

**GOVERNMENT OF THE PUNJAB
DIRECTORATE GENERAL,
EXCISE, TAXATION & NARCOTICS CONTROL PUNJAB**

BIDDING DOCUMENT

**PROCUREMENT OF DESKTOP COMPUTER, UPS,
PRINTER, SECURITY SURVELLANCE SYSTEM,QUEUE
MANAGEMENT SYSTEM,SCANNER,
GENERATOR,AC,WATER DISPENSER WITH BOTTLES,
PHOTOCOPIER MACHINE, FIRE
EXTINGUISHER,NETWORKING,LED & FURNITURE ITEMS**

Note: The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

April 2017

1. INTRODUCTION / INSTRUCTIONS

1. The Competent Authority (procurement) Excise, Taxation & Narcotics Control, Punjab invites **sealed bids** from the interested bidders for supply / delivery / installation of desktop computer, ups, printer, security surveillance system, queue management system, scanner, generator, ac, water dispenser with bottles, photocopier machine, fire extinguisher, networking, led & furniture items as per the given technical specifications.
2. The procurement process shall be governed by PPRA Rules 2014.
3. Bids are required to submit bids in sealed envelopes, for the mentioned Lot, as per PPRA 2014 rules specifying single stage two envelopes procedure. Proponents applying for bids should submit **two separate sealed bids in one envelope**, containing, Technical and Financial Proposals.
4. Bidders are required to supply / deliver and install the requisite items as per the given specifications and locations mentioned in the tender document.
5. The bidder shall furnish an indemnity bond along with the performance guarantee of 10 % of the total value of the agreed price
6. GST number of the bidder must be provided.
7. Lot wise & Item wise quantity required is mentioned in the bidding document. However, the Competent Authority reserves the right to increase / decrease the quantity as per the actual need.
8. Failure to supply items within the stipulated time period will invoke penalty 2% of the PO Price per month, besides BLACKLISTING of the delinquent supplier as per the PPRA Rules 2014. In addition to that the company will not be allowed to participate in future tenders as well.
9. Financial Proposal should contain the rate per unit of the quoted item as per the Technical Specifications, provided under clause 2 of this document.
10. Prices shall be quoted in Pak Rupees (PKR).
11. The bidder/supplier must have the experience of delivering / installing the same nature of product directly or through authorized partner anywhere in Pakistan.
12. The bids shall remain valid for 60 days. Moreover, quoted price should valid for at least 90 days, with effective from the opening of Financial Proposals
13. Only Authorized dealers / Manufactures of the mentioned items should apply and also provide the certificates of genuineness and newness from the principal and original import certificate etc.
14. The intended bidders are required to purchase this bidding document from the office of the Additional Director General/ Competent Authority(Procurement) Excise, Taxation & narcotics Control, Punjab 847-A,Shadman-I,Lahore on payment of

Rs.1000/- (Non-refundable) for each LOT in the shape of Bank Draft, enables the Firms / Contractor to bid in the prescribed tender.

15. The firms are required to submit the Lot wise separate bids (both Technical & Financial).
16. 2% estimated price bid security of the tender must be furnished in the shape of Bank Draft or Pay Order in favor of Additional Director General/Competent Authority (Procurement), Excise, Taxation & Narcotics Control, Punjab. Lot wise bid security is given in following table:

Lot #	Items	2% bid Security (Rs.)
1	DESKTOP COMPUTER	Rs.275,400/-
2	UPS	Rs.32,400/-
3	PRINTER	Rs.145,800/-
4	SECURITY SURVELLANCE SYSTEM	Rs.108,000/-
5	QUEUE MANAGEMENT SYSTEM	Rs.144,000/-
6	SCANNER	Rs.162,000/-
7	GENERATOR	Rs.288,000/-
8	AC	Rs.50,400/-
9	WATER DISPENSER WITH BOTTLES	Rs.129,600/-
10	PHOTOCOPIER MACHINE	Rs.81,000/-
11	FIRE EXTINGUISHER	Rs.9,000/-
12	NETWORKING	Rs.90,000/-
13	LED	Rs.36,000/-
14	FURNITURE ITEMS	Rs.63,600/-

17. Bidders are requested to quote their rates inclusive of all Taxes.
18. Delivery / installation details of items is mentioned in Schedule-A
19. Only GST registered Contractor / Firm should apply.
20. 3 Years on site parts and labor warranty is required for all the components / quoted equipment.
21. Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province.
22. The bidders should clearly mention the Terms and Conditions of service agreements for the supplied equipment / Items after the expiry of initial warranty period.
23. The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or Proposal.(Rule35(1))PPRA 2014.

