

**GOVERNMENT OF THE PUNJAB
DIRECTORATE GENERAL,
EXCISE, TAXATION & NARCOTICS CONTROL PUNJAB**

BIDDING DOCUMENT

**PROCUREMENT OF
DESKTOP COMPUTER, LAPTOP, UPS,
PRINTER, SCANNER, SOLAR SOLUTION, DIGITAL
CAMERA & FURNITURE**

Note: The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

November 2017

1. INTRODUCTION / INSTRUCTIONS

1. The Competent Authority(procurement) Excise, Taxation & Narcotics Control, Punjab invites **sealed bids** from the interested bidders for supply / delivery / installation of Computer, Laptop, UPS , Printer, Scanner, Solar Solution , Furniture & Camera as per the given technical specifications.
2. The procurement process shall be governed by PPRA Rules 2014.
3. Bids are required to submit bids in sealed envelopes, for the mentioned Lot, as per PPRA 2014 rules specifying single stage two envelopes procedure. Proponents applying for bids should submit **two separate sealed bids in one envelope**, containing, Technical and Financial Proposals.
4. Bidders are required to supply / deliver and install the requisite items as per the given specifications and locations mentioned in the tender document.
5. The bidder shall furnish an indemnity bond along with the performance guarantee of 10 % of the total value of the agreed price
6. GST number of the bidder must be provided.
7. Lot wise & Item wise quantity required is mentioned in the bidding document. However, the Competent Authority reserves the right to increase / decrease the quantity as per the actual need.
8. Failure to supply items within the stipulated time period will invoke penalty 2% of the PO Price per month, besides BLACKLISTING of the delinquent supplier as per the PPRA Rules 2014. In addition to that the company will not be allowed to participate in future tenders as well.
9. Financial Proposal should contain the rate per unit of the quoted item as per the Technical Specifications, provided under clause 2 of this document.
10. Prices shall be quoted in Pak Rupees (PKR).
11. The bidder/supplier must have the experience of delivering / installing the same nature of product directly or through authorized partner anywhere in Pakistan.
12. The bids shall remain valid for 30 days. Moreover, quoted price should valid for at least 90 days, with effective from the opening of Financial Proposals
13. Only Authorized dealers / Manufactures of the mentioned items should apply and also provide the certificates of genuineness and newness from the principal and original import certificate etc.
14. The intended bidders are required to purchase this bidding document from the office of the Additional Director General/ Competent Authority(Procurement) Excise, Taxation & narcotics Control, Punjab 847-A,Shadman-I,Lahore on payment of Rs.1000/- (Non-refundable) in the shape of Bank Draft, enables the Firms / Contractor to bid in the prescribed tender.

15. The firms are required to submit the Lot wise separate bids (both Technical & Financial).
16. 2% estimated price bid security of the tender must be furnished in the shape of Bank Draft or Pay Order in favor of Additional Director General/Competent Authority(Procurement), Excise, Taxation & Narcotics Control, Punjab. Lot wise bid security is given in following table:

Lot.No	ITEM	2% Bid Security (Rs.)
1	DESKTOP COMPUTER & LAPTOP	310,500
2	SOLAR SOLUTION 15 KVA + 5 KVA	1,848,000
3	LASER PRINTER & PRINTER A3	132,600
4	FLAT BED SCANNER	102,000
5	FURNITURE	173,720
6	UPS	40,080
7	DIGITAL STILL CAMERA	72,000

17. Bidders are requested to quote their rates inclusive of all Taxes.
18. Delivery / installation details of items is mentioned in Schedule-A
19. Only GST registered Contractor / Firm should apply.
20. 3 Years on site parts and labor warranty is required for all the components / quoted equipment.
21. Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province.
22. The bidders should clearly mention the Terms and Conditions of service agreements for the supplied equipment / Items after the expiry of initial warranty period.
23. The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or Proposal.(Rule35(1))PPRA 2014.
24. Bidders must submit bids on Turnkey basis for whole LOT. Failure to meet this condition will cause disqualification of the bidder.
25. The Primary Contact for all correspondence in relation to this bid is as follows:

Project Director /Additional Director General/
 Competent Authority (Procurement)
 Excise, Taxation & Narcotics Control Department,
 Government of the Punjab
 847A, Shadman-I, Lahore
 042-99203567
 Email: adgent@punjab.gov.pk

2. TECHNICAL SPECIFICATIONS

Lot wise and item wise Technical Specifications are given below; all the bidders are required to quote according to given specifications:

LOT # 1 (ITEM-1)

DESKTOP COMPUTERS			
Brands		Dell, HP, Lenovo or equivalent renown brands	
Sr. No	ITEM	DESCRIPTION	QTY
1.	Processor	7th Generation Intel® Core i5 7500 Processor base frequency 3.4GHz up to 3.8Ghz, 6M Cache or higher	167 Nos.
2.	Mother Board	Intel® Q270 Chipset or higher	
3.	Memory	8 (4x2)GB DDR4 Memory Supported up to 64GB	
4.	Hard Disk Drive	1TB SATA (7200 Rpm) or higher	
5.	Optical Drive	Super Drive	
6.	Video Display Card	Integrated Graphics and Integrated Sound	
7.	Integrated I/O Interfaces	Min. 10 External USB ports,1 RJ-45, 1 Serial, 2 Display Port, 1 HDMI, and 2 PS/2 ports or higher and minimum 4 Pcie slots.	
8.	Network Adapter	Built-in Ethernet Card 10/100/1000 Base (Microsoft Windows 7/XP/8/10, Linux Supportive).	
9.	Wireless Card	Dual Band Wireless AC 8265 (802.11ac) 2x2 + Bluetooth Wireless card or higher	
10.	Display Monitor	18.5" LED display	
11.	Keyboard & Mouse	Manufacturer Standard Wired Keyboard and Wired Mouse.	
12.	Casing and Power Supply	Tower/MT Chassis with manufacturer standard power supply	
13.	O/S	Microsoft Windows 10 Professional 64Bit Licensed (Factory Installed)	
NOTE:			
1. 03 (three) Years Parts and Labor warranty for all components on site.			
2- Support to be managed by principle directly, Warranty to be provided by principal directly. A legal letter to be provided by the manufacturer (Manufacturer authorization Letter).			
3- Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province			
4- The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period			
5- In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.			
6- Please mention the country of origin / manufacturing / assembly of the quoted brand / model			

LOT # 1 (ITEM-2)

LAPTOP			
Brands		Dell, HP, Lenovo or equivalent foreign renown brands	
Sr. No	ITEM	DESCRIPTION	QTY
1	Laptop Series	Professional/ Elite class laptops with the weight less than 2KG.	30 Nos.
2	Processor	Intel 7th Gen Core i5-7200U (Dual Core, 2.5GHz up to 3.1GHz, 3MB cache) or higher Processor	
3	Mother Board	Intel Chipset supports above processor OR Integrated with the above processor or higher	
4	Memory	8GB DDR4 2133 MHz or higher memory, supporting up to 32GB	
5	Hard Disk Drive	1TB SATA Hard Disk Drive OR Higher	
6	Optical Drive	DVDRW Drive (Int /External with same brand)	
7	Video Display Card	Integrated Graphics	
8	Integrated I/O Interfaces	Min 3x3.0 USB Ports (one with Power share), SD4.0 memory card reader, 1xRJ45, 1xHDMI, 1xVGA Ports with other standard features, Mic/ Speaker, AC Power In. etc. or higher	
9	Network Adapter	Built-in Ethernet Card 10/100/1000Base (Microsoft Windows 7/XP/8/10, Linux Supportive).	
10	Wireless Adapter	802.11ac Dual Band (2x2) Wireless Adapter+ Bluetooth (Microsoft Windows 7/XP/8/10, Linux Supportive).	
11	Display Monitor	14" Fully High Definition Display	
12	Sound, Mic& Camera	Built-in (Sound, Microphone & HD or Higher Camera).	
13	Keyboard & Mouse	Integrated : English backlight Keyboard, integrated Touch Pad with keys.	
14	Battery & Power Adaptor	Min. 4 Cell Rechargeable Battery with manufacturer standard power adapter (4 to 5 Hours Backup Time)	
15	Carry Case	Professional Carrying Case same branded	
16	External Mouse	Wireless Optical Mouse same brand	
17	O/S	Microsoft Windows 10 Professional 64Bit Licensed (Factory Installed)	
NOTE:			
1. 03 (three) Years Parts and Labor warranty for all components on site including battery.			
2- Support to be managed by principle directly, Warranty to be provided by principal directly. A legal letter to be provided by the manufacturer (Manufacturer authorization Letter).			
3- Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province			
4- The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period			
5- In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.			
6- Please mention the country of origin / manufacturing / assembly of the quoted brand / model			

