-payer or relevant body in case of foreign firms	
<b>6.</b>	Proof of registration with Pakistan Engineering Council or relevant body in case of foreign firms	
<b>9.</b>	Power of Attorney	
<b>10.</b>	Litigation History	