

PUNJAB MINERAL DEVELOPMENT CORPORATION



TENDER DOCUMENT

FOR PROJECT

**“SUPPLY AND COMMISSIONING OF 250 KVA & 10 KVA GENERATOR AT
PADHRAR COAL PROJECT, DISTRICT KHUSHAB”**

GENERAL MANAGER (Technical),

PUNJAB MINERAL DEVELOPMENT CORPORATION

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DISCLAIMER

This Tender document has been prepared by Punjab Mineral Development Corporation ("PUNJMIN" or the "Client") and it constitutes no commitment on the part of PUNJMIN to enter into any arrangements with any person/entity. PUNJMIN reserves the right to withdraw from or cancel the process or any part thereof or to vary any of its terms at any time without giving any reason whatsoever. No financial or other obligation whatsoever shall accrue to PUNJMIN in such an event. The information contained in this Tender document or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of PUNJMIN or any of its employees or advisors, is provided to Bidder(s) on the terms and conditions set out in this Tender document and such other terms and conditions subject to which such information is provided.

This Tender Document does not constitute an agreement; its sole purpose is to provide Bidders with information that may be useful to them in making their offers (Bids/Proposals) pursuant to this Tender Document.

All information submitted in response to this Tender Document becomes the property of PUNJMIN and PUNJMIN does not accept any responsibility for maintaining the confidentiality of the material including any trade secrets or proprietary data submitted to PUNJMIN.

PUNJMIN shall not be responsible for non-receipt of correspondence sent by post / courier/email/fax. No decision should be based solely on the basis of the information provided by this Tender Document.

In submitting a Proposal in response to this Tender Document, each Bidder certifies that it understands, accepts and agrees to the disclaimers set forth above. Nothing contained in any other provision of this Tender Document nor any statements made orally or in writing by any person or party shall have the effect of negating or suspending any of the disclaimers set forth in this disclaimer.



Table of Contents

DEFINITIONS AND INTERPRETATION	4
SECTION-A: INFORMATION TO BIDDERS	6
SECTION-B: TERMS OF REFERENCE	11
SECTION-C: INSTRUCTIONS TO BIDDERS	13
SECTION-D: TERMS & CONDITIONS	19
SECTION-E: TECHNICAL & FINANCIAL FORMS	23
SECTION-F: ANNEXURES	34
Annexure-1: Covering Letter Of Bid	35
Annexure-2: Power Of Attorney By Consortium Members In Favour Of Authorized Signatory Of The Lead Member Of The Consortium	37
Annexure-3: Power Of Attorney By Consortium Members In Favour Of Lead Consortium Member	38
Annexure-4: Affidavit	39

DEFINITIONS AND INTERPRETATIONS

1. Definitions

In this Tender Document, unless the context otherwise requires, the following terms shall have the meanings ascribed below:

- 1.1. "Bid" means the Technical and Financial Proposals and other related documents submitted by the Bidders in response to this Tender Document.
- 1.2. "Bidder" means a Firm (s) / Company (ies) /Individual(s)/ Consortium/ /JV, participating in the Bidding Process for the Project. The term Bidder has been interchangeably used with the term "Firm/Consortium" in this Tender Document.
- 1.3. "Bid Submission Date" means the last date for submission of Bids in respect of the Project, as set forth in this Tender Document.
- 1.4. "Client" or "PUNJMIN" means Punjab Mineral Development Corporation.
- 1.5. "Consortium/JV", means a group of entities/persons submitting a joint Bid for participating in the Bidding Process.
- 1.6. "Contractor" means the successful Bidder, who will undertake the Project.
- 1.7. "Project" means **“SUPPLY AND COMMISSIONING OF 250 KVA & 10 KVA GENERATORS AT PADHRAR COAL PROJECT, DISTRICT KHUSHAB”**
- 1.8. "Party" means either the Contractor or PUNJMIN, which are jointly referred to as Parties.
- 1.9. "Scope of Work" includes scope of work in respect of the Project as defined in Section - B: Terms of Reference, of this Tender Document.

2. Interpretations

In this Tender Document, unless the context otherwise requires:

- (a) any reference to a statutory provision shall include such provision as is from time to time modified or re-enacted or consolidated so far as such modification or re-enactment or consolidation applies or is capable of applying to any transactions entered into hereunder;

- (b) the words importing singular shall include plural and vice versa, and words denoting natural persons shall include partnerships, firms, companies, corporations, joint ventures, trusts, associations, organizations or other entities (whether or not having a separate legal entity);
- (c) the headings are for convenience of reference only and shall not be used in, and shall not affect, the construction or interpretation of this Tender Document;
- (d) the words "include" and "including" are to be construed without limitation;
- (e) any reference to any period of time shall mean a reference to that according to Pakistan Standard Time;
- (f) any reference to day shall mean a reference to a calendar day;
- (g) any reference to month shall mean a reference to a calendar month;
- (h) any reference to GoPb shall mean Government of the Punjab;
- (i) the Annexure to this Tender Document or any addenda issued later on to clarify matters, if any, form an integral part of this Tender Document and will be in full force and effect as though they were expressly set out in the body of this Tender Document;
- (j) unless otherwise stated, any reference to any period commencing "from" a specified day or date and "till" or "until" a specified day or date shall include both such days or dates;
- (k) any reference to "Bidding Process" shall mean the entire process commencing from issuance of Tender Document until issuance of work order ;
- (l) The term "Bid/Proposal" has been interchangeably used in this Tender Document.



