BIDDING DOCUMENTS

AUCTION OF PARKING STAND
OF THQ HOSPITAL
HAROONABAD FOR THE
Interested parties/bidders are hereby informed that auction of parking stand of THQ Hospital Haroonabad for the Financial Year 2019-20 will be held in the office of the Medical Superintendent THQ Hospital Haroonabad on 12-10-2019 at 11:30 AM under followings terms and conditions.

**TERMS AND CONDITIONS:**

1. The Interested parties/bidders can obtain detailed terms & conditions from the office of the undersigned by paying Rs. =1000/- (One thousand).
2. Interested and eligible parities/bidders can obtain bidding documents and further information from the office of the undersigned till 11-10-2019 during office hour.
3. Bidding/Auction documents must be accompanied a Bid Security of Rs. =50000/- (Fifty Thousand only) in the favor of “MS THQ Hospital Haroonabad” through CDR, Pay Order or Demand Draft from any schedule Bank of Pakistan whereas the Validity of CDR, Pay Order or Demand Draft must be 120-Days.
4. Auction will be held in the presence of bidders or representatives of bidders.
5. If Primary & Secondary Healthcare Department, Government of the Punjab make centralized contract of Parking Stand then this contract will be cancelled ultimately.
6. All taxes will be applicable as per Government Rules, Regulations and Rates.
7. Bidders will must pride NTN, Sale Tax Registration and others relevant certificate that are applicable as per Rules & Regulations.

**DR. MUHAMMAD NAEEM ATTA**  
(Medical Superintendent)  
THQ Hospital Haroonabad  
Ph: 063-2250765
BIDDING DOCUMENTS FOR THE AUCTION OF PARKING STAND FOR THE FINANCIAL YEAR 2019-20

THQ Hospital, Haroonabad intends to dispose of the parking stand through Public/Open Auction method for the Financial Year 2019-20.

Definition:

A. “auction” means the public and open auction conducted under the rules;
B. “Purchaser” means THQ Hospital Haroonabad.
C. “Bidder/Tenderer” means the Firm/Company that may provide or provides the services to any of the public sector organization under the contract and have registered for the relevant business thereof.
D. "Contract" means the agreement entered into between the Purchaser and the Contractor
E. "Contractor/The Successful Bidder" means the person whose highest bid has been accepted and award letter issued to Contractor by the Procuring agency.
F. "Contract Value" means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract which is properly apportion-able to the Goods or Services in question.
G. "Services" means Security Guards, deployment, commissioning, training, support, etc. of Goods and other such obligations which the Contractor is required to provide to the Purchaser under the Contract.
H. "Act” means the Punjab Local Government Act 2013 (XVIII of 2013);

ELIGIBILITY OF CONTRACTOR

A person shall not be eligible to be a contractor who:

   a) is defaulter in respect of any dues to a local government;
   b) has been blacklisted by a local government or any other department;
   c) has been declared insolvent; or
   d) Is not competent to enter into agreement under the law.

TERMS AND CONDITIONS OF THE CONTRACT

1. The Public Auction will commence on 12-10-2019 at 11:30 AM at MS Office, THQ Hospital Haroonabad.
2. Call deposit Receipt have to be provided by the contractors in favor of Medical superintendent THQ Hospital, Haroonabad of amount as mentioned in the notice i.e. **Rs. 50,000/-** as given in the notice.

3. The Auction will be conducted in the publically in the presence of all the bidders and the bid will be start from base Bid Price of **Rs.=135000/-** (w.e.f Award Letter Date to 30-06-2020).

4. The participants shall have to be deposited their valid CNIC copy along with bid form. No person shall be allowed to participate in the public auction without depositing such CDR, CNIC copy and receipt of bid form from accounts branch.

5. It will be the responsibility of Contractor to manage proper cleanliness and lighting at designated parking facility.

6. If for the establishment of any of designated areas of parking, any equipment/item is required to be installed, that would be installed by Contractor and hospital administration shall not pay any cost in lieu of it, however, already installed grills, in case of any damage/Lose/theft of these items, it would be responsibility of the Contractor to pay for the damages/cost of these items in lieu of Govt. account.

7. Successful/highest bidder shall have to deposit 50 % of the highest / bid amount on the spot as security (Non Refundable), failing which the bid shall be rejected and token money of the bidder shall be forfeited.

8. The successful/highest bidder shall deposit the remaining bid amount within 3 (three) working days after approval of the bid by the Competent Authority and acceptance of terms and conditions on judicial stamp paper by the qualified / highest bidder.

9. Bidders will provide copy of valid CNIC, complete address, email and telephone/mobile cell numbers on the bid form.

10. Government Tax (s) i.e. 10% Income tax (whatsoever admissible) will be charged as per prevailing Government Rules on the whole value. Bidder shall be self-responsible for deposit of this tax to FBR through national bank and its evidence will be provided into the accounts branch. Qualified Bidder shall also be responsible to provide stamp paper, all the terms and conditions will be printed on it and signed by the contractor.

11. The items shall be handed over to successful/ highest bidder after 100% payment. However (01) one day may be given to previous party for arranging handing over. Handing over will be arranged by the hospital and qualified bidder will not directly
force the previous party for One (01) day. In case previous party even does not hand
over or agree to hand over the qualified, new bidder it will have full right to claim his
charge / his right under / through rules. Three days will be counted from the date of
auction.

12. The Contractor shall obtain the THQ Hospital Haroonabad prior approval in writing
before taking any of the following action:
B. Changing of parking place.
C. Installation /removal of any equipment at parking place.