24. Bidders must submit bids on Turnkey basis for whole LOT. Failure to meet this condition will cause disqualification of the bidder.
25. Joint Venture is not allowed.
26. The Primary Contact for all correspondence in relation to this bid is as follows:

Additional Director General/
Competent Authority (Procurement)
Excise, Taxation & Narcotics Control Department,
Government of the Punjab
847A, Shadman-I, Lahore
042-99203567
Email: adgent@punjab.gov.pk

Additional Director General
Competent Authority(Procurement)
Excise, Taxation & Narcotics Control, Punjab
847-A, Shadman-I, Lahore
Tel. No. 042-99203567

2. TECHNICAL SPECIFICATIONS

Lot wise and item wise Technical Specifications are given below; all the bidders are required to quote according to given specifications:

LOT # 1

QTY (162)	
Desktop Computer	
Foreign Brands: HP, Dell, Acer, Lenovo, Fujitsu or Equivalent	
Sr.#	DESCRIPTION
1	Intel® Core I5 7th Generation , Intel® H110, Windows® 10 64-bit (OEM), Minimum 8 GB Ram ,Up to 16GB 2 DIMM Slots at DDR4 2133MHz, Intel® HD UMA graphic, Hard Drive: 1TB, SATA 3.5" hard drive, DVDRW, slim ODD tray type 9.5mm, Front IO ports: (2) USB 3.0, universal audio jack, Rear IO ports: (4) USB 2.0, Gigabit Ethernet, HDMI, VGA, 3-stack audio jacks supporting 5.1, surround sound, PCIe x 1, PCIe x 16, Wireless Combo Card (1x1 802.11bgn/ac + BT4.0): DW 1707, Intel® 3165ac, 1810ac 10/100/1000 Gigabit Ethernet4, Bluetooth v4.0 +LE, Power Supply : 180W PSU (PFC, EPA), Monitor: 19" LED
Special Conditions(mandatory) :	
1- Three Years Parts and Labor warranty for all components on site by Manufacturer(Certificate from the manufacturer required).	
2- Support to be managed by principle directly, Warranty to be provided by principal directly. A legal letter to be provided by the manufacturer (Manufacturer authorization Letter).	
3- Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province	
4- The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period	
5- In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.	
6- Please mention the country of origin / manufacturing / assembly of the quoted brand / model	

LOT # 2

Uninterruptible Power Supply (UPS)			
BRANDS		APC, MGE, TRIPLITE, RIELLO, LIEBERT, EMERSON/POWERWARE OR EQUIVILANT	
S #	ITEM	DESCRIPTION	QTY
1	650VA	650VA /390 Watts load, Built AVR, Transformer Based, Line Interactive With stepped Sine wave Technology, Input Voltage:220/230VAC(Auto Sensing),Input Frequency :50/60 Hz, Output Voltage:220/230 VAC(User Adjustable),Output Frequency:50Hz,Output Socket:IEC320(4),Backup Time: Minimum 30 Mins on 17 Inch LCD with CPU, Circuit Breaker for overload,Regulatory Standards: CE, EAC, Country of Origin: All.	162
Special Conditions(mandatory) :			
1- Three Years Parts and Labor comprehensive warranty for all components on site including battery.			
2- Warranty should be backed by OEM .Warranty support letter is required from principle. Brand must have presence in 10 countries.			
3- Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province			
4- The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period			
5- In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.			

LOT # 3

PRINTER WITH ONE EXTRA TONER			
S #	ITEM	DESCRIPTION	QTY
1	PRINTER WITH ONE EXTRA TONER	Laser Jet 42ppm or higher, Paper Size A4 & Legal Monthly duty cycle minimum 80,000,First page out time minimum 6.5 Second Memory: 256Mb or Higher,Processor:1.0GHz or higher, Automatic two sided Printing, Network: 10/100/1000 Base Ethernet, USB 2.0, Wi-Fi, Print Resolution: 600 x 600 dpi OR 1200 x 1200, Paper Handling: 2 Trays (300 Sheets) with One High Yield Extra Genuine Toner	162
Special Conditions(mandatory) :			
1- Three Year Parts and Labor warranty for all components on site. Manufacturer Authorization(MAL) Required			
2- Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province			
3- The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period			
4- In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.			
5- Please mention the country of origin / manufacturing / assembly of the quoted brand / model			