SECTION - A: INFORMATION TO BIDDERS

1. Project Development Process at a Glance

The sequence of activities to be performed during the Bidding Process is provided below for comprehension of the way forward:

- (a) Submission of Bid Proposals;
- (b) Opening of Technical Proposals;
- (c) Evaluation of Technical Proposals
- (d) Opening of Financial Proposals;
- (e) Notification of successful Bidder(s);
- (f) Issuance of Work Order;
- (g) Release of Bid Security and deposit of Performance Guarantee ;
- (h) Supply and commissioning of 250 KVA & 10 KVA Generators.

2. Proposed Schedule

PUNJMIN shall endeavor to adhere to the following schedule during the Bidding Process:

Event Description	Date
Submission of Bid Proposals	29.07.2020
Opening of Technical Proposals	29.07.2020
Evaluation of Technical Proposals	03.08.2020
Opening of Financial Proposals	10.08.2020
Notification of successful Bidder(s)	17.08.2020
Submission of Performance Guarantee & Signing of Agreement	24.08.2020
Issuance of Work Order	27.08.2020

3. Provision of quantity and location of 250 KVA & 10 KVA Generators

Initially Punjmin plans for 250 KVA & 10 KVA GENERATORS AT PADHRAR COAL PROJECT, DISTRICT KHUSHAB”

4. Location/ logistics information of the Project areas

Lease area for Padhrar Coal Project, District Khushab.

5. Contractor(s) Selection Committee

A Contractor(s) Selection Committee constituted by the PUNJMIN and the committee members may meet as and when required to review / monitor the Project activities, change in Scope of Work.

6. Objective for selection of Bidder(s) as Contractor(s) to undertake the Project

PUNJMIN intends to engage the Firm(s) / Company(ies) / Individual(s)/ Consortium/ /JV having sufficient relevant experience of supplying and commissioning of 250 KVA & 10 KVA Generators through a competitive bidding process for undertaking the Project in accordance with the “Terms & Conditions narrated in Section – D of this Tender Document.

Firm(s) / Company(ies) / Individual(s)/ Consortium/ /JV should be registered with Income Tax Department and Sales Tax Department and shall have National Tax Number (NTN) and Sales Tax Number (STN) respectively.

Firm(s) / Company(ies) / Individual(s)/ Consortium/ /JV should have sufficient managerial/Technical expertise and skilled/trained manpower in the relevant field.

7. Overriding Effect

Notwithstanding anything to the contrary contained in the Tender Document, the detailed terms specified in “Terms & Conditions” (Section - D) for the Project shall have overriding effect; provided, however, that any conditions or obligations imposed on the Bidder(s) hereunder shall continue to have effect in addition to its/their obligations under the “Terms & Conditions” (Section - D) of this Tender Document.

8. Power of Attorney

Since the Bidders are Firm(s) / Company (ies) / Individual(s) / Consortium/ JV, the members thereof shall furnish a Power of Attorney in favor of the Lead Member using the format defined in Annexure-3 of Section-F of the Tender Document. Additionally, each member of the Consortium/JV shall execute a Power of Attorney in favor of a nominated individual belonging to the Lead Member of the Consortium/JV using the format defined in Annexure - 2 of Section - F of the Tender Document. In order to avoid any potential conflict of interest, no party to any Consortium/JV shall be a member of any other Consortium/JV, or in any way participate or be involved, whether directly or indirectly, in the Bidding Process whether as a single Bidder or as part of another Bidding Consortium/JV. There shall be no change in the composition of the Bidding Consortium/JV during the Bidding Process or later; except that the Consortium/JV may add additional firm(s) in the Consortium/JV with prior written consent of PUNJMIN.

9. Bid Security

Bid Security amounting to Rs.240000/- (Rupees Twenty Four Hundred Thousand Only) (3% of Estimated Cost) in form of Pay Order / CDR / Demand Draft or similar instrument issued by a scheduled bank in Pakistan in favor of Punjab Mineral Development Corporation for supply and commissioning of 250 KVA & 10 KVA Generators.

10. Performance Guarantee

Performance Guarantee @ 07% of quoted price in form of bank guarantee by scheduled bank in Pakistan in favor of Punjab Mineral Development Corporation for supply and commissioning of 250 KVA & 10 KVA Generators.

11. Technical and Financial Proposals

Technical and Financial Proposals shall be submitted in accordance with the procedure defined in Section-C of Tender Document, which has been formulated in accordance with Punjab Procurement Rules. The Bid Proposals (Technical and Financial) must be received by Clients on 29.07.2020 by 12:00 P.M. at the address.

**General Manager (Technical),
Punjab Mineral Development Corporation,
2nd Floor, Alfalah Building, Shahrah-e-Quaid-e-Azam (The Mall), Lahore.**

11.1. Technical Proposal

The Technical Proposal shall demonstrate comprehensive understanding of the Project by the Bidder specifying its work methodology as to how the Bidder will undertake the Project. The Technical Proposal shall be prepared using the format attached in Section - E and submitted according to the procedure described in Section - C of Tender Document. Technical Proposal shall be accompanied by a to Rs.240000/- (Rupees Twenty Four Hundred Thousand Only) (3% of Estimated Cost) in form of Pay Order / CDR / Demand Draft or similar instrument Bank Draft issued by a scheduled bank in Pakistan in favor of Punjab Mineral Development Corporation for supply and commissioning of 250 KVA & 10 KVA Generators.

11.2. Financial Proposal

The Financial Proposal shall be expressed in Pakistan Rupees only and be prepared using the format provided in Section - E of the Tender Document, and submitted according to the procedure described in Section - C of the Tender Document. PUNJMIN will not be responsible for any tax liability arising out of execution of this Project.

