

# **ORDER**

No. \_\_\_\_\_ dated \_\_\_\_\_. In exercise of the power conferred by Rule-11 of the Punjab Procurement Regulatory Authority Rules, 2014. The competent authority is pleased to approve the approval mechanism for procurements and delegate the authority and extent to the officer as mentioned below:-

<b>Sr. No.</b>	<b>Designation.</b>	<b>Extend of delegated power to approve procurement cases.</b>
1.	Executive District Officer	As per Delegation of Financial Power Rules-2006 amended upto date.
2.	District Officer	-do-
3.	Dy. District Officer	- -do-
4.	Medical Superintendent DHQ Hospital	-do-
5.	Medical Superintendent THQ Hospital	-do-
6.	Incharge Medical Officer Rural Health Center	-do-
7.	Incharge Medical Officer Basic Health Unit.	-do-

2. The Officer as mentioned above shall exercise the Power to conduct the procurement for their institution as per their financial power status defined under Delegation of Financial Power Rules (category wise). In case if any of the officer does not enjoy any authority for disbursement of funds allocated to his institution then the authority will automatically divert to Head of Institution. All process shall be conducted in accordance with the PPRA Rules-2014 and financial power shall be exercised in accordance with Delegation of Financial Power Rules-2006 amended upto date.

**BY THE ORDER OF DISTRICT COORDINATION OFFICER**

**No. & Date Even.**

Copy forwarded for strict compliance and further necessary action:-

- 1.
- 2.

**Stamp of the issuing Officer**

**ORDER**

No. \_\_\_\_\_ dated \_\_\_\_\_. In exercise of the power conferred by Rule-11 of the Punjab Procurement Regulatory Authority Rules, 2014 following committee is hereby constituted to conduct the procurement exceeding financial limit of EDOs as per Delegation of Financial Power Rules-2006 amended upto date:-

- a)
- b)
- c)
- d)

The TORs for the committee shall be:-

- i). The committee shall process the case of procurement as and when received from any office of District officers exceeding the financial power of the EDO concerned.
- ii). The committee shall process the procurement strictly in accordance with PPRA Rules-2014.
- iii). The committee shall submit its recommendations to the DCO for final approval.
- iv). The committee recommendations after approval of the DCO shall be forwarded to EDO concerned for issuance of purchase order and making payment thereafter.
- v). The EDO concerned shall be responsible to ensure the quality and quantity of the procurement so conducted and will ensure that payment thereof is made promptly.
- vi). All other legal modalities require to establish the legal sanctity of the process shall be fulfilled and accomplished by the EDO concerned.

**BY THE ORDER OF DISTRICT COORDINATION OFFICER**

**No. & Date Even.**

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- 1.
- 2.

**Stamp of the issuing Officer**