13. If the Medical Superintendent of T.H.Q Hospital Haroonabad finds that any of the
personnel have committed serious misconduct or have been charged with having
committed a criminal action, or have responsible cause to be disqualified with the
performance of any of the personnel, then the Contractor shall, on written request of
Medical Superintendent T.H.Q Hospital Haroonabad specifying the grounds thereof,
will provide a replacement person.

14. The THQ Hospital, Haroonabad Reserve the right to accept or reject any or all
withdraw any before Public auction, under rules and no liability it will incur for its
cause however it will announce cause at spot or through channel of announcement
of its rejection.

15. In case of any dispute, the matter will be resolved according to rules.

16. Bidder must have NTNumber in the name of firm through which name he is
participating, subsequently if it is proved something has been concealed strict action
shall be taken as per law.

17. Auction notice have been authorized in the newspaper, it will also be available
on PPRA Punjab website.

18. The undersigned authority will auction for a period mentioned under delegation of
financial powers Rules and it will not exceed from it in any situation.

19. Queries (if any) can be cleared at the spot or before, thereafter, no objection shall
be entertained and decision of Auction Committee shall be final.

20. The qualified party will be bound to use area for this purposes as specified by this
hospital. It can be examined / inspected / clarified before the auction date. After
which no objection / claim / right to claim can be raised for space purpose. The
hospital has also right to change specified area as per direction from the administrative department / higher authority or its on need basis.

21. If qualified person/party does not deposit amount of tax as mentioned above within (03) three days the hospital have full right to cancel it / stop their service temporarily till the date, they deposit it into FBR.

22. The bidder will not take part in any activity in the hospital which is against the interest of the hospital.

1. The Contractor shall be bound to not exceed below mentioned parking fees.
   - **Cycle** Rs. 5/- for 12 hours.
   - **Bike/ Scooter** = Rs. 10/- for 12 hours.
   - **Car / Geep / Rickshaw** = Rs. 20 for 12 hours.
   - **Bus / Van/ Truck/Commercial Vehicle** = Rs. 30 for 12 hours
   
   *(Note: Govt. Contracted parking rates will be applicable as per District Govt. Parking Schedule)*

23. Nothing will be charged from the ambulance.

24. The Contractor shall be bound not to charge/collect fee from any vehicle at entrance of this hospital, rather parking fees shall only be collected from those vehicles which would be parked in designated area.

25. The qualified party will also be responsible to obey instructions of the hospital given by day to day basis or as per need.

26. Qualified party will not create any hurdle in the flow of movement of vehicles which can created disturbance.

27. Path/way to ambulance will be given immediacy.

28. Nothing will be charged from the employees of this hospital. However during in and exit proper token will be given to the employees without any cost.

29. Parking space will be provided within hospital boundary. However on emergency if authority / higher authority / special authorities which maintain law and order situation deem fit for security any action can be taken to provide alternative space.

30. Rates can be checked at any time by the hospital authority and it can impose fine from Rs. 500/- up to Rs.10,000/- in case of any difference proved as variation from approved rates. If there routine matter for charging higher rates the hospital authority can cancel the contract. It can also be cancelled in case of any other unlawful activity as pointed out.
31. **Correction of deficiency, and non-performance penalty:**

A. The T.H.Q. Hospital Haroonabad shall give notice to Contractor of any defect before the end of the contract. The defect liability period shall be extended for as long as Deficiencies remain to be corrected.

B. Every time notice of Deficiency given, Contractor shall correct the notified Deficiency within the length of time specified by the Medical Superintendent T.H.Q. Hospital Haroonabad.

C. If the Contractor has not corrected a Deficiency within the time specified in the T.H.Q Hospital Haroonabad notice, Medical Superintendent T.H.Q. Hospital Haroonabad will assess the cost of having the Deficiency corrected, Contractor will pay this amount, and a penalty of non-performance worth Rs. 5,000 will be imposed.

32. The contract cannot be sublet to any other further party.

33. Rate list will also be displayed by the qualified party.

34. Any person / contractor making disturbance at the time of action will be disqualified from participation in bid.

35. The timing of the stand will be 24/7.

36. During the auction process, the mutual discussion and use of telephone will not be allowed.

37. Bid security/earnest money will be forfeited if qualified party does not deposit 50% amount as mentioned above at spot and next bidder will be eligible for qualification.

38. In case of any dispute the decision of the hospital auction committee will be final.

39. The bidder must have to deposit this signed bid before start of auction along with other required documents.

40. In case if any parked vehicle may get theft/damaged, the responsibility for recovery of damages/compensation would be purely on Contractor.

41. Contract will be **valid till 30-06-2020 period cannot be sued in any court of law**.

42. Bidding document cost (of Rs. 1000 (one thousand only) have to be paid pay by the bidder.

43. All the bidding document must be signed, stamped & Page Marking of all the Technical Proposal.
The bid amount will be quoted/called/given (in open auction) by the bidder along with this certificate.

I have read all the above Bid Documents instructions and submit bids / rates in conformity with these instructions.
Following documents must be attached. Otherwise bid will not be accepted.

1. CNIC of Bidder

2. Receipt of Rs. 1000/-

3. Original call deposit receipt.

Provide the following information

1. Specimen signature of the bidder

2. Name

3. Father Name

4. CNIC No.

5. Cell No.

6. Name of firm and full address

7. NTN Number: STN Number: 

8. Stamp

Signature & Stamp of Bidder