The Technical and Financial Proposals shall be evaluated by PUNJMIN in terms of the criteria described in Section - C of the Tender Document. Any Technical or



“SUPPLY AND COMMISSIONING OF 250 KVA & 10 KVA GENERATORS AT PADHRAR COAL PROJECT, DISTRICT KHUSHAB”

Financial Proposal not in conformity with the format and forms attached in Section - E will be subject to rejection.

All communications, including Technical and Financial Proposals, will be written in English language for the ease of comprehension and comparability. All Proposals shall be submitted in hard forms, Proposals sent through fax or email shall not be considered. Hard copy of the Technical Proposal shall be submitted in doubling (one original and one copy) in accordance with the guidelines provided in Section - C of the Tender Document.

The Technical Proposals will be opened on the same day at hours Pakistan Standard Time. Any Bid received by the Client after the prescribed deadline will be returned unopened to such Bidder.

12. Non Acceptance of Conditional Bids

Under no circumstances shall PUNJMIN consider a conditional Bid.

13. Clarifications

A Bidder requiring clarification on any of the terms contained in the Tender Document or the Annexures attached thereto may send an email to Sheikh Irfan Masood, General Manager (Technical), PUNJMIN at punjmin.gmt@gmail.com

In the interest of fairness, any clarifications issued to any of the Bidders will be emailed to all the Bidders without disclosing the identity of the sender.

1. Please note that:

- (i) The costs of preparing the Proposal as well as any other costs incurred as part of the Bidding Process, including any associated visits, are not reimbursable.



SECTION - B: TERMS OF REFERENCE,



Scope of Work

The Scope of Work of the Project to be executed by the supplier(s)/ Contractor(s) includes, but not limited, to the extent summarized below:

- i. Supply and commissioning of one 250 KVA & 10 KVA Generators.
- ii. 250 KVA & 10 KVA Generators having sufficient openings for easy access to all parts for repair and maintenance.
- iii. The 250 KVA & 10 KVA Generators shall be suitable for 24 hrs. of operation.
- iv. The 250 KVA & 10 KVA Generators shall be suitable for operation during rainy season.
- v. Upto one year/1000 hours consumable parts and maintenance work should be provided by the suppliers after the delivery of 250 KVA & 10 KVA Generators.



SECTION - C: INSTRUCTIONS TO BIDDERS



1. Submission of Proposals

The Technical Proposal shall be submitted in hard form submitted in doubling (one original and one copy) and placed in a sealed envelope clearly marked “Technical Proposal for the **“SUPPLY AND COMMISSIONING OF 250 KVA & 10 KVA GENERATORS AT PADHRAR COAL PROJECT, DISTRICT KHUSHAB”**”

The Financial Proposal shall be submitted in hard form as original in a separate sealed envelope clearly marked “Financial Proposal for the **“SUPPLY AND COMMISSIONING OF 250 KVA & 10 KVA GENERATORS AT PADHRAR COAL PROJECT, DISTRICT KHUSHAB”**”

Bidders are required to submit their Technical and Financial Proposals in separately sealed envelopes enclosed in one larger sealed envelope.

The Technical and Financial Proposals shall be signed by a duly authorized representative of the Bidder. The Proposals shall include a Power of Attorney (Annexure - 2 of Section - F of this Tender Document) authorizing such representative to sign and submit the Technical and Financial Proposals to PUNJMIN on behalf of the Bidder. Authorized representative of Bidders shall make initials on each page of both Technical and Financial Proposals.

The Bidder may modify, substitute or withdraw its Bid after submission, provided that written notice of the modification, substitution or withdrawal is received by PUNJMIN prior to the Bid Submission Date. No Bid shall be modified, substituted or withdrawn by the Bidder on or after the Bid Submission Date. The modification, substitution or withdrawal notice shall be prepared, sealed, marked, and delivered with the envelopes being additionally marked “MODIFICATION”, “SUBSTITUTION” or “WITHDRAWAL”, as appropriate. Any alteration/ modification in the Bid or additional information supplied subsequent to the Bid Submission Date shall be disregarded.

The Proposals shall be valid for a period of 120 days from the Bid Submission Date. Provided that PUNJMIN, in accordance with applicable law, may request the Bidder to extend the Bid validity period. The Bid Security of the successful Bidder(s) shall be released forthwith upon placement of Performance Guarantee @ 07 % of quoted price in the Financial Proposal. For unsuccessful Bidder(s), the Bid Security will be released on written request by the unsuccessful Bidder(s) after notification and issuance of work order to successful Bidder(s).

2. Provisions Particular to Consortium/JV Bids

In case of a Bid submitted by a Bidder in a Consortium/JV arrangement, the following conditions shall apply:

- (a) Each Consortium/JV member shall be jointly and severally liable in respect of the actions and conduct of the other member(s) in relation to the Bid, and if the Bid is successful, for the discharge of all liabilities and

- obligations of the Bidder;
- (b) Full details of the joint bidding arrangement and/or composition and nature of the Bidder, if not already done so, immediately upon request of PUNJMIN, will be disclosed by the Bidder to PUNJMIN;
 - (c) The Bid shall be signed so as to be legally binding in its entirety on all the members of the Consortium/JV submitting the Bid;
 - (d) The Lead Member of the Bidder shall be exclusively and validly authorized by each Member to incur obligations and liabilities and to receive communications on behalf of any or all the Bidder members in connection with the Bid, for negotiation and execution of the Project on their behalf and to incur liabilities and obligations, receive payments and exercise rights on their behalf under the “Terms & Conditions” of the Project.

