

# **LAHORE DEVELOPMENT AUTHORITY**



Engineering Wing

## ***PRE-QUALIFICATION DOCUMENTS***

***FOR THE WORK***

**CONSTRUCTION OF FLYOVER AND  
UNDERPASS AT KARIM BLOCK ALLAMA  
IQBAL TOWN, LAHORE**

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## **1: BRIEF OF PROJECT:**

The Lahore Development Authority has planned to ease out the traffic congestion at the Junction for which 2+2 lane flyover & Underpass is being proposed. The flyover & underpass will provide an efficient facility for through traffic, thereby facilitating the traffic commuting to suburbs of Lahore, in a reduced travel time and vehicle operating cost.

The Lahore Development Authority hereinafter “The Employer” intends to pre-qualify construction/ contractors for the work “Construction of Flyover and Underpass at Karim Block, Allama Iqbal Town, Lahore”. The Scope of work includes structure work for underpass and flyover road works, structure works, drainage works including sump pump, electrical and mechanical works. The approximate total construction cost of the Project is Rs. 2000 million. However, work will be executed through pre-qualified Constructors.

## **2: INSTRUCTIONS TO APPLICANTS**

### **2.1 Submission of Applications**

**2.1.1** Original application for prequalification addressed to the Chief Engineer LDA shall be received in sealed envelope, to be delivered by hand or through registered mail at 467-D/II M.A Johar Town, Lahore, not later than 04/02/2021. On the Envelop, following should be clearly mentioned:

***Application of Pre-qualification for***

**“Construction of Flyover and Underpass at Karim Block, Allama Iqbal Town, Lahore”**

**INCOMPLETE APPLICATIONS OR APPLICATIONS RECEIVED AFTER THE DUE DATE WILL NOT BE ENTERTAINED.**

**2.1.2** The name and mailing address of the Applicant shall be clearly mentioned on top left side of the envelope.

**2.1.3** The applications shall be submitted in English language. Information in any other language shall be accompanied along with its English translation duly attested from Embassy.

**2.1.4** The Applicants must respond to all queries and provide complete information as advised in this document.

**2.1.5** The firm can seek any clarification regarding the project, prequalification documents or evaluation criteria from the following office:

Chief Engineer UD Wing LDA.  
“467-D/II M.A Johar Town Office, Lahore.”  
Phone No: +92-42-99262244

**2.1.6** The Applicants shall certify on stamp paper that the information and documents provided in the application are true & correct.

## **2.2 Qualification Criteria**

### **2.2.1 General**

Pre-qualification will be based on the criteria given in succeeding paras 2.2.3 to 2.2.7 regarding the Applicant's Basic Eligibility, Experience Record, Personnel Capabilities, Equipment Capabilities and Financial Soundness, and as demonstrated by the Applicant's responses in the forms attached to this letter. Sub-contractor's experience and resources shall not be taken into account in determining the applicant's compliance with the qualifying criteria. However, consortium or Association of firms and Joint Venture experience & resources shall be considered.

### **2.2.2 Weightage/Marks**

The weightage / distribution of the marks is as given below:

1. Work Experience	35
2. Tool & Plants	20
3. Personnel Capabilities	15
4. Financial Soundness	30

**Note:** *Prequalification status shall be determined on the Pass/Fail basis. The applicant must secure total 65 marks and at least 50% marks in each category, to qualify.*

Detailed pre-qualification criteria is as given below:

### **2.2.3. Basic Eligibility**

The firms fulfilling the following basic requirements shall only be considered for further evaluation (relevant documents to be attached):

- a. Registration with PEC in Category "C-B" & above with specialized category CE-01, CE-02, CE-09, CE-10.
- b. Memorandum of association/Registration certificate of the Firm
- c. NTN & PRA registration certificate.
- d. Judicial Affidavit on stamp paper duly notarized that the firm has not been blacklisted.
- e. Annual Audit Report for the last three years (2017-2020)
- f. Completion of at least 2 Projects of similar nature (Road structure i.e flyover / bridge / underpass) each costing Rs.800 million or above in last 10 years.