LOT # 4

SECURITY SURVEILLANCE SYSTEM				
9 Solution				
Sr. #	Item Descriptions	Specifications	Qty.	
1	IP Camera HD	2.0MP Motorized (2.8mm-12mm) Lens, HD double stream H.264/ M-JPEG, Main stream 1920*1080,1-25(30)FPS, 1280*720,1-25(30)FPS Sub stream 704*576, 1-25(30)FPS; 640*480, 1-25(30)FPS, Support Multiple Code Stream, HDTV, Support ONVIF, Motion Detection Privacy Masking, AGC, 120db WDR, Built-in Auto Double Filter Switching Mechanism, True Day/Night, Support 3D DNR, Mobile Surveillance, IR 30M, Weatherproof IP66, Support DC12V/ AC24V, POE, Audio I/O, alarm I/O, CVBS output, RS485 output, Anti-scratch, Anti-reflection, Anti Trembling, Anti fogging	16	9
2	16 Channel NVR with 1 HDD	upto 16 IP channel supported, Support Manual Screenshot and Storage, Support 15X Digital Enlarge, dragging any area by Mouse, optional, 150Mbps bandwidth, Motion detection Support USB Disk backup file playback on Host, Support Main Stream & Sub Stream Auto Switch, (4-ch Main Stream Display) HDD Sequence Writing Method, Recording Playback is shown by time bar, Different colors for different recording type Support ONVIF, 3G, WIFI, P2P, Mobile Surveillance,1X6TB SATA HDD Supported, HDD 2TB built-in, support upto 6TB, Video Standard 5MP (2592×1944)/3MP (2048×1536) / 1080P(1920×1080) / 960P(1280×960)/720P(1280×720)25/ 30FPS, USB Interface minimum 3 USB 2.0 Port One On Front Panel, Two On Rear Panel)	1	
3	LED	32' HD with wall mount bracket	1	
4	Network Switch	08 port PoE gigabyte network switch with SFP Port	2	
5	Wall Mount Rack	4 U Rack with Fan & Power Socket	1	
6	Network CAT-6 Cable	Per Running feet	1000ft	
7	Power Cable	3/29 cable 2core Per Running feet	450ft	
8	PVC Duct	16 x25mm Per Running feet	450ft	
9	Installation	Complete installation testing commissioning of system complete in all respect	1 Job	

Special Conditions(mandatory) :

- 1- Three Year Parts and Labor warranty for all components on site.
- 2- Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province
- 3- The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period
- 4- In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.
- 5- Please mention the country of origin / manufacturing / assembly of the quoted brand / model

LOT # 5

Queue Management System			
Sr. #	ITEMS	DESCRIPTION	QTY
1	Queue Management System	Token Dispenser ,Line thermal dot printing, 80mm, Auto cutter, Fast Printing for Ticket Issuance, Server software 18 User or higher, size 20" x 56.5" in Metal body frame Equipped with 15" LED Touch screen with all Accessories., Status Display Dual Line Dot matrix 3 Digits size 2.25" or Higher, Red/Green or Yellow display color, size 11" x 14" or higher., Counter Displays 3 Digits size 4.2", 7 Segment, color Red/Green or Yellow, display size 6.5" x 14" or higher., Keypad for Next Call, Transfer, Recall & wait., Multimedia Speakers with voice Card, Soft tone & (English, Urdu Voice),Power cable 2376 & coaxial cable. (100 ft Roll),Duct 16 x 38 (10 Ft Per Length),PVC Flexible 1 (10 ft Length),Cable Laying & Termination Charges (PRF),Installation & Testing Charges	9
Special Conditions(mandatory) :			
1- Three Year Parts and Labor warranty for all components on site.			
2- Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province			
3- The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period			
4- In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.			
5- Please mention the country of origin / manufacturing / assembly of the quoted brand / model			

LOT # 6

SCANNER			
S #	ITEM	DESCRIPTION	QTY
1	SCANNER	Document feeding: Simplex / Duplex ADF capacity: 55 Sheets of A4 , 80 gsm. or higher. Scanning Resolution: up to 600 x 600 dpi or better Document Size: A4, Legal, up to A3. Scanning modes: B/W , Color , Grayscale Scanning Speed: 60ppm/120 ipm (A4, B/W @ 300dpi) or higher. Dual Paper Path : Straight & U-turn Scanning Technology : CIS/CCD Daily Duty Cycle: 7000 Scans or more Interface: USB-II with Other standard features, installation along with USB cable.	27
Special Conditions(mandatory) :			
1- Three Year Parts and Labor warranty for all components on site, Manufacturer Authorization (MAL) is required.			
2- Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province			
3- The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period			
4- In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.			
5- Please mention the country of origin / manufacturing / assembly of the quoted brand / model			