3. Amendment of Tender Document

At any time prior to the Bid Submission Date, PUNJMIN may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify the Tender Document by the issuance of Addenda. Any Addendum issued hereunder shall be in writing and be published in national newspaper through corrigendum as well as uploaded on PPRA website accordingly. In order to allow the Bidders a reasonable time for taking an Addendum into account, or for any other reason, PUNJMIN may, at its sole discretion, extend the Bid Submission Date.

4. Test of Responsiveness

Prior to detailed evaluation of Technical Proposal, PUNJMIN shall determine whether each Technical Proposal is responsive to the requirements of this Tender Document. A Technical Proposal shall be considered responsive only if:

- i. It is duly signed and each page is initialed on behalf of the Applicant by the duly authorized representative;
- ii. It is prepared and received as per the formats and Annexure given in, Section – C and Section – E of this Tender Document;
- iii. It is received by the Technical & Financial Proposals Submission Date including any extension thereof, if any;
- iv. It is sealed and bound together in hard cover and marked as stipulated in the above clauses;
- v. It is accompanied by Covering Letter in accordance with Annexure – 1 of Section – F of this Tender Document;
- vi. It is accompanied by the Power(s) of Attorney in accordance with Annexure – 2 and Annexure - 3 of Section – F of this Tender Document;
- vii. It is accompanied by a Bid Security amounting to Rs.240000/- (Rupees Twenty-Four Hundred Thousand Only) in the form of Bank Draft or Pay Order in favor of Punjab Mineral Development Corporation for “SUPPLY AND COMMISSIONING OF 250 KVA & 10 KVA GENERATORS AT PADHRAR COAL PROJECT, DISTRICT

- KHUSHAB**”. Technical proposal without Bid security shall be rejected. If the offer is withdrawn, amended or revised by the Successful Bidder(s) during validity period, the Bid security shall be forfeited in favor of PUNJMIN;
- viii. It is accompanied by the Affidavit in accordance with Annexure – 4 of Section - F of this Tender Document;
 - ix. It does not contain any condition i.e. it is unconditional.
 - x. The bidder(s) must provide operational maintenance (Repair/ Overhaul) manual, workshop manual and parts catalogue of 250 KVA & 10 KVA Generators to be supplied to Client with the Technical Proposal.
 - xi. Bidder(s) shall provide the detail of similar machinery supplied by them to other agencies with the Technical Proposal.
 - xii. Bids will only be accepted if the material being offered are produced and manufactured in countries maintaining bilateral relations with Pakistan.
 - xiii. If the Bidder’s principal is not a manufacturer then authority letter in favor of Principal from manufacturer authorizing Principal to quote and provide warranty.
 - xiv. Bidder must be authorized distributor for more than 2 years in Pakistan for the same Principal / manufacturer.
 - xv. Confirmation of availability of Spare parts for 10 years from the date of supply / delivery.
 - xvi. Bidder must be registered or have valid NTN Number, Sales Tax Registration Number, and professional tax registration.
 - xvii. Manufacturer must have valid ISO certification.

Note:

PUNJMIN reserves the right to reject any Proposal which is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained in respect thereof.

5. Evaluation of Proposals

A single stage - two envelope approach shall be adopted in accordance with procedure defined in Section – C of Tender Document.

From the time of submission of the Proposals, the Bidders should not contact the Client on any matter related to its Technical and/or Financial Proposal. Any effort by Bidders to influence the Client in the examination, evaluation, ranking of Proposals, and recommendation for notice of award may result in the rejection of the Bidders’ Proposals.

Contractor Selection Committee shall evaluate the Proposals on behalf of the Client; while evaluating Technical Proposals no person shall have access to the Financial Proposals until the technical evaluation is concluded.

6. Evaluation of Technical Proposal and Scoring Mechanism

A Contractor Selection Committee formed by the Client shall evaluate the Technical Proposals in accordance with the Technical Formats (Form Tech – 1 and Form Tech -2) in Section –E following evaluation criteria comprising two capability parameters:

Sr.#	Criteria	Max.Marks	Qualifying Marks
1	Form Tech – 1	100	60
2	Form Tech – 2	100	100

7. Pre-Award Due Diligence

Any Bidder may be subject to a due diligence exercise as part of its technical evaluation. Failure to prove and/or substantiate credentials claimed in the Bid may lead to disqualification of the Bidder. The Bidder shall be expected to fully assist and facilitate the Client in conducting the due diligence.

8. Public Opening & Evaluation of Financial Proposal

Bidder(s) obtaining the minimum 60 and 100 qualifying marks from Form Tech- 1 and Form Tech- 2 respectively will be informed of the date and time of the opening of the sealed Financial Proposals. All other Bidder(s) will stand disqualified and their sealed Financial Proposals will be returned to them unopened.

Financial Proposals shall be opened publicly in the presence of the Bidders’ representatives who choose to attend. The name of the Bidders and the technical scores of the Bidders shall be read aloud. The Financial Proposal of the Bidders who meet the minimum qualifying marks will then be inspected to confirm that they have remained sealed and unopened. These Financial Proposals shall be then opened, and the total prices read aloud and recorded.

The Contractor Selection Committee will correct any computational errors; when correcting computational errors, in case of discrepancy between a partial amount and the total amount, or between word and figures, the formers will prevail. If the Bidder that submitted the lowest evaluated bid does not accept the correction of errors, its bid shall be disqualified and its Bid Security may be forfeited.

The lowest evaluated bidder (accumulative lowest quoted price for both generators i.e. 250 KVA & 10 KVA with all taxes) shall be awarded the contract for procurement / fabrication/assembling /installation and commissioning of 250 KVA & 10 KVA Generators.