**1. Note:-** The firms failing to fulfill the basic eligibility criteria will not be evaluated further.

**2.Note:-** In case of joint venture, all the firms have to fulfill the basic eligibility criteria except 2.2.3(f) where each member of JV should have completed at least one project of similar nature and complexity costing Rs.800 million.

## 2.2.4 Working Experience

Marks for work experience of the firm or JV shall be awarded on the basis of following criteria:

Sr. #	DESCRIPTION	MAX MARKS	REMARKS
i)	Projects of similar nature and complexity (Road Structure i.e flyover / bridges / underpasses) with cost of at least 800 Million each completed in last ten year (12 marks for at least 2 projects and full marks for 5 or more projects, in between 2 to 5 projects proportionate marks, <b>no marks for less than 2 projects</b> )	15	No marks if completion certificate / performance certificate is not attached. (Attach list of relevant projects)
ii)	Projects of similar nature and complexity (Road Structure i.e flyover / bridges / underpasses) with cost of at least 800 Million each in hand (8 marks for at least 2 projects in hand and full marks for 4 or more projects, in between 2 to 4 projects proportionate marks, <b>no marks if less than 2 projects</b> )	10	No marks if Acceptance letter/Award letter is not attached. (Attach list of relevant projects)
iii)	Experience on fast track mega projects as defined by the “cost per day index” (Total cost of works divided by total no. of days of actual completion time) (for the projects at Sr. No. (i): <ul style="list-style-type: none"> <li>• Full 5 marks for 03 projects having “cost per day” index equal to or more than Rs. 5 Million per day</li> <li>• 2 marks for 02 project having “cost per day” index equal to or more than Rs. 5 Million per day</li> <li>• 1 mark for 01 project having “cost per day” index equal to or more than Rs. 5 Million per day</li> </ul>	5	No marks if Completion Certificate / Acceptance Letter from concerned authority is not attached (Start date & completion date of project should be clearly mentioned).

iv)	Financial outlay of projects at Sr. No. (i), Full 05 marks for cost more than Rs. 4000 Million No Mark for less than Rs. 1600 Million In between 4000 to 1600 million projects proportionate marking will be carried out.	5	No marks if completion certificate showing project cost is not attached
	<b>Total Marks Of Working Experience</b>	<b>35</b>	

### 2.2.5 Tools & Plants

Credit Marks for tools & plants of the firm or JV shall be awarded under this category using the following criteria:

Sr. #	DESCRIPTION	MAX MARKS	REMARKS
i)	Computerized Asphalt Plant 100 Ton Capacity i/c relevant equipment (1 Nos.)	2	No marks if the manufacturing certificate / Purchase certificate / ownership proof is not attached. Proportionate marking if equipment is less than the given number. Capacity of the equipment / Plant should be clearly mentioned
ii)	Computerized Concrete Batching Plant 30 CuM/hr capacity (2 Nos.)	2.5	
iii)	Transit Mixer 6 CuM capacity (3 Nos.)	1.5	
iv)	Concrete Pump (02 Nos.)	2	
v)	Mechanical/Hydraulic Crane (2 No.)	2	
vi)	Loader (2 Nos.)	0.5	
vii)	Excavator (2 Nos.)	1	
viii)	Motor Grader (2 Nos.)	1	
ix)	Vibratory Road Roller (2 Nos.)	1	
x)	Sheep Foot Roller (02 Nos.)	1	
xi)	Tandem Road Roller/PTR (2 Nos.)	1	
xii)	Dumper Truck (5 Nos.)	1	
xiii)	Total Station for Surveying (2 Nos.)	0.5	
xiv)	Asphalt Paver Machine (2 Nos.)	1	
xv)	Pile Boring Rig Machine (3 No.)	2	
	<b>Total Marks of Tools &amp; Plants</b>	<b>20</b>	

## 2.2.6 Personnel Capabilities

Credit Marks for personnel capabilities of the firm or JV shall be granted on the basis of the following criteria:

Sr. #	DESCRIPTION	MAX MARKS	REMARKS
i)	<b>Graduate Engineers</b>		
	<ul style="list-style-type: none"><li>02 Nos. of Professional Civil Engineers each with at least 10 years of overall experience. (2 marks for each)</li></ul>	4	Attach CV's with PEC Reg. No. and latest affidavit of employment on judicial stamp paper by Firm (For Current F.Y), No marks if documents are not attached.
	<ul style="list-style-type: none"><li>2 Nos. of Registered Civil Engineers each with at least 5-years of experience. (1 mark for each)</li></ul>	2	
	<ul style="list-style-type: none"><li>Project Manager (Professional Civil Engineer) having 15 years overall experience with at least 07 years' experience in similar nature project.</li></ul>	2	
ii)	<b>DAE Holders</b>		
	<ul style="list-style-type: none"><li>6 Nos. of Associate Engineers (DAE) each with at least 10 years' experience each.</li><li>4 Nos. Civil, 01 Mechanical, 01 Electrical (0.5 Marks for each)</li></ul>	3	Attach CV's and latest affidavit of employment on judicial stamp paper by Firm (For Current F.Y), No marks if documents are not attached.
	<ul style="list-style-type: none"><li>4 Nos. of Surveyors (At least diploma/certificate) each with at least 5 years of experience each (0.5 Marks for each)</li></ul>	2	
iii)	<b>Business &amp; Finance Management Staff</b>		
	<ul style="list-style-type: none"><li>01 No. MBA/M.Com/ Master in Finance/CA/ACCA/ACMA related degree with at least 5 years of experience of management</li></ul>	1	Attach CV's and latest affidavit of employment on judicial stamp paper by Firm (For Current F.Y), No marks if documents are not attached.
	<ul style="list-style-type: none"><li>2 No. BBA/B.Com each with at least 5 years of experience In Finance and management or both for each (0.5 marks for each)</li></ul>	1	
	<b>Total Marks Of Personnel Capabilities</b>	<b>15</b>	



## 2.2.7 Financial Position

Credit Marks for financial position of the firm or JV shall be awarded on the basis of the following criteria:

Sr. #	DESCRIPTION	MAX MARKS	REMARKS
i)	<p><b>Available Bank Credit Line Limit</b></p> <p>a. 6 Marks if the available bank credit line limit is equal to 500 Million.</p> <p>b. For limit less than 500 Million, use following weight age <math>6 \times (A/500)</math></p> <p>c. For the limit more than 500 million but less than 1000 million use following weightage <math>6 + ((A-500)/500) \times 4</math></p> <p>A= Available Bank Credit Line Limit</p> <p>d. Full Marks are given in case of credit line limit is 1000 million or more.</p>	10	No marks if bank credit line certificate is not attached
ii)	<p><b>Average Working Capital</b></p> <p>a. 6 Marks if the average working capital in last three years is equal to 500 Million.</p> <p>b. For AWC less than 500 Million, no Marks will be given</p> <p>c. For the AWC more than 500 million but less than 1000 million use following weightage <math>6 + ((A-500)/500) \times 4</math></p> <p>A= Average working capital in last three years</p> <p>d. Full Marks are given in case capital is 1000 million or more.</p>	10	No marks if Annual Audit Report is not attached
iii)	<p><b>BID CAPACITY.</b></p> <p>6 Marks if the net bid capacity is equal to 500 Million.</p> <p>b. For bid capacity less than 500 Million, use following weightage <math>6 \times (A/500)</math></p> <p>c. For bid capacity more than 500 million but less than 1000 million use following weightage <math>6 + ((A-500)/500) \times 4</math></p> <p>A= Bid capacity</p> <p>d. Full Marks are given if bid capacity is 1000 million or more.</p>	10	<p><b>Net Bid Capacity</b> = Available capital - 20% of the cost of all balance works in hand</p> <p><b>Available Capital</b> = Available Bank credit line + Average working capital of the last three years as per annual audit report (2017-20)</p> <p><b>NOTE:</b> Clearly mention cost of Balance works in hand, if cost of balance works is not given then total cost of the given works in hand will be</p>