LOT # 7

GENERATOR WITH INSTALLATION			
S #	ITEM	DESCRIPTION	QTY
1	GENERATOR WITH INSTALLATION	25KVA Prime Power with 4 Cylinders in-line Engines, Engine: 4 Cylinders in-line, Four stroke, Water Cooled, Turbocharged, Rated RPM 1500 , with matching Silencer of 78 dB(A) at 1 Meter. Electronic Governor. Built in Fuel tank capacity should not be less than 20 hours of Continuous run of generator,Fuel consumption should not be more than 7 liters, per hour,Jacket water heater , 12/24 Volt D.C starter motor, Alternator: 3 Phase, 4 wire, voltage regulated, direct coupling, Brushless, Single, bearing with H class insulation, solid state Automatic voltage regulator, ATS Panel: 3-pole Auto transfer switch panel suitable for capacity with imported, contactors and other components, Control Panel: Deep sea 6020 UK origin control module with AMF which shows running hours,KW metering , KVA metering,Ampere metering,fault indication, Alarms, safeties for low oil pressure shutdown,high water temperature shutdown,low/high voltage shutdown,low/high frequency shutdown, overload shutdown,static battery charger, Assembly/Packaging: The complete genset must be assembled/packaged from imported source, Power Cable of suitable size minimum 16 mm sq,4 core, Control cable of suitable size minmum 2.5 mm sq. , 4 core for ATS, Canopy: Imported sound and weather proof acoustic canopy with 78 dB(A) sound level at 1 meter distance,Bolted type, impregnation with tropicalized epoxy varnish, Locks and Key, Installation work: Installation and commissioning of generator set including Foundation pad, Earth pit, Unloading and fixing of generator on ground floor. First fill lube oil,coolant and battery electrolyte Company experience minimum 7 years in generator sets sales and aftersales services,, experienced & well trained technicians,mechanics to carry out trouble shooting, capable to provide AMC contract & services	9
Special Conditions(mandatory) :			
1- Three Year Parts and Labor warranty for all components on site. Manufacturer Authorization (MAL) is required.			
2- Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province			
3- The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period			
4- In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.			
5- Please mention the country of origin / manufacturing / assembly of the quoted brand / model			

LOT # 8

AC 2 Ton with Installation			
S #	ITEM	DESCRIPTION	QTY
1	AC 2 Ton with Installation	Wall Mounted Split Type Air Conditioner, 24000 BTU cooling, DC Inverter, Low noise, low voltage operation, Heat & Cool, Cooling GasR410. Remote Control, Auto Restart with all standard features and accessories , with installation	18
Special Conditions(mandatory) :			
1-	Three Year Parts and Labor warranty for all components on site		
2-	Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province		
3-	The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period		
4-	In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.		
5-	Please mention the country of origin / manufacturing / assembly of the quoted brand / model		

LOT # 9

WATER DISPENSER WITH BOTTLES			
S #	ITEM	DESCRIPTION	QTY
1	Water Dispenser with Bottles	Hot & Cold, Voltage/frequency: 220-240V~\50Hz\60Hz,Heating Power: 500W,Cooling Power: 90- 110W,Hot Water Temp: 85~95°C,Cold Water Temp: 4-12°C,Heating Capacity: 5L, Cooling Capacity: 2-3L Cooling Method: Compressor along with 3 Extra Bottles(18 Ltr or above)(filled) & monthly refilling of 100 Bottles	18
Special Conditions(mandatory) :			
1-	Three Year Parts and Labor warranty for all components on site		
2-	Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province		
3-	The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period		
4-	In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.		
5-	Please mention the country of origin / manufacturing / assembly of the quoted brand / model		

LOT # 10

PHOTOCOPIER MACHINE			
S #	ITEM	DESCRIPTION	QTY
1	Photocopier Machine	Copy, print, scan, Print speed: minimum 45ppm, Original paper size Up to A3,Electronic Sorting Built - in, Printing Resolution:1200x1200 dpi or equivalent, Zooming : 25%-400%, Paper Capacity 4700 sheets, Single pass Duplex Automatic Document Feeder Capacity:200 Sheets Standard Stack Bypass 100 sheets or better, Hard 250 GB Printing Application Defaults, Bi-directional status, Encrypted Secure Print, Hold All Jobs, Job Monitoring, Job identification, Print from USB, Scaling, Store and Recall driver settings, Two-sided Printing (default)	9
Special Conditions(mandatory) :			
1- Three Year Parts and Labor warranty for all components on site. Manufacturer Authorization (MAL) required.			
2- Installation at sites .Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province			
3- The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period			
4- In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.			
5- Please mention the country of origin / manufacturing / assembly of the quoted brand / model			