9. Notification of Successful Bidder(s)

The Client will notify the successful Bidder(s) through a Notice that its/their Bid(s) has/have been accepted to undertake the Project. The Client will also



“SUPPLY AND COMMISSIONING OF 250 KVA & 10 KVA GENERATORS AT PADHRAR COAL PROJECT, DISTRICT KHUSHAB”

notify the unsuccessful Bidder(s) through a Notice that its/their Bid(s) has/have been not accepted to undertake the Project.

a. Rejection of all Proposals and re-invitation

PUNJMIN may reject all the Proposals in accordance with applicable law. PUNJMIN may call for re-invitation of new Proposals through a newly initiated competitive bidding process.

b. Address and Date of Submission

The Bid Proposals (Technical and Financial) must be received by Clients on 29.07.2020 by 12:00 P.M. at the address.

Sheikh Irfan Masood,
General Manager (Technical),
Punjab Mineral Development Corporation,
2nd Floor, Alfalah Building, Shaharh-e-Quaid-e-Azam (The Mall), Lahore.
Phone: +92 42 9920 5195
E-mail: punjmin.gmt@gmail.com



Section- D: Terms & Conditions



TERMS & CONDITIONS FOR “SUPPLY AND COMMISSIONING OF 250 KVA GENERATOR AT PADHRAR COAL PROJECT, DISTRICT KHUSHAB”

Successful Bidder(s) shall execute/complete the Project under these “Terms & Conditions”

TERMS & CONDITIONS

1. Generators

Specifications of 250 KVA

ENGINE	
Diesel Generator	250 KVA
Technology Origin	USA, EU OR JAPANESE
Prime Output	250 KVA
Basic Features	6- Cylinders vertical in line, 4 Stroke, water cooled, direct coupled, with standard accessories and base frame having built-in fuel tank, complete exhaust system and with safety devices like speed control, oil pressure, low fuel shut down.
ALTERNATOR	
Alternator Technology Origin	USA, EU OR JAPANESE
SOUND PROOF CANOPY	
Sound & Weather Proof Canopy with 76 dBA Sound Level at 2 Meter.	

Specifications of 10 KVA

ENGINE	
Diesel Generator	10 KVA
Technology Origin	USA, EU OR JAPANESE
Prime Output	10 KVA
Basic Features	3 Cylinders vertical in line, 4 Stoke, water cooled, direct coupled with standard accessories and base frame heaving built-in fuel tank, complete exhaust system and with safety devices like speed control, oil pressure, low fuel Shut Down.
ALTERNATOR	
Alternator Technology Origin	USA, EU OR JAPANESE
SOUND PROOF CANOPY	
Sound & Weather Proof Canopy with 76 dBA Sound Level at 2 Meter.	

2. Certifications

- Manufacturer must be ISO 9001, ISO 14001 & OHSAS 18001 Certified.

3. Warranty

One year

4. Maintenance and Workshop Facilities:

Upto one year/1000 hours Consumable parts and maintenance work should be provided by the suppliers after the delivery of 250 KVA & 10 KVA Generators.

5. Workshop Manual:

The successful bidder shall supply operational maintenance (Repair/Overhaul) manual, workshop manual and parts catalogue with 250 KVA & 10 KVA Generators.

6. Verification Certificate:

The bidder shall provide certificate for being authorized distributor of 250 KVA & 10 KVA Generators in Pakistan for the same Principal / Manufacturer.

7. Genuineness:

Quoted items shall be new, branded and conforming to the laid down specifications.

8. Validity:

The offer of the successful bidder shall remain valid for 120 days from date of opening of financial proposal.

9. Delivery/site of supply:

250 KVA & 10 KVA Generators at Lease area of Coal at Padhrar, District Khushab.

10. Delivery Schedule:

The successful bidders shall submit the delivery schedule keeping in view the contract completion time along with acceptance of Terms & Conditions in respect of work order.

11. Taxes/ Levies:

All applicable Federal, Provincial and Local Taxes and levies shall be paid by the successful bidder.

12. Price

Price should be quoted both in words, figures and in Pak Rupees including all Charges i.e. supply and commissioning of 250 KVA & 10 KVA Generators, inclusive of all Taxes and freight.

13. Mode of Payment:

- Punjmin shall make 100% payment of the contracted price (approved lowest bid price) after trial run for a period of one month and on issuance of certificate by concerned Project Manager.
- The Performance Guarantee shall be retained for one year and shall be released thereafter on issuance of satisfactory performance certificate from concerned Project Manager.

14. Contract Completion Time:

Contract completion period shall be ninety (90) working days maximum from the date of award of contract.

15. Performance Certificate:

Concerned Project Manager will issue performance certificate after test run to the supplier to claim his bills.

16. Penalty:

If the successful bidder(s) fails to complete the project within the contract completion time period, without any genuine reason, Punjmin shall reserve the right to cancel his contract and his Performance Guarantee shall be forfeited in favor of PUNJMIN.

In case of goods or parts thereof are found substandard or at variance with agreed specifications, Performance Guarantee shall be forfeited by PUNJMIN and contract shall be terminated and firm black listed forthwith.

17. Operational Training

The bidder shall provide free operational training of PUNJMIN engineers/ personnel for a period of one week.

18. Dispute Resolution/Arbitration

In case of any dispute arising out of his transaction, decision of Managing Director, PUNJMIN shall be final.



Section –E : Technical & Financial Form

FORM TECH-1

Form Tech -1 comprising of the following

- Company Profile
- Finance Strength
- Experience

The applicant must obtain 60 marks out of 100 marks from Form-Tech- 1 and must obtain 100 marks out of 100 marks from Form Tech - 2 for qualification.