			<i>considered for evaluating net bid capacity. Zero marks for negative bid capacity.</i>
	<b>Total Marks of Financial Position</b>	<b>30</b>	

## **2.3 Joint Venture (JV)**

**2.3.1** Joint Venture must comply with the following requirements:-

a) Following are minimum qualification requirements:-

- i) The lead partner shall meet not less than 50 percent of all qualifying criteria given in paras 2.2.3 to 2.2.7 heretofore.
- ii) The joint venture must collectively satisfy the criteria of paras 2.2.3 to 2.2.7 for which purpose the relevant figures for each of the partners shall be added together to arrive at the JV's total capacity.

b) Any change in a prequalified JV after prequalification, shall be subject to written approval of employer prior to deadline for submission of bids. Such approval may be denied if:-

- (i) Partner (s) withdraw from a JV and remaining partners do not meet the qualifying requirements.
- (ii) The new partners to a JV are not qualified individually or as another JV.
- (iii) In the opinion of employer, a substantial reduction in competition would result.

c) Bid shall be signed by all members in the JV so as to legally bind all partners, jointly and severally, and bid shall be submitted with a copy of the JV agreement providing the joint and several liabilities with respect to the contract.

**2.3.2** The prequalification of a JV does not prequalify any of its partners individually or as a partner in any other JV or association. In case of dissolution of JV or association, each one of the constituent firms may prequalify if they meet all the prequalification requirements and any partner of J.V has requested/shall request for the same and then his prequalification shall be subject to the written approval of the Employer.

## **2.4 Conflict of Interest**

**2.4.1** The Applicant (including all members of a JV) must not be associated, nor have been associated in the past, with the consultant or any other entity that has prepared the design, specifications, and other prequalification and bidding documents for the project, or was proposed as Engineer for the contract, over the last five years. Any such association may result in disqualification of the applicant.

## **2.5 Updating Prequalification Information**

**2.5.1** Bidders may be required to update the financial, personnel and equipment information used for prequalification at the time of submitting their bids, to confirm their continued compliance with the qualification criteria and verification of the information provided at the time of prequalification. A bid shall be rejected if the Applicant's qualification thresholds are no longer met at the time of bidding.

## **2.6 Other Factors**

**2.6.1** Only firms and JVs that have been prequalified under this procedure shall be invited to bid. If a firm is qualified as an individual and as a member of a JV then the firm is only allowed to bid either individually or as a JV. If a firm submits more than one bid, singly or as a JV, all bids including that bidder will be rejected.

**2.6.2** The Employer reserves the right to:-

- a) Amend the scope and value of any contract(s) to be bid, in which event the bidder(s) will only bid among those prequalified bidders who meet the requirements of the contract(s) as amended.
- b) Cancel the prequalification process and reject all applications.
- c) The employer shall inform the applicants who have not been prequalified

**Letter of Application**

*[Letterhead paper of the Applicant, or partner responsible for a joint venture, including full postal address, telephone no. fax no., telex no., cable and email address]*

Date:.....

To: .....

.....

*[ name and address of the Employer]*

Sir,

1. Being duly authorized to represent and act on behalf of .....  
(hereinafter“ the Applicant”), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified as a bidder for the following contract(s) under the .....  
.....*[ name of the Project to be listed by the User/Employer]*  
project:

SR. #	Description of Contract	Contract No.
1		
2		
3		
4		

*{Note: The Applicant is to delete, any contract for which he does not wish to prequalify, and sign and date the deletion. If the prequalification refers to only one contract, delete this note and spaces for additional contract references}.*

2. Attached to this letter are copies of original documents defining:

- (a) The Applicant's legal status;
- (b) The principal place of business; and

(c) The place of incorporation (for applicants who are corporations); or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).