LOT # 11

Fire Extinguisher			
S #	ITEM	DESCRIPTION	QTY
1	Fire Extinguisher	Carbon Dioxide fire extinguishers discharge. Safe and easy to handle, Co2 Capacity 5 Kg or above, Temp Range -20oC to +60oC with all accessories and installation.	18
Special Conditions(mandatory) :			
1- Three Year Parts and Labor warranty for all components on site			
2- Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province			
3- The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period			
4- In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.			
5- Please mention the country of origin / manufacturing / assembly of the quoted brand / model			

LOT # 12

NETWORKING			
Quantity 9 Solutions			
Item No. 01 ACTIVE EQUIPMENT			
Sr.#	Item description	Qty	Total
1	Manageable Layer 2 Full Duplex, 10/100 BaseT, TX Fast Ethernet 24 Ports	APA	
2	Manageable Layer 2 Full Duplex, 10/100 BaseT, TX Fast Ethernet 16 Ports	APA	
3	Wireless Access Point : Data Link Protocol: IEEE 802.11 b/g/n or Latest, Data Transfer Rate 54 Mbps or Higher, Four Ethernet Port, One Internet Port	APA	
4	LB Router. IEEE 802.3u,x TCP/IP, DHCP, ICMP, NAT, PPPoE, SNTP, HTTP, DDNS, Security FTP/SIP/PPTP/IPsec/H.323 ALG, DoS Defence, Ping of Death, IP/MAC Binding, Static Routing, 1 fixed Ethernet WAN port, 1 fixed Ethernet LAN Port, 3 Changeable Ethernet WAN/LAN ports, 10BASE-T Flash 4MB, DRAM 64MB, Static/Dynamic IP, PPPoE, PPTP, L2TP, Dual Access, Bigpond Cable	APA	
5	UPS 1.5 KVA 1500VA 900W, Built-in AVR, Output± 10% Auto-sensing, 30 Minutes at 80% PC Load, 4 to 5 hour recharge time, Interface RJ45, RJ11, USB, Sealed Lead-acid, Maintenance free battery, Surge Protection, Line interactive Etc.	APA	
Item No 02: PASSIVE EQUIPMENT			
1	Duct 16 x 25 (10 Ft Length)	APA	
2	Duct 16 x 38 (10 Ft Length)	APA	
3	Duct 40 x 40 (10 Ft Length)	APA	
4	PVC Flexible/hard Pipe 1" (10 Ft Length)	APA	
5	PVC Flexible/hard Pipe 2" (10 Ft Length)	APA	
6	Data Cabinet 4U having Exhaust Fan, Glass Door & Key	APA	
7	Data Cabinet 6U having Exhaust Fan, Glass Door & Key	APA	
8	UTP CAT6 Cable 4Pair	APA	
9	STP CAT6 Cable 4 Pair	APA	
10	Face Plate with Dual shutter and I/O	APA	
11	Back Box	APA	
12	UTP 24-Port Patch panel with I/O CAT6	APA	
13	1M UTP Patch Cord	APA	
14	3M UTP patch Cord	APA	
15	UTP/STP Cable Laying & Termination, Ducting, Cable punching Etc. Per Running Feet)	APA	
16	Installation, Configuration & Testing of Complete Network	APA	
Item No. 03 ELECTRIFICATION			
1	Three Pin Imported Multiplug	APA	
2	Power Cable 2.5mm PRF	APA	
3	Power Cable 1.5mm PRF	APA	
4	Earthing digging with copper cable PRF	APA	

RFP for the Procurement of Computers, Printers, UPS, Scanners & Generator

5	Back Box	APA	
6	Circuit Breaker with Panel	APA	
7	Installation and testing charges Per Nod	APA	
8	Cabling, ducting installation and testing charges PRF	APA	

NOTE:

1- 3 Year Parts and Labor warranty for all components on site

2- Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province

3- The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period

4- In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.