LOT # 2 (Item-1)

SOLAR SOLUTION (15KVA)			
S #	ITEM	DESCRIPTION	QTY
1	Inverter	Off Grid: 5KVA - 5KW (Parallel Connection) Quantity - 3 - Pure sinewave Built in MPPT 80AH, Battery vott 48v Programmable Priority	15 Solutions
2	Solar Panels	9 KW (250x36) Poly crystalline TUV certified IEC 61215 - 61730 NFC and Nano coating Efficiency > 16%, Power Tolerance +5 % Manufacturing warranty 5 years and performance warranty 80% after 20 years	
3	Battery 600AH	Fresh stock (within 6 months) Total 24 cells UL, YD/T- 799-2002 , AGM	
4	Cabinet	Powder coated Pre wired cabinet inside inverters battery cell, circuit breaker, change over, fans thermostatic, lock and key	
5	Galvanized frame of 9 KW	14 gauge, Pre-drilled for solar panels should be available to withstand 120 m / hr winds.	
Special Conditions(mandatory) :			
1- Three Years Parts and Labor comprehensive warranty for all components on site including battery..			
2- Must have Authorize Service Centres. Please provide details.			
3- Solar Panel should be tested from UET Lahore.			
4- Engineering council registration in C3,EE3,EE4,EE11,ME456			
5- Authorization certificate of inverter in 2017 is required.			
6- Battery certification(For Bettery Cell) UL,YD/T-799-2002 is required.			
7- Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province if required			
8- The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period			
9- In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.			
10- Please mention the country of origin / manufacturing / assembly of the quoted brand / model			
11- Location where Solar Solution will be installed :			
S.No	District	Address	
	Rajanpur	office of Excise & Taxation Dera machi wala opposite govt high school for boys No-1 Rajanpur.	

2	Muzaffargarh	office of Excise & Taxation Near Kehchari Chowk, Muzaffargarh
3	Layyah	office of Excise & Taxation College Road Near Govt Commerce College Layyah
4	Hafiz Abad	office of Excise & Taxation behind lari ada parrao camp hafizabad
5	M. B. Din	office of Excise & Taxation indlana plaza first floor st-islam welding M.B.Din
6	Narowal	office of Excise & Taxation Near Agha CNG Narowal
7	Nankana Sahib	office of Excise & Taxation Housing Colony Nankana Sahib
8	Lodhran	office of Excise & Taxation chak 100 lodhran
9	Khanewal	office of Excise & Taxation 117 B Civil Line Khanewal
10	Vehari	office of Excise & Taxation near general bus stand
11	Jhelum	office of Excise & Taxation 14 B civil line Jhelum
12	Pakpattan	office of Excise & Taxation near punjab cadit school lalazar colony pakpattan
13	Khushab	office of Excise & Taxation Opposite Govt Technical School Aqib Distt Council, Khushab
14	Mianwali	office of Excise & Taxation Mianwali City
15	Bhakkar	office of Excise & Taxation Near Kehchari Road, Bhakkar

LOT # 2(Item-1)