Company Profile

Criteria	Maximum Marks (40)	Marks Obtained
Company Profile(Maximum Marks :40)		
Profile of Proposed Team(Maximum Marks :40) The Applicant will be awarded marks in respect of their personnel available with them at the time of submission of his Application as per following criteria:		
a. Team Leader/ Service Manager/ Operational Manager having minimum Bachelor degree in any discipline with at least 05 year experience of supplying/commissioning of mining/construction machinery.	20	
b. Member/Incharge of Service Team having minimum D.A.E/diploma/certificate in mechanical or similar discipline and at least 3 year experience of supplying/commissioning of mining/construction machinery	10	
c. Finance/ Accounts Incharge having minimum Bachelor degree in any discipline with at least 03 year experience accounts.	10	
<i>Applicants must attached supporting evidence</i>		

Financial Criteria

The Applicants will be awarded following marks in respect of their financial strength:

Evaluation Areas	Maximum Marks	Obtained Marks
Applicant's Financial Strength:		
A. Average Net Worth	20	
B. Average Gross Annual Revenue /Sales / Turnover	20	
Total:	40	

- i. **Net Worth** means the value of total assets less total liabilities of the entity concerned at the end of a financial year.

The Applicant Firms/Companies/Consortia/JVs shall provide information regarding the above, based on the audited annual financial statements for the latest three (3) full financial years including the consolidated balance sheet, income statement, statement of cash flows and the accompanying notes. Further elaboration regarding financial capability has been given below.

- ii. **Gross Annual Revenues/Turnover/Sales** means the value of gross revenues/turnover/sales of the *Firm/Company/Consortium/JV* concerned for a given financial year as mentioned in its financial statement for that year.
- iii. The AVERAGE of latest three years for net worth and gross annual revenues / turnover / sale, as determined from the audited annual financial statements of the *Firm/Company /Consortium /JV* (for the latest three financial years) would form the BASIS for marking/ranking during evaluation process.

Applicant's Financial Strength	Total Marks = 40			
	Criteria	Range	Maximum Marks	Obtained Marks
A. Net Worth		Equal or greater than Pak Rupees 250 million	20	
		Equal or greater than Pak Rupees 200 million but less than Pak Rupees 250 million	15	
		Equal or greater than Pak Rupees 150 million but less than Pak Rupees 200 million	10	
		Less than Pak Rupees 150 million	5	

B. Average Gross Annual Revenue	Equal or greater than Pak Rupees 500 million	20	
	Equal or greater than Pak Rupees 350 million but less than Pak Rupees 500 million	15	
	Equal or greater than Pak Rupees 250 million but less than Pak Rupees 350 million	10	
	Less than Pak Rupees 250 million	5	

Experience

Criteria	Max.Marks	Obtained Marks	Comments
Experience of similar jobs/assignment	20		For each year of experience, the Applicant will be awarded 04 marks with a capping of 20 marks.
<i>Applicants must attached supporting evidence</i>			

FORM TECH-2

The applicant must fill the FORM TECH-2 with ‘Yes or No’

Specifications of 250 KVA Generator

Term	Description	Yes	No
Type	Diesel Engine (6 Cylinders Vertical in line, 4 Stoke, Water Cooled, Direct Coupled with Standard Accessories and base frame heaving built-in fuel tank).		
Technology Origin	USA, EU OR JAPANESE		
Prime Output	250 KVA		
Cooling	Air to Air		
Alternator Technology Origin	USA, EU OR JAPANESE		
Minimum Starting Temp	-10 ⁰ C		
Maximum Ambient Temp	+50 ⁰ C		
Altitude capability	should be capable of operating above 1200 meter		
Max Sound Pressure level (LP)	sound & weather proof canopy with 76 dBA Sound Level at 7 Meter		
Import Documents	Must provide		
Model Year	Not Older than 2019		
Safety Device	Speed Control, Oil Pressure, Low Fuel Shutdown etc.		
Fuel Tank Capacity	Minimum 170 Liter		
Starting / Charging	24 volt, Self, Battery System		
Authorization Certificate from parent Company	Must Provided		
Display Panel	Temperatures, RPM, Voltage Power (Kwh), Current (Amp)		
Voltage /Frequency	380 ~ 440V/50 Hz		

Specifications of 10 KVA Generator

Term	Description	Yes	No
Type	Diesel Engine (3 Cylinders Vertical in line, 4 Stoke, Water Cooled, Direct Coupled with Standard Accessories and base frame heaving built-in fuel tank).		
Technology Origin	USA, EU OR JAPANESE		
Prime Output	10 KVA		
Cooling	Air to Air		
Alternator Technology Origin	USA, EU OR JAPANESE		
Minimum Starting Temp	-10 ⁰ C		
Maximum Ambient Temp	+50 ⁰ C		
Altitude capability	should be capable of operating above 1200 meter		
Max Sound Pressure level (LP)	sound & weather proof canopy with 76 dBA Sound Level at 7 Meter		
Import Documents	Must be provided		
Model Year	Not Older than 2019		
Safety Device	Speed Control, Oil Pressure, Low Fuel Shutdown etc.		
Fuel Tank Capacity	Minimum 30 Liter		
Starting / Charging	24 volt, Self, Battery System		
Authorization Certificate from parent Company	Must Provided		
Display Panel	Temperatures, RPM, Voltage Power (Kwh), Current (Amp)		
Voltage /Frequency	220 V/50 Hz		



Note:

PUNJMIN reserves the right to reject any Proposal if the supplier failed to fulfill the required 100 % specifications as in Form Tech-2

Work Plan

The applicant should explain your work plan to perform various activities like schedule of supply and c commissioning etc.