5- Please mention the country of origin / manufacturing / assembly of the quoted brand / model

6. All passive solution mentioned quantities are estimated and will be paid as per actual (APA) basis.

7. Provide exact type and quantity of Ducts to be installed for indoor cabling.



8. All electrification solution mentioned quantities are estimated and will be paid as per actual (APA) basis.

9. Installation of above active & passive equipment in Punjab

LOT # 13

LED			
S #	ITEM	DESCRIPTION	QTY
1	LED	LED TV 55" Display, 1080P Full HD 1920 x 1080, HDMI, USB, Wall Mount Bracket, all standard features and accessories with installation at sites	18
Special Conditions(mandatory) :			
1-	Three Year Parts and Labor warranty for all components on site		
2-	Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province		
3-	The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period		
4-	In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.		
5-	Please mention the country of origin / manufacturing / assembly of the quoted brand / model		

LOT # 14

Furniture & Fixture			
Sr. #	ITEMS	DESCRIPTION	Qty
1	Computer Table & Chair	<p>Computer Table :Size 1200x600x760 mm Made of High Density Lamination Board of 18mm Shesham Edges and Top pressed with Formica One C.P.U box and have a lockable draw on its upper side On left side of Table There is Keyboard Tray that run Smoothly on Imported Best Quality Channels.</p> <p>Computer Chair: Simple & Elegant Style Computer Chair With imported Base, wheels and hydraulic machine of best quality and 140mm Jack of Taiwan seat & back of ply wood with poshish of 2" first quality foam & mesh /leather rite poshish seat and back have plastic shell on other sides.</p>	192
2	Steel Benches	<p>Steel Benches 3 Seater :Arms and legs are made of cold rolled steel with chrome finish. Beam is made of cold rolled steel with powder coating in black and rectangle shape. Load capacity 495 kg/ bench, and 165 kg/seat.</p> 	36
3	Information Desk	<p>Dimension: Size (mm)= 3000/2200W*850D*1050H: CBM/set (m³): 0.9/0.8, Weight/set (KG): 200, Meterial: Melamine, steel, glass, HPL, aluminum Description: 1. MDF wood with high gloss spray paint, 2. 25mm melamine desktop with 2mm pvc edge</p> 	9
Special Conditions(mandatory) :			
1-Three years warranty of furniture including all components in Punjab			
2- The bidders should clearly mention Terms and Conditions of service agreements for the supplied item after the expiry of initial warranty period			

3- Vendor will provide Samples of Visitor Chairs with above mentioned specifications, which will be the part of Technical Proposal. Department committee will approve or disapprove sample which will be the part of technical evaluation .If samples are approved then he will be qualified for financial Bid Opening.

3. SUBMISSION OF BID

3.1. Labeling

- (a) To be addressed to the following address:

Additional Director General, Competent Authority(Procurement)
Excise, Taxation & Narcotics Control Department Punjab
847-A, Shadman-I
Lahore
Tel. No. 042-99203567

- (b) bear the following identification:

Bid for “Procurement of _____”
Lot # _____
DO NOT OPEN BEFORE 24th of April 2017.

- (c) Fax bid will not be entertained.

3.2 Deadline for Submission of Bid

- 3.2.1 The original bid must be received by the Purchaser / Client at the address specified in Clause 3.1 not later than:

Date: 24th of April 2017.

Time: **1200 hours**

3.3 Late Bid

The bid received by the Competent Authority(Procurement)/Purchaser after the deadline for submission of bid prescribed by the Purchaser, pursuant to Clause 3.2, will be rejected and returned unopened to the bidder.

3.4 Clarification of Bid Document

3.4.1. Prospective bidders at least seven (7) working days prior to last date of submission of proposal may request in writing for clarification of the tender document, the criteria for qualification or any other aspects of the tender document.

3.4.2. To assist in evaluation of bids, the Purchaser may, at its discretion, ask an applicant for a clarification. The bidder must respond within 5 working Days to all questions and provide complete information. Any lapses in providing essential information may result in the disqualification of the bidder.

4. OPENING AND EVALUATION OF BID

4.1 Opening of Bid

4.1.1 The bid shall be opened by the Purchaser/Client at **1400 Hrs on 24th April 2017** in the presence of the bidder's representatives at the office of the Competent Authority(Procurement), given below:

Office of the Additional Director General/Competent Authority (Procurement)
Excise, Taxation & Narcotics Control Punjab
847-A, Shadman-I
Lahore

4.2 Evaluation and Comparison of Bids

The Purchaser / Competent Authority(Procurement) will evaluate and compare the bids previously determined to be substantially responsive.