SOLAR SOLUTION (05KVA)			
S #	ITEM	DESCRIPTION	QTY
1	Inverter	Off Grid: 5KVA - 5KW Quantity - 1 - Pure sinewave Built in MPPT 80AH, Battery vott 48v Programmable Priority	114 Solutions
2	Solar Panels	4 KW (250x16) Poly crystalline TUV certified IEC 61215 - 61730 NFC and Nano coating Efficiency > 16%, Power Tolerance +5 % Manufacturing warranty 5 years and performance warranty 80% after 20 years	
3	Battery 12 V- 200AH	Fresh stock (within 6 months) Total 4 battery 12 V - 200AH , AGM	
4	Cabinet	Powder coated Pre wired cabinet inside inverters battery , circuit breaker, change over, fans thermostatic, lock and key	
5	Galvanized frame of 4 KW	14 gauge, Pre-drilled for solar panels should be available to withstand 120 m / hr winds.	
Special Conditions(mandatory) :			
1- One Years Parts and Labor comprehensive warranty for all components on site including battery..			
2- Must have Authorize Service Centres. Please provide details.			
3- Solar Panel should be tested from UET Lahore.			
4- Engineering council registration in C3,EE3,EE4,EE11,ME456			
5- Authorization certificate of inverter in 2017 is required.			
6- Battery certification(For Bettery Cell) 12V- 200 AH is required.			
7- Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province if required			
8- The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period			
9- In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.			
10- Please mention the country of origin / manufacturing / assembly of the quoted brand / model			
11- Location where Solar Solution will be installed :: 114 Locations			

LOT # 3 (ITEM-1)

LASER PRINTER			
BRANDS		HP, XEROX, SAMSUNG, KONICA/MINOLTA or Equivalent	
With One Extra Toner			
S.No	ITEM	DESCRIPTION	Qty
1	Print Speed	Minimum 40 PPM, A4/Letter	87
2	Print Technology	B&W Laser	
3	Print Resolution	1200dpi x 1200dpi	
4	Paper size	A4, letter, Legal	
	Duplex Printing	Automatic Duplex Printing (Standard)	
5	Installed Printer Memory	Minimum 512MB RAM	
6	Display & control panel	LCD display with control panel	
7	Paper Capacity in tray	Minimum 250-sheets	
8	Paper handling output	250-sheet output bin	
9	Processor Speed	Min 1 GHz	
10	Connectivity	1 High Speed USB 2.0 & 1Gigabit Ethernet I0/100/1000baseT(Standard built-in)	
12	OS Supported	Microsoft Windows 10 , 8,7, Vista, XP, Mac OS X v 10.6, 10.7, Linux, Microsoft Server 2003, 2008 (32bit & 64bit) & 2008R2 64bit driver support & Android and mobile printing capability.	
Special Conditions(mandatory) :			
1- Three Year Parts and Labor warranty for all components on site			
2- Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province			
3- The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period			
4- In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.			
5- Please mention the country of origin / manufacturing / assembly of the quoted brand / model			
6- One extra toner with every printer must also be provided with the printer.			


LOT # 3 (ITEM-2)

PRINTER			
BRANDS		HP, XEROX, SAMSUNG, KONICA/MINOLTA or Equivalent	
Printer A3 Black & White (Heavy Duty) with Extra Toner Set			
S.No	ITEM	DESCRIPTION	Qty
1	Print Speed	50 PPM, A4/Letter	15
2	Print Technology	B&W Laser	
3	Print Resolution	1200dpi x 1200 dpi or higher	
4	Paper size	A3, A4, letter, Legal	
	Duplex Printing	Automatic Duplex Printing (Standard)	
5	Installed Printer Memory	512MB RAM expandable to 1GB or Higher	
6	Display & control panel	LCD display with control panel	
7	Paper handling Input trays	1000-sheets	
8	Paper handling output	500-sheet output bin	
9	Processor Speed	Minimum 500 MHz	
10	Duty Cycle	Up to 100,000 Pages / month	
11	Connectivity	1 High Speed USB 2.0 & 1 Gigabit Ethernet 10/100/1000baseT(Standard built-in)	
12	OS Supported	Microsoft Windows 10 , 8,7, Vista, XP, Mac OS X v 10.6, 10.7, Linux, Microsoft Server 2003, 2008 (32bit & 64bit) & 2008R2 64bit driver support & Android and mobile printing capability.	
Special Conditions(mandatory) :			
1- Three Year Parts and Labor warranty for all components on site			
2- Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province			
3- The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period			
4- In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.			
5- Please mention the country of origin / manufacturing / assembly of the quoted brand / model			
6- One Extra Toner set must also be provided with the printer.			