3. Your Agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.

4. Your Agency and its authorized representatives may contact the following persons for further information, if needed.

**Contact 1----- Telephone 1-----**

**Contact 2----- Telephone 2-----**

***Note:** For applications by joint ventures, all the information requested in the prequalification documents is to be provided for the joint venture, if it already exists and for each party to the joint venture separately. The lead partner should be clearly identified. Each partner in the joint venture shall sign the letter. Application by joint ventures should provide information on separate sheet information for each party to the application.*

**Contact 1----- Telephone 1-----**

**Contact 2----- Telephone 2-----**

5. This application is made with the full understanding that:

(a) Bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;

(b) Your Agency reserves the right to:

(i) Amend the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements; and

(ii) Reject or accept any application, cancel the prequalification process, and reject applications; and

**Applicants who are not joint ventures should delete para 6&7 and initial the deletions.**

6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract. 7. We confirm that in the event that we bid, that bid as well as any resulting contract will be.

(a) Signed so as to legally bind all partners, jointly and severally; and

(b) Submitted with a Joint Venture agreement providing the joint and several liabilities of all partners in the event the contract is awarded to us.

8. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant or lead partner of a JV)	For and on behalf of (name of Applicant or lead partner of a JV)

## Application Form A-1

### **General Information**

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form. Nationality information is also to be provided for foreign owners or applicants who are forming part of the Joint Ventures as required under the PEC Bye-Laws as a Partnership/Joint Venture.

1	Name of Firm	
2	Head Office Address	
3	Telephone	Contact Person: Name: Title:
4	Fax	Telex
5	Place of incorporation/Registration	Year incorporation/registration of

Nationality of Owners		
Name		Nationality
1		
2		
3		
4		
5		

## **General Experience Record**

Name of Applicant or partner of a joint venture
---

All individual firms and all partners of a joint venture are requested to complete the information in this form. The information supplied should be the annual turnover of the Applicant (or each member of a joint venture), in terms of the amounts billed to clients for each year for work in progress or completed over the past three years.

Use a separate sheet for each partner of a joint venture.

<b>Annual Turnover (Construction only)</b>		
<b>Year</b>	<b>Turnover (in actual currency)</b>	<b>Rs. in Millions.</b>
1.		
2.		
3.		



**Joint Venture Summary**

<b>Names of all Partners of a Joint Venture</b>				
1. Lead Partner				
2. Partner				
3. Partner				
4. Partner				
5.Partner				
6.Partner				

Total value of annual construction turnover, in terms of work billed to clients,

<b>Annual Turnover Data (Construction only; Pak Rupees, Millions)</b>				
<b>Partner Name</b>	<b>Form A-2 Page No.</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
1. Lead Partner				
2. Partner				
3.Partner				
4.Partner				
5.Partner				
6.Partner				
	<b>Total</b>			

**Particular Experience Record**

Name of Applicant or partner of a joint venture
---

To prequalify, the Applicant shall be required to pass the specified requirements applicable to this form, as set out in the: Instructions to Applicants”.

On a separate page, using the format of Application Form A-5, each applicant or partner of a Joint Venture is required to list all contracts of a similar nature and complexity to the contract for which the applicant wishes to qualify, undertaken during the last ten years. The information is to be summarized, using Application Form A-5, for each contract completed or under execution by the applicant or by each partner of a Joint Venture.

**Contracts of Similar Nature and Complexity**

Name of Applicant or partner of a joint venture
---

Use a separate sheet for each contract.

1	Name of Contract
	Country
2	Name of Employer
3	Employer Address .....
4	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify ..... .....
5	Contract Role (Tick One) (a) Sole Contractor (b) Sub- Contractor (c) Partner in a Joint Venture
6	Value of the total contract (in specified currencies) at completion, for current contract Currency..... Currency..... Currency.....
7	Contract cost at completion in Pak/Rs.....
8	Date of Award.....
9	Date of Completion.....
10	Contract Duration (Years and Months) _____ Years _____ Months

11	<p>Specified Requirements</p> <p>-----</p> <p>-----</p> <p>-----</p> <p>-----</p>
----	---

**Current Commitments/Works in Progress**

Name of Applicant or partner of a joint venture
---

Applicants and each partner to an application should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued.