4.2.1. Technical Evaluation

All the bidders are advised in their own interest to provide the following for a fair evaluation of their capacity for the issuance of Purchase Orders. Failure to furnish any of the requisite documents will impact on the possibility of success of the bidder. A duly filled copy of the mandatory documents shall be annexed and attached with the sealed envelope by every bidder. An evaluation criterion is given below:

Total Marks / Points = 500

Passing Marks / Points = 70% of the total marks = 350

Description	Criteria	
Certificate of Registration of Firms / Company / Distributor / Dealer	Mandatory	
Income Tax Registration	Mandatory	
General Sales Tax Registration	Mandatory	
Authorization in quoted hardware (Authorized Firms / Company / Dealer / Distributor Certificate)	Mandatory	
Conformance to the hardware specifications (As per the RFP or higher)	Mandatory	
Undertaking that the firm is not blacklisted and involved in litigation with Government	Mandatory	
Undertaking in case of JV	Mandatory	
Special Conditions	Mandatory	
Net Worth (Total Assets – Total Liabilities) (Max Points 100) <i>(The bidder should provide the verified statement showing the Net worth of the Company / Firm)</i>	Less than 1 million	10 Points
	1-10 million	20 Points
	more than 10 up to 20 million	30 Points
	more than 20 up to 30 million	40 Points
	more than 30 up to 40 million	50 Points
	more than 40 up to 50 million	60 Points
	more than 50 up to 60 million	70 Points
	more than 60 up to 70 million	80 Points
	more than 70 up to 80 million	90 Points
	more than 80 million	100 Points

Total No of full time employees available for Support / Maintenance (Max Points 100) <i>(The bidder is required to provide the list with contact numbers)</i>	4 point for each employee(Max Points 100)	
Backup / Maintenance / Support availability in the Province Punjab (Max Points 100) <i>(Verified document required showing the list of districts)</i>	1 District	5 Points
	above 1 up to 4 District	10 Points
	above 4 up to 8 District	20 Points
	above 8 up to 12 District	30 Points
	above 12 up to 16 District	40 Points
	above 16 up to 20 District	50 Points
	above 20 up to 24 District	60 Points
	above 24 up to 28 District	70 Points
	above 28 up to 32 District	80 Points
above 32 up to all Districts of the Punjab	100 Points	
SLAs of same nature (Max Points 40) <i>(Documentary evidences are required)</i>	20 Points for each (40 Max)	
No of Similar nature Projects (1 million or above)((Max Points 80) <i>(Documentary evidences are required)</i>	20 for each Project (Max 80)	
No of Similar Projects with Government (1 million or above)(Max Points 80) <i>(Documentary evidences are required)</i>	20 for each Project (Max 80)	

4.2.2. Financial Evaluation

Financial bids of the successful bidders (Technically Qualified) will be opened publically and purchase order will be issued to the lowest bidder as per PPRA rules & regulations.

Financial bids of the technically disqualified proponents will be returned unopened.

PRICE SCHEDULE

Bidders are required to fill the tables below and attached along financial proposal

LOT # 1

Sr.#	ITEM	QTY	UNIT PRICE	TOTAL PRICE
1	Desktop Computer	162		
			G Total	

LOT # 2

Sr.#	ITEM	QTY	UNIT PRICE	TOTAL PRICE
1	UPS 650 VA	162		
			G Total	

LOT # 3

Sr.#	ITEM	QTY	UNIT PRICE	TOTAL PRICE
1	PRINTER WITH ONE EXTRA TONER	162		
			G Total	

LOT # 4

Sr.#	ITEM	QTY	UNIT PRICE	TOTAL PRICE
1	SECURITY SURVELLANCE SYSTEM	9		
			G Total	

LOT # 5

Sr.#	ITEM	QTY	UNIT PRICE	TOTAL PRICE
1	QUEUE MANAGEMENT SYSTEM	9		
			G Total	

LOT # 6

Sr.#	ITEM	QTY	UNIT PRICE	TOTAL PRICE
1	SCANNER	27		
			G Total	

LOT # 7

Sr.#	ITEM	QTY	UNIT PRICE	TOTAL PRICE
1	GENERATOR WITH INSTALLATION	9		
			G Total	

LOT # 8

Sr.#	ITEM	QTY	UNIT PRICE	TOTAL PRICE
1	AC 2 TON WITH INSTALLATION	18		
			G Total	

LOT # 9

Sr.#	ITEM	QTY	UNIT PRICE	TOTAL PRICE
1	WATER DISPENSER WITH BOTTLES	18		
			G Total	

LOT # 10

Sr.#	ITEM	QTY	UNIT PRICE	TOTAL PRICE
1	PHOTOCOPIER MACHINE	9		
			G Total	

LOT # 11

Sr.#	ITEM	QTY	UNIT PRICE	TOTAL PRICE
1	FIRE EXTINGUISHER	18		
			G Total	

LOT # 12

Sr.#	ITEM	QTY	UNIT PRICE	TOTAL PRICE
1	ACTIVE EQUIPMENT	9		
2	PASSIVE EQUIPMENT	9		
3	ELECTRIFICATION	9		
			G Total	

LOT # 13

Sr.#	ITEM	QTY	UNIT PRICE	TOTAL PRICE
1	LED	18		
			G Total	

LOT # 14

Sr.#	ITEM	QTY	UNIT PRICE	TOTAL PRICE
1	COMPUTER TABLE & CHAIR	192		
2	STEEL BENCHES	36		
3	INFORMATION DESK	9		
			G Total	