LOT # 4

FLAT BED SCANNER WITH ADF (LEGAL SIZE)			
S #	ITEM	DESCRIPTION	QTY
1	Flatbed Scanner with ADF	Document feeding: Duplex Automatic Document Feeder with Flatbed. Document Size: ADF & Flatbed: Both up to legal Size (8.5"x14"). Scanning Resolution: up to 1200x1200 or higher. Color bit depth/Greyscale: 24bit / 256 bit or better, Scanning modes: B/W & Color. Scan Speed: 18PPM/36ipm @A4, 200dpi,B/W or higher. ADF capacity: 50 Sheets A4 of 80 gms or higher, With other standard features along with USB cable. Drivers: Microsoft windows XP/2003/Vista/7/8 Supportive, Its operating software must have automatic PDF creator feature.	85
Special Conditions(mandatory) :			
1-	Three Year Parts and Labor warranty for all components on site		
2-	Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province		
3-	The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period		
4-	In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.		
5-	Please mention the country of origin / manufacturing / assembly of the quoted brand / model		

LOT # 5

Furniture & Fixture			
Sr. #	ITEMS	DESCRIPTION	Qty
1	Computer Table & Chair	<p>Computer Table :Size :- 609.6 X 1219.2 H 762 mm Made of high density lamination board of good quality fully polished except Top which is pressed with formica one CPU box and have a lockable draw on its upper side on right side of Table left side key board tray with run smoothly on imported best quality channels .</p> <p>Chair : Simple & Elegend Style ,Computer Chair with imported base , wheels and hydraulic machine of best quality and 140mm jack of Taiwan seat and back of poly wood with poshish of 2" first quality foam & mesh / fabric poshish seat and back have plastic shell on other sides .</p>	167
2	Visitor Benches(3 Seater)	<p>Arms and legs are made of cold rolled steel with chrome finish. Beam is made of Cold Rolled Steal with powder coating in and rectangle shape. Load Capacity 495 Kg/set, and165 kg/seat, Six Month warranty for structure and frame.</p> 	134
3	VISITOR CHAIRS	Structure made of sheshum wood finished with nc lacquer cushioned with high quality foam sofa cloth/leather rite seat foam size 3 inch and back 2 inch foam.	333
Special Conditions(mandatory) :			
1-Three years warranty of furniture including all components in Punjab			
2- The bidders should clearly mention Terms and Conditions of service agreements for the supplied item after the expiry of initial warranty period			
3- Vendor will provide Samples of furniture items with above mentioned specifications, which will be the part of Technical Proposal. If samples are approved then he will be invited for financial evaluation.			

LOT # 6

Uninterruptible Power Supply (UPS)			
BRANDS		APC, MGE, TRIPLITE, RIELLO, LIEBERT, EMERSON/POWERWARE OR EQUIVILANT	
S #	ITEM	DESCRIPTION	QTY
1	650VA	650VA Line interactive with stepped sinewave Technology, Built-in AVR, Transformer Based., Input Voltage: 220/230VAC (Auto Sensing), Output Voltage: 220/230VAC., Input Frequency: 50/60 Hz, Output Voltage: 220/230VAC (User Adjustable), minimum Output Frequency: 50 Hz, Output Socket: IEC320 (4), Surge Energy Rating: minimum 160 Joules Backup Time: 10-30 Mins of full load of system(18.5 inch LED & Computer CPU). Recharging Time: 4 hrs. Input Protection Required: Input Fuse, Circuit Breaker for Overload., Regulatory Standards: CE, EAC, Country of Origin: All.	167
Special Conditions(mandatory) :			
1- Three Years Parts and Labor comprehensive warranty for all components on site including battery.			
2- Warranty should be backed by OEM .Warranty support letter is required from principle. Brand must have presence in 10 countries.			
3- Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province			
4- The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period			
5- In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.			