<b>Name of Contract</b>	<b>Nature/main component of work</b>	<b>Value of Outstanding work (Rs. In Millions)</b>	<b>Estimated Completion Date</b>
1.			
2.			
3.			
4.			
5.			
6.			

## **Personnel Capabilities**

Name of Applicant
-------------------

For specific positions essential to contract implementation, Applicants should provide the names of candidates qualified to meet the specified requirements stated for each position. The data on their experience should be supplied on separate sheets of CV's.

1	Title of Position
	Name of Prime Candidate
2	Title of Position
	Name of Prime Candidate
3	Title of Position
	Name of Prime Candidate
4	Title of Position
	Name of Prime Candidate
5	Title of Position
	Name of Prime Candidate
6	Title of Position
	Name of Prime Candidate

**Equipment Capabilities**

Name of Applicant
-------------------

The Applicant shall provide adequate information to demonstrate clearly that he has the capability to meet the requirements for each and all items of equipment listed in the Instructions to Applicants. A separate Form shall be prepared for each item of equipment listed in para 2.2.5 of the Instructions to Applicants, or for alternative equipment proposed by the Applicant.

Item of Equipment		
Equipment information	Name of manufacturer	Model and power rating
	Capacity	Year of manufacture
Current status	Current location	
	Details of current commitments ----- -----	
Source	Indicate source of the equipment <input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Leased	

Omit the following information if it is owned by the Applicant or partner.

Owner	Name of owner	
	Address of owner	
	Telephone	Contact name and title
	Fax	Telex
Agreement	Details of rental/lease specific to the Project.	

**Financial Capability**

Name of Applicant or Partner of a Joint Venture
---

Applicants, including each partner of a joint venture, should provide financial information to demonstrate that they meet the requirements stated in the Instructions to Applicants. Each applicant or partner of a joint venture must fill-in this form. If necessary, use separate sheets to provide complete banker information. A copy of the audited balance sheets should be attached.

<b>Banker</b>	Name of banker		
	Address of banker		
	Telephone	Contact name and title	
	Fax	Telex	

Summarize actual assets and liabilities in Pak Rupees for the previous three years, based upon known commitments, projected assets and liabilities in Pak Rupees.

Financial information in Pak Rs.	Detail of Last three year		
	1	2	3
1. Total assets			
2. Current assets			
3. Total liabilities			
4. Current liabilities			
5. Profits before taxes			
6. Profits after taxes			



Specific proposed sources of financing to meet the cash flow of the Project, net of current commitments (Instructions to Applicants, para 2.2.7).

Source of financing	Amount (Pak Rs.)
1.	
2.	
3.	
4.	

Attach audited financial statements for the last three years (for individual applicant or each partner of joint venture).

Firms owned by individuals, and partnerships, may submit their balance sheets certified by registered accountant, and supported by copies of tax returns, if audits are not required by the laws of their countries of origin in case of foreign firms.

**Litigation History**

Name of Applicant or Partner of a Joint Venture
---

Applicants, including each of the partners of a joint venture, should provide information on any history of litigation or arbitration resulting from contracts executed in the last five years or currently under execution. A separate sheet should be used for each partner of joint venture.

<b>Year</b>	<b>Award for or Against Applicant</b>	<b>Name of client, cause of litigation, and matter in dispute</b>	<b>Disputed Amount (value Pak Rs.)</b>

## **Engineers Details**

Name of Firm/Contractor:-----

### **Summary of Salary and Income Tax of Engineers**

Sr. No.	Engineer's Name	PEC No.	NTN	Monthly Salary	Total Paid Salaries of Last Three Years (Dec. 2017 to Dec. 2020)	Tax Deposited	Net Salary Paid
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

**Note:-** Add CV's, PEC certificate, affidavit of employment.