5. BID FORM

To:

Additional Director General/
 Competent Authority(Procurement)
 Excise,Taxation & Narcotics Control Department Punjab,
 847-A, Shadman-I, Lahore
 Tel. No. 042-99202775-76

Dear Sir

Having examined the bidding documents the receipt of which is hereby duly acknowledge, for the above Contract, we, the undersigned, offer to supply / install the item mentioned below in conformity with the specification in the bidding documents as per the following price.

Sr#	Item Name	QTY	Unit Price (PKR.) (inclusive of all taxes)	Total Price (PKR) (inclusive of all taxes)
1				
	Grand Total			

We understand that the purchaser / Competent Authority(Procurement) to award the Purchase Order for the procurement of above mentioned item to a single lowest bidder on the basis of consolidated bids. We undertake, if our bid is accepted, we will complete the Works in accordance with the Execution Schedule provided in the Schedule-A Special Stipulations to Bid.

If our Bid is accepted, we will provide the performance guarantee of 10 % of the total value of the purchase order. Our prices are inclusive of all applicable Government taxes from time to time and no revision shall be made on account of taxes during the contract period.

We understand that the process of procurement is governed by PP Rules 2014. However any additional conditions specified in the bidding document shall remain applicable.

Dated this-----day of -----2017

BIDDER

Signature -----

Name-----

Title:-----

Address.-----

WITNESS

Signature -----

Name -----

Title-----

Address-----

6. SCHEDULE –A : SPECIAL STIPULATIONS

For ease of reference, certain information and Special Stipulations applicable to the Contract are set forth herein.

- | | | |
|----|---|---|
| 1. | Amount of Performance Guarantee before the issuance of Purchase Order | 10% of the offer / total amount |
| 2. | Delivery of Goods : | Anywhere in Punjab . |
| | b) Execution / delivery Schedule | Within 4-5 weeks |
| 3. | Warranty Period | Three years warranty with parts & labor. |
| 4. | Liquidated damages | |
| | a) Liquidated damages for delayed delivery | 2% of the PO Price per Month, daily penalty will impose on the same basis |
| | b) Limit of Liquidated Damages | Not to exceed in the aggregate ten percent (10%) of Contract Price |

7. PERFORMANCE SECURITY FORM

WHEREAS [Name and Address of the Contractor] (hereinafter called "the Contractor") has agreed to supply the Goods and render the Services against Tender . _____ (hereinafter called "the Contract") for the Contract Value of PKR (in figures _____) (in words _____)

AND WHEREAS it has been stipulated in the Tender Document that the successful Tenderer shall furnish Performance Security, within fourteen working days of the receipt of the Acceptance Letter/PO from the Purchaser, in the form of a Bank Guarantee, issued by a scheduled bank operating in Pakistan, as per the format provided in the Tender Document or in another form acceptable to the Purchaser, for a sum equivalent to 10% of the contract value, valid from the date of issue until all obligations have been fulfilled in accordance with the Contract;

AND WHEREAS [Name of the Bank] having registered office at [Address of the Bank] (hereinafter called "the Guarantor") has agreed to give the Contractor a Guarantee; THEREFORE the Guarantor hereby affirms to bind himself, his successors and his assigns to the Purchaser, for the sum of PKR (in figures _____) (in words _____) and undertakes to pay to the Purchaser, upon receipt of his written demand(s), any sum(s) as specified by him, not exceeding the above limit in aggregate, without cavil / argument and without the Purchaser having to substantiate / prove or to show grounds / reasons for such claim(s), on the occurrence of any / all of the following conditions:

1. If the Contractor commits a default under the Contract;
2. If the Contractor fails to fulfill any of the obligations under the Contract;
3. If the Contractor violates any of the provisions of the Contract.

Provided that the Purchaser shall specify the occurred condition(s) owing to which the said sum is due to him.

Provided further that any demand(s) / claim(s) from the Purchaser shall reach the Guarantor within thirty working days after the expiry of the Guarantee.

This guarantee shall remain valid up to _____ or until all

Obligations have been fulfilled in accordance with the Contract, whichever is later. Date

this _____ day of 2017.

GUARANTOR

Signature _____
 CNIC # _____
 Name _____
 Designation _____
 Address _____