Tender No. L001/2020
Bidding Document

SPECIAL INSTRUCTIONS

- No cutting and erasing are allowed in the Tender bid.
- Bid offered strictly in accordance with the bid document will only be accepted.
- Only typed bid will be accepted (no hand written)
- Bid Security will be accepted in the form of CDR (Call Deposit Receipt)
- Bid missing in any document in accordance to the tender requirement shall be rejected.

THIS IS FOR STRICT COMPLIANCE, FAILING WHICH THE RESPECTIVE BID SHALL STAND CANCELLED

Contact Address:
Convener, Purchase Committee
Para Veterinary Institute, Karor Lal Eason, District Layyah
Sub-Campus
University of Veterinary and Animal Sciences,
Sheikh Abdul Qadir Jelani (Outfall Road) Lahore
Tel:0606-810600-666
TERMS & CONDITIONS

1. The price of this tender document is Rs.1,000/- (Non-Refundable)
2. The Tender complete in all respect along with 2% Bid Security of Estimated Price / Cost in the shape of “Call Deposit Receipt” (CDR) in favor of “Treasurer, UVAS”. Lahore should reach in Para Veterinary Institute, Karor Lal Eason District Layyah by 10-04-2020 till 8.00 am.

<table>
<thead>
<tr>
<th>Sr No</th>
<th>Descriptions</th>
<th>Bid Security (Rs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Procurement of Vehicle Tyres as mentioned in Tender Document</td>
<td>2,000/-</td>
</tr>
</tbody>
</table>

3. The quotations will be opened on 10-04-2020 at 08:30 a.m. in the office of the Convener, Purchase Committee, Para Veterinary Institute, Karor Lal Eason District Layyah.
4. The bidder must specify the Technical Specifications very clearly along with attachment of relevant brochures if available.
5. The offered price should be inclusive of all taxes.
6. The rate must be quoted only on FOR basis.
7. No offer shall be considered if it is:
   a) Submitted without signed Tender Document
   b) Submitted without Bid Security money.
   c) Received after the date and time fixed for the receipt of tenders.
   d) Is unsigned
   e) Is ambiguous
   f) Is conditional
   g) Is given by the firm black listed, suspended or removed from the approved list by any Government, Semi Government, Autonomous Bodies or other firm.
   h) Is received by Telegram.
   i) Is received with a validity period shorter than the required in the tender enquiry.
   j) Does not conform to general conditions of the enquiry i.e it is not accompanied by sample or manufacturer's literature where required.
   k) If store material is substantially different from that required in the tender enquiry.
   l) If documents not attached in accordance to bid requirement.
8. In case of warranty, 10% amount as security will be deducted from the bills of the firms at the time of payment and be released as per purchase rules 2005 of the UVAS.
9. The sample may be provided as & when required by Technical Committee.
10. The firm qualifying for the bid would must provide the samples to the Technical Committee with in next two working days after opening of bid if required by the Technical Committee, Failure to do so shall result in rejection of bid.
11. If a firm qualifies being the lowest bidder but its sample does not fulfill the Technical requirement as per Tender Document or company does not provide the sample within stipulated time, will be rejected and next qualified bidder or the case may be, will be entertained.
12. Applicable Govt. levies/ taxes will be deducted at source from the bill.
13. The quantity of the items shall be as per availability of funds.
14. The equipment / stores supplied by the bidder shall be brand new, in original manufacturer packing and complete in all respects. Cost of transportation of supplied equipment / goods to the site of institution and cost of installation and commissioning of equipment shall be the responsibility of the supplier.
15. The envelopes must be labelled properly otherwise will be rejected.
16. Supply of material should be made within stipulated period of the Purchase Order positively; In case of failure, the amount of CDR may be forfeited and purchase will be made at the risk and cost of the defaulter or any penalty as per Purchase Rules, 2005 of the University can also be imposed.
17. The buyer shall notify the supplier in writing/through telephone of any defects that occur during the warranty period. On receipt of such notification/telephonic message, the supplier shall attend the breakdown call within a maximum of 6 working hours.
18. Free after sales services shall be mandatory for the warranty period after supply of equipment whenever required by the institution. Warranty of equipment will start after installation of equipment at site. Institute will inform the qualified bidder before installation of said equipment.

19. The bidding documents should be dropped in Tender Box in the office of the Convener, Purchase Committee, Para Veterinary Institute, Karor Lal Eason District Layyah during five working days till the last date and time mentioned in tender notice.

20. Bids must be quoted on company’s letter pad duly signed and stamped by the bidder.

21. Please attach valid NTN and GST Certificates for the current year along with bidding documents.

22. Please attach the copy of your FBR Active taxpayer serial Number list (Income tax and General Sales Tax) for the current financial year.

23. The Firms are required to assure quality of the items.

24. The Firms are required to supply the items as per approved specification by the technical committee.

25. The payment will be made after the receipt of the supply and bill of the firm as per standard procedure in vogue in University.

26. Quotations must be valid for 90 days.

27. The firm will be responsible to supply all the quoted items within the stipulated time frame as will be mentioned in purchase order.

28. Any further information if required can be obtained from the Convener, Purchase Committee, Para Veterinary Institute, Karor Lal Eason District Layyah.

29. Please read, sign all the tender documents, terms and conditions carefully and attach with your bidding documents.

30. University employee or their family member cannot participate in the tender.

31. Firm will have to submit an affidavit on stamp paper of Rs.100/- that firm is not black listed in Government, Semi Government, and Autonomous body and bound to give supply as per requirement during the time period of this Framework Contract.

32. A stamp paper regarding the stamp duty @ 0.025% shall be attached with the bill for qualified bidder.

We, M/s. __________________________ hereby certify that we have read and agreed with all terms and conditions mentioned above.

Signature: __________________________

Designation: ________________________

Dated: ______________________________

Stamp: ______________________________

Convener, Purchase Committee
Para Veterinary Institute, Karor Lal Eason, District Layyah

Tel:0606-810600
**Tender Document**

<table>
<thead>
<tr>
<th>Sr. #</th>
<th>Name of Material</th>
<th>Specification</th>
<th>Qty</th>
</tr>
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<tbody>
<tr>
<td>01</td>
<td>Vehicle Tyres</td>
<td>Size: 145/70R/16 6 PLY, A/T Pattern Made: USA/Japan/Vietnam/Thailand/Malaysia</td>
<td>04 Tyres</td>
</tr>
</tbody>
</table>