FIN FORM: FORMAT OF FINANCIAL PROPOSAL

1. Name of Firm(s) / Company (ies) / Individual(s) / Consortium/ JV. _____

2. Address: _____

3. Phone No. Office. _____
Factory. _____
4. NTN No. _____ (Attach Copy)
5. GST Registration No. _____ (Attach Copy)
6. Price should be quoted including all taxes & Charges i.e. supply/delivery and commissioning of 250 KVA & 10 KVA Generators

Price in PKR **Figure** _____

Words _____

Note:- Envelope containing quotations be sealed and addressed to General Manager (Technical), Punjab Mineral Development Corporation, 2nd Floor, Alfalah Building, Shahrah-e-Quaid-e-Azam (The Mall), Lahore.

Authorized Signature and Stamp



FORM 1 - BASIC INFORMATION

Applicant information:

Name:	Type: (Corporation, Partnership, etc.)
National Tax Number (NTN):	Date of issuance of NTN:
General Sales Tax (GST) Number:	Date of issuance of GST:
Address of principal office:	Telephone number:
Fax number:	E-mail address:
Primary areas of business:	Board of Directors / Partners:

Consortium / JV members' information: (if applicable, fill in details for all members, identifying the Lead Member and / or the member(s) to be evaluated for each of the Prequalification Criteria set forth in clause Error! Reference source not found. of Error! Reference source not found..

Name:	Type: (Corporation, Partnership, etc.)
National Tax Number (NTN):	Date of issuance of NTN:
General Sales Tax (GST) Number:	Date of issuance of GST:
Address of principal office:	Telephone number:
Fax number:	E-mail address:
Primary areas of business:	Board of Directors / Partners:

Note: *The Applicant shall submit copies of the relevant certificates (NTN, GST etc.) with their Proposals.*



FORM 2- COMPANY/FIRM/CONSORTIUM PERSONNEL

Title of Position:		
Personnel Information	Name:	Date of birth:
Education/Qualification:		
Profession experience (Years):		
Present Employment	Name of employer:	
Address of employer:		
Telephone:	Contact (Manager/Personnel Officer):	
Fax:	E-mail:	
Job title / Position:	Years with present employer:	

Please summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to supplying/commissioning of mining/construction machinery.

Serial #	Project Name	From	To	Particulars
1				Company Name:
				Position Held:
				Relevant Work Done:
2				Company Name:
				Position Held:
				Relevant Work Done:

Note: *The Applicant shall not change the proposed team for the Project while submitting its Proposals (Technical and Financial) except with prior written approval of the Client.*

FORM 3 -FINANCIAL STATUS

A. Net Worth

Applicant Name <i>[or if the Applicant is a Consortium / JV, the relevant Consortium / JV Member(s)]</i>				
Particulars	Latest FY 1 (PKR)	FY 2 (PKR)	FY 3 (PKR)	Average (PKR)
Financial Year End <i>[insert the date and year]</i>				
Total Assets				
Total Liabilities				
Net Worth				

B. Gross Annual Revenue / Turnover / Sale

Applicant Name <i>[or if the Applicant is a Consortium / JV, the relevant Consortium / JV Member(s)]</i>				
Particulars	Latest FY 1 (PKR)	FY 2 (PKR)	FY 3 (PKR)	Average (PKR)
Financial Year End <i>[insert the date and year]</i>				
Gross Annual Revenue / Turnover / Sale				

- i. The Applicant shall fill the above tables based on the audited financial statements for the latest three (3) financial years.
- ii. The Applicant, or if the Applicant is a Consortium / JV, the relevant Consortium / JV member, shall support the provided financial data by submitting audited financial statements with their Proposals, duly translated in English language from a certified translator, for the most recent three (3) full financial years for which such statements are available, including the consolidated balance sheet, income statement, statement of cash flows and the accompanying notes.



FORM 4 - RELEVANT EXPERIENCE [supplying/commissioning of mining/construction machinery]

The Applicant, or if the Applicant is a Consortium / JV, at least one of the Consortium / JV members, should provide sufficient detail on its relevant experience in supplying/commissioning of mining/construction machinery to enable the Client to evaluate Technical Proposal.

Client's Name	Location / Site	Project(Machinery) Description & Capacity	Project(Machinery) Value (in PKR)	Date Signed	Date Completed
[add rows if necessary]					



Section-F: Annexures

Annexure – 1

COVERING LETTER OF BID

Mr. Sheikh Irfan Masood,
General Manager (Technical),
Punjab Mineral Development Corporation
2nd Floor, Alfalah Building, Shahrah-e-Quaid-e-Azam (The Mall),
Lahore.

The undersigned,

Name: _____

Title/Position: _____

Company: _____

acting as the legal representative of the Bidder, M/s _____, who is interested to undertake the Project, hereby certify, represent, warrant and agree, on behalf of the Bidder that: -

1. This Bid Letter, along with all its attachments hereto including Technical Proposal and Financial Proposal, forms our Bid and is submitted pursuant to the Tender Document issued by PUNJMIN for the Project.
2. Having examined and being fully familiar with all the provisions of the Tender Document (including its Annexure), receipt of which is hereby duly acknowledged, and having evaluated, following our own studies undertaken under our responsibility, the nature and scope of the contractual obligations to be executed, Terms & Conditions of Project and any other regulation associated with the Project or its execution, we hereby offer to undertake the Project in compliance with all requirements.
3. We hereby agree that our Bid constitutes our firm, irrevocable offer that is binding upon us and will remain valid until 60 days from the Bid Submission Date (as defined in the Tender Document). The Bid validity period may be extended subject to mutual understanding.
4. We certify that (i) the information submitted as part of our Bid is complete and accurate and (ii) we accept the documents, terms and conditions of the Tender Document and are bound to undertake the Project in accordance with the Tender Document.