Lot # 7

DIGITAL STILL CAMERA WITH GPS			
S #	ITEM	DESCRIPTION	QTY
1	Digital Still Camera with GPS	Resolution 16 Mega Pixel or Higher, CMOS Sensor, Full HD 1080, 50X Zoom or higher, 3" LCD, 16-GB SD card or higher, Wi-Fi, Face Detection, Image stabilization type Optical/Digital with GPS, Li-ion rechargeable battery with Power Adopter, and Carrying case	80
Special Conditions(mandatory) :			
1- Three Years Parts and Labor comprehensive warranty for all components on site.			
2- Warranty support letter is required from principle.			
3- Maximum of 48 hours down time for all components including replacement of the whole unit anywhere in the province			
4- The bidders should clearly mention Terms and Conditions of service agreements for the supplied hardware equipment after the expiry of initial warranty period			
5- In case of International Warranties, the local authorized dealers should mention their service and warranty setup, details of qualified engineers, etc.			

3. SUBMISSION OF BID

3.1. Labeling

- (a) To be addressed to the following address:

Additional Director General, Competent Authority(Procurement)
Excise, Taxation & Narcotics Control Department Punjab
847-A, Shadman-I
Lahore
Tel. No. 042-99203567

- (b) bear the following identification:

Bid for “Procurement of _____”
Lot # _____
DO NOT OPEN BEFORE 5th of December 2017.

- (c) Fax bid will not be entertained.

3.2 Deadline for Submission of Bid

- 3.2.1 The original bid must be received by the Purchaser / Client at the address specified in Clause 3.1 not later than:

Date: 5th of December 2017.

Time: **1200 hours**

3.3 Late Bid

The bid received by the Competent Authority(Procurement)/Purchaser after the deadline for submission of bid prescribed by the Purchaser, pursuant to Clause 3.2, will be rejected and returned unopened to the bidder.

3.4 Clarification of Bid Document

3.4.1. Prospective bidders at least seven (7) working days prior to last date of submission of proposal may request in writing for clarification of the tender document, the criteria for qualification or any other aspects of the tender document.

3.4.2. To assist in evaluation of bids, the Purchaser may, at its discretion, ask an applicant for a clarification. The bidder must respond within 5 working Days to all questions and provide complete information. Any lapses in providing essential information may result in the disqualification of the bidder.

4. OPENING AND EVALUATION OF BID

4.1 Opening of Bid

4.1.1 The bid shall be opened by the Purchaser/Client at **1400 Hrs on 5th December 2017** in the presence of the bidder's representatives at the office of the Competent Authority(Procurement), given below:

Office of the Additional Director General/Competent Authority (Procurement)
Excise, Taxation & Narcotics Control Punjab
847-A, Shadman-I
Lahore

4.2 Evaluation and Comparison of Bids

The Purchaser / Competent Authority(Procurement) will evaluate and compare the bids previously determined to be substantially responsive.

4.2.1. Technical Evaluation

All the bidders are advised in their own interest to provide the following for a fair evaluation of their capacity for the issuance of Purchase Orders. Failure to furnish any of the requisite documents will impact on the possibility of success of the bidder. A duly filled copy of the mandatory documents shall be annexed and attached with the sealed envelope by every bidder. An evaluation criterion is given below:

Total Marks / Points = 500

Passing Marks / Points = 70% of the total marks = 350

Description	Criteria	
Certificate of Registration of Firms / Company / Distributor / Dealer	Mandatory	
Income Tax Registration	Mandatory	
General Sales Tax Registration	Mandatory	
Authorization in quoted hardware (Authorized Firms / Company / Dealer / Distributor Certificate)	Mandatory	
Conformance to the hardware specifications (As per the RFP or higher)	Mandatory	
Undertaking that the firm is not blacklisted and involved in litigation with Government	Mandatory	
Undertaking in case of JV	Mandatory	
Special Conditions	Mandatory	
Net Worth (Total Assets – Total Liabilities) (Max Points 100) (<i>The bidder should provide the verified statement showing the Net worth of the Company / Firm</i>)	Less than 1 million	10 Points
	1-10 million	20 Points
	more than 10 up to 20 million	30 Points
	more than 20 up to 30 million	40 Points
	more than 30 up to 40 million	50 Points
	more than 40 up to 50 million	60 Points
	more than 50 up to 60 million	70 Points
	more than 60 up to 70 million	80 Points
	more than 70 up to 80 million	90 Points
	more than 80 million	100 Points

Total No of full time employees available for Support / Maintenance (Max Points 100) <i>(The bidder is required to provide the list with contact numbers)</i>	4 point for each employee(Max Points 100)	
Backup / Maintenance / Support availability in the Province Punjab (Max Points 100) <i>(Verified document required showing the list of districts)</i>	1 District	5 Points
	above 1 up to 4 District	10 Points
	above 4 up to 8 District	20 Points
	above 8 up to 12 District	30 Points
	above 12 up to 16 District	40 Points
	above 16 up to 20 District	50 Points
	above 20 up to 24 District	60 Points
	above 24 up to 28 District	70 Points
	above 28 up to 32 District	80 Points
above 32 up to all Districts of the Punjab	100 Points	
SLAs of same nature (Max Points 40) <i>(Documentary evidences are required)</i>	20 Points for each (40 Max)	
No of Similar nature Projects (1 million or above)((Max Points 80) <i>(Documentary evidences are required)</i>	20 for each Project (Max 80)	
No of Similar Projects with Government (1 million or above)(Max Points 80) <i>(Documentary evidences are required)</i>	20 for each Project (Max 80)	

4.2.2. Financial Evaluation

Financial bids of the successful bidders (Technically Qualified) will be opened publically and purchase order will be issued to the lowest bidder as per PPRA rules & regulations.

Financial bids of the technically disqualified proponents will be returned unopened.

PRICE SCHEDULE

Bidders are required to fill the tables below and attached along financial proposal

LOT # 1

Sr.#	ITEM	QTY	UNIT PRICE(Inclusive of All taxes)	TOTAL PRICE(Inclusive of All taxes)
1	Desktop Computer	167		
2	Laptop	30		
			G Total	

LOT # 2

Sr.#	ITEM	QTY	UNIT PRICE(Inclusive of All taxes)	TOTAL PRICE(Inclusive of All taxes)
1	Solar Solution(15KVA)	15		
2	Solar Solution(05KVA)	114		
			G Total	

LOT # 3

Sr.#	ITEM	QTY	UNIT PRICE(Inclusive of All taxes)	TOTAL PRICE(Inclusive of All taxes)
1	Laser Printer	87		
2	Printer A3 Black & White (Heavy Duty)	15		
			G Total	

LOT # 4

Sr.#	ITEM	QTY	UNIT PRICE(Inclusive of All taxes)	TOTAL PRICE(Inclusive of All taxes)
1	UPS 650 VA	167		
			G Total	

LOT # 5

Sr.#	ITEM	QTY	UNIT PRICE(Inclusive of All taxes)	TOTAL PRICE(Inclusive of All taxes)
1	Flat Bed Scanner with ADF	85		
			G Total	

LOT # 6

Sr.#	ITEM	QTY	UNIT PRICE(Inclusive of All taxes)	TOTAL PRICE(Inclusive of All taxes)
1	Computer Table & Chair	167		
2	Visitor Benches (3 Seater)	134		
3	Visitor Chairs	333		
			G Total	

LOT # 7

Sr.#	ITEM	QTY	UNIT PRICE(Inclusive of All taxes)	TOTAL PRICE(Inclusive of All taxes)
1	Digital Still Camera With GPS	80		
			G Total	

5. BID FORM

To:

Additional Director General/
 Competent Authority(Procurement)
 Excise,Taxation & Narcotics Control Department Punjab,
 847-A, Shadman-I, Lahore
 Tel. No. 042-99202775-76

Dear Sir

Having examined the bidding documents the receipt of which is hereby duly acknowledge, for the above Contract, we, the undersigned, offer to supply / install the item mentioned below in conformity with the specification in the bidding documents as per the following price.