“SUPPLY AND COMMISSIONING OF 250 KVA & 10 KVA GENERATORS AT PADHRAR COAL PROJECT, DISTRICT KHUSHAB”

5. We understand the criteria for Test for Responsiveness and the process for selection of successful Bidder and acknowledge that PUNJMIN is not obligated to accept our Bid and may, at any time, reject our Bid at its sole discretion.
6. We commit ourselves, if required, to extend the validity of our Bid until the issuance of the Notice to the successful Bidder, subject to mutual understanding.
7. We commit ourselves to furnish the Performance Guarantee and to execute the Project in the form provided in the Tender Document in good faith and within the time period stipulated by PUNJMIN, in case we are advised to do so by PUNJMIN. We acknowledge that failure to do so shall entitle PUNJMIN to forfeit our Performance Guarantee.
8. We further commit ourselves to provide any additional information, clarification and data in respect of the Bid, if required by PUNJMIN.

In (Location), on this (date)

The undersigned is duly authorized to execute the Bid for and on behalf of the Bidder

Authorized Signature and Stamp



Annexure – 2

POWER OF ATTORNEY BY CONSORTIUM MEMBERS IN FAVOUR OF AUTHORIZED SIGNATORY OF THE LEAD MEMBER OF THE CONSORTIUM

Date:

Power of Attorney

Know all men by these presents, We _____, _____, _____ do hereby constitute, appoint and authorize Mr./ Ms. _____ name and residential address) who is presently employed with (mention name of the Lead Member) and holding the position of _____ as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for the Project “SUPPLY AND COMMISSIONING OF 250 KVA & 10 KVA GENERATORS AT PADHRAR COAL PROJECT, DISTRICT KHUSHAB” including signing and submission of all documents and providing information / responses to the Punjab Mineral Development Corporation (PUNJMIN), representing us in all matters before PUNJMIN, and generally dealing with PUNJMIN in all matters in connection with our bid for the Project as well as signing the Project Agreement on our behalf. We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Signature of Authorized Attorney _____

Name and Title of Authorized Attorney: _____

Address: _____

(To be executed by all the members of the Consortium)

Note: To be executed by all the members in case of a Consortium. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.

Annexure – 3

POWER OF ATTORNEY BY CONSORTIUM MEMBERS IN FAVOUR OF LEAD CONSORTIUM MEMBER

Power of Attorney

Whereas, the Punjab Mineral Development Corporation (PUNJMIN) has invited proposals from interested parties for the “**SUPPLY AND COMMISSIONING OF 250 KVA & 10 KVA GENERATORS AT PADHRAR COAL PROJECT, DISTRICT KHUSHAB**”

. Whereas, the undersigned members of the Consortium are interested in bidding and subsequently undertaking the Project in accordance with the terms and conditions of the Request for Proposal Document (RFP document) and other connected documents in respect of the Project.

Whereas, it is necessary under the RFP document for the members of the Consortium to designate one of them as the Lead Member with all necessary power and authority to do for and on behalf of the Consortium, all acts, deeds and things as may be necessary in connection with the Consortium’s bid for the Consultancy Services for the Project.

NOW THIS POWER OF ATTORNEY WITNESSETH THAT; We, M/s. _____ M/s _____ and M/s _____ (the respective names and addresses of the registered offices of the Consortium members) do hereby designate M/s _____ being one of the members of the Consortium, as the Lead Member of the Consortium, to do on behalf of the Consortium, all or any of the acts, deeds or things necessary or incidental to the Consortium’s bid for the Project, including submission of application / proposal, participating in conferences, responding to queries, submission of information / documents and generally to represent the Consortium in all its dealings with PUNJMIN, any other Government Agency or any person, in connection with the Project until culmination of the process of bidding. The Lead Member of the Consortium is also authorized to execute the Project Agreement as mandated by the RFP documents with PUNJMIN on our behalf and to incur liabilities and obligations and exercise rights under the Project Agreement on our behalf. We hereby agree to ratify all acts, deeds and things lawfully done by the Lead Member pursuant to this Power of Attorney and that all acts deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us/Consortium.

Dated this the _____ Day of _____ 2020

(Executants)

(To be executed by all the members of the Consortium)

Note: The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.



Annexure – 4

AFFIDAVIT

Date:

Mr. Sheikh Irfan Masood,
General Manager (Technical),
Punjab Mineral Development Corporation
2nd Floor, Alfalah Building, Shahrah-e-Quaid-e-Azam (The Mall), Lahore.

I/We, [insert name of Bidder] hereby represent and warrant that, as of the date of this letter [Name of Prospective Bidder/Lead Member of Consortium], and each member of our Consortium (if applicable):

- a. is not in bankruptcy or liquidation proceedings;
- b. has not been convicted of, fraud, corruption, collusion or money laundering; and
- c. is not aware of any conflict of interest or potential conflict of interest arising from prior or existing contracts or relationships which could materially affect its capability to comply with the obligations under the “Terms & Conditions of the Project.

We have also attached a clearance certificate duly attested by the chamber of commerce / registration authority evidencing registration.

Yours sincerely,

Signature of Authorized Signatory _____
Name and Title of Signatory: _____
Name of Leader Member of Consortium _____
Address: _____

(Allah Yar Dhakoo)
Secretary, Punjmin

(Sabir Naseem)
General Manager (Finance)

(Mufti Abdul Rasheed)
General Manager (Marketing)

(Sheikh Irfan Masood)
General Manager (Technical)