Sr#	Item Name	QTY	Unit Price (PKR.) (inclusive of all taxes)	Total Price (PKR) (inclusive of all taxes)
1				
	Grand Total			

We understand that the purchaser / Competent Authority(Procurement) to award the Purchase Order for the procurement of above mentioned item to a single lowest bidder on the basis of consolidated bids. We undertake, if our bid is accepted, we will complete the Works in accordance with the Execution Schedule provided in the Schedule-A Special Stipulations to Bid.

If our Bid is accepted, we will provide the performance guarantee of 10 % of the total value of the purchase order. Our prices are inclusive of all applicable Government taxes from time to time and no revision shall be made on account of taxes during the contract period.

We understand that the process of procurement is governed by PP Rules 2014. However any additional conditions specified in the bidding document shall remain applicable.

Dated this-----day of -----2017

BIDDER

Signature -----

Name-----

Title:-----

Address.-----

WITNESS

Signature -----

Name -----

Title-----

Address-----

6. SCHEDULE –A : SPECIAL STIPULATIONS

For ease of reference, certain information and Special Stipulations applicable to the Contract are set forth herein.

1.

	Amount of Performance Guarantee before the issuance of Purchase Order	10% of the offer / total amount
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2.

	Delivery of Goods :	Anywhere in Punjab(all 36 districts of punjab) .
	b) Execution / delivery Schedule	Within 4-6 weeks

3.

	Warranty Period	Three years warranty with parts & labor.
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4.

	Liquidated damages	
	a) Liquidated damages for delayed delivery	2% of the PO Price per Month, daily penalty will impose on the same basis
	b) Limit of Liquidated Damages	Not to exceed in the aggregate ten percent (10%) of Contract Price

7. PERFORMANCE SECURITY FORM

WHEREAS [Name and Address of the Contractor] (hereinafter called "the Contractor") has agreed to supply the Goods and render the Services against Tender . _____ (hereinafter called "the Contract") for the Contract Value of PKR (in figures _____) (in words _____)

AND WHEREAS it has been stipulated in the Tender Document that the successful Tenderer shall furnish Performance Security, within fourteen working days of the receipt of the Acceptance Letter/PO from the Purchaser, in the form of a Bank Guarantee, issued by a scheduled bank operating in Pakistan, as per the format provided in the Tender Document or in another form acceptable to the Purchaser, for a sum equivalent to 10% of the contract value, valid from the date of issue until all obligations have been fulfilled in accordance with the Contract;

AND WHEREAS [Name of the Bank] having registered office at [Address of the Bank] (hereinafter called "the Guarantor") has agreed to give the Contractor a Guarantee; THEREFORE the Guarantor hereby affirms to bind himself, his successors and his assigns to the Purchaser, for the sum of PKR (in figures _____) (in words _____) and undertakes to pay to the Purchaser, upon receipt of his written demand(s), any sum(s) as specified by him, not exceeding the above limit in aggregate, without cavil / argument and without the Purchaser having to substantiate / prove or to show grounds / reasons for such claim(s), on the occurrence of any / all of the following conditions:

1. If the Contractor commits a default under the Contract;
2. If the Contractor fails to fulfill any of the obligations under the Contract;
3. If the Contractor violates any of the provisions of the Contract.

Provided that the Purchaser shall specify the occurred condition(s) owing to which the said sum is due to him.

Provided further that any demand(s) / claim(s) from the Purchaser shall reach the Guarantor within thirty working days after the expiry of the Guarantee.

This guarantee shall remain valid up to _____ or until all Obligations have been fulfilled in accordance with the Contract, whichever is later. Date

this _____ day of 2017.

GUARANTOR

Signature _____
 CNIC # _____
 Name _____
 Designation _____
